

RECORD OF PROCEEDINGS

Minutes of Regular Meeting

Meeting

www.pfpettibone.com FORM NO. 10148

Held September 1, 2015

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00 p.m. on September 1, 2015. Mayor Howland called the meeting to order with the Pledge of Allegiance and a Moment of Silence. She indicated that it would be appropriate to consider the police community during the Moment of Silence.

Roll Call: Present: Mayor Howland, Mr. Brady, Ms. Brewer, Ms. Evans, Ms. Hinners, Mr. Pittman

Ms. Howland stated that the first item of business needed to be nominations for a Vice Mayor to replace Jeff Lykins who had tendered his resignation two weeks prior. Ms. Brewer made a Motion to nominate Ms. Evans for the position, seconded by Ms. Hinners. All voted yes.

Proceedings: Mr. Pittman made a Motion to adopt the Proceedings from the August 18, 2015 regular City Council meeting; seconded by Ms. Evans. All voted yes.

Correspondence: There were two pieces of correspondence from the Ohio Division of Liquor Control. The first was regarding the liquor license of Lehr's Meats. Ms. Evans made a motion that Council would not require a meeting with the Liquor Board; seconded by Mr. Pittman. All voted yes. The second was regarding the liquor license at Jesse's Shell Station. Ms. Hinners made a motion that Council would not require a meeting with the Liquor Board; seconded by Mr. Pittman. All voted yes.

Financial Statements: Mr. Pittman made a Motion to adopt the June, 2015 Financial Report; seconded by Mr. Brady. All voted yes. Mr. Pittman made a Motion to receive the July, 2015 Financial Report; seconded by Ms. Brewer. All voted yes.

Public Comments: There were no public comments at this time.

Ms. Evans asked if there was a need to discuss park surveys at this time. Mr. Pittman responded that this subject would be discussed at the next meeting of City Council as a Committee of the Whole on Sept. 15, 2015.

Ms. Howland stated that there was a need for an Executive Session to discuss personnel matters at the conclusion of the regular meeting. Ms. Brewer made a Motion to adjourn into Executive Session to discuss personnel matters at the conclusion of the regular meeting of City Council; seconded by Mr. Pittman. All voted yes.

Standing Committee Reports:

Administrative Services: No report at this time.

Community Development: No report at this time.

Parks and Recreation: No report at this time.

Public Services:

Called to Order: 8:05 a.m. by Amy Brewer

Present: Charlene Hinners and Ed Brady

Staff: Chief of Police Jamey Mills, Service Department Supervisor Ed Hackmeister, Assistant to City Manager Susan Ellerhorst and City Engineer Bud White

Visitors: Tom Hurley, Miami Woods Home Owners Association; Jim Munieke, Miami Woods Home Owners Association; Ron Roberts, Roberts Engineering; Jason Fulmer, Civil Solutions Association

Bids for Police Annex roof replacement project

Mr. Hackmeister distributed the results of five bids received from companies for the removal the roof and replacement of any wood sheeting, gutters and downspouts at the Police Annex. Chief Mills stated that this is the original roof and there have been several roof leaks over the years. Staff is recommending that the low bidder, Warner Roofing, receive the contract in the amount of \$13,777.00.

The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to enter into a contract with Warner Roofing for the Police Annex roof replacement project in the amount of \$13,777.00; seconded by Ms. Hinners. All voted yes.

Contract for Price Road Storm Water project

The City hired Civil Solutions to design, administer and provide inspections for the project. In the design phase Miami Woods Home Owners Association asked if the City could help them fix their entrance near the sign. Civil Solutions was able to include the request by designing a piece of wing wall. He stated that the project will resolve a storm water problem that occurs after every rain event. Mr. White explained the results of the three bids received for the Price Road storm water project. Cornerstone Development provided different options and staff recommended selecting Option #2 for \$66,538.00. The project will include extending the storm water pipe, 4 piers, timber lagging (similar to the wall on Main Street parking lot) with concrete panels, tree removal, repair & height extension to the head wall on the arch pipe, rip rap and gravel.

RECORD OF PROCEEDINGS

Minutes of Regular Meeting

Meeting

www.pjpetition.com FORM NO. 10148

Held September 1, 2015 20

Miami Woods Home Owners Association agreed to pay for their portion of the project which is \$33,281.50. Staff is recommending that the low bidder, Cornerstone Development, receive the contract in the amount of \$33,281.50 for the City's portion of the project.

The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to enter into a contract with Cornerstone Development for the Price Road storm water project in the amount of \$33,281.50; seconded by Mr. Brady. All voted yes.

2014 Road Resurfacing final costs

Mr. White reviewed project and the invoice from Clermont County Engineer's Office regarding the final cost adjustment of the road resurfacing project for 2014. He stated that a few catch basin repairs on Water Street were not included in the original project and pavement quantities resulted in this added amount. The invoice was delayed due to another community contesting their cost for the project.

The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to pay Clermont County for the final costs for the 2014 Road Resurfacing Project in the amount of \$12,287.93; seconded by Mr. Brady. All voted yes.

Chamber Drive roundabout

Mr. White reminded the Committee that Ron Roberts completed a traffic study for Chamber Drive and Beechwood Road about one year ago that identified a roundabout for the solution to the traffic issues. Staff asked Mr. Roberts to provide an engineer's estimate and a design for a mini roundabout. Mr. Roberts reviewed the results of the study about the peak times and traffic queues during rush hours. A wide variety of options were reviewed and a mini roundabout seemed to be the solution. A functional roundabout would eliminate all of the stop signs. After reviewing the design, questions were raised about the turn radius.

Mr. Roberts explained that the roundabout will allow trucks to have more room and will have a longer turn radius. Trucks making left turns will ride up on the roundabout which is standard and how it will be designed. He also stated that traffic light coordination is recommended at the Walmart Drive Signal and the Beechwood Road signal which will work well with the roundabout. The cost estimate for the roundabout is \$29,204.16. If curbs are added, the cost would more than double.

The Committee agreed to direct Mr. Roberts to get proposals for the mini roundabout with stamped and colored concrete.

U.S. Route 50 drainage project

Mr. White distributed the results of the two bids received for the U.S. Route 50 Drainage Project. He stated that the project will resolve a flooding problem that has occurred periodically in past years. The project will replace the existing 36" pipe with 42" HDPE pipe and install a trash rack within the City's sanitary easement upstream. The funding will come out of the Storm Water budget. Staff is recommending that the low bidder, S. P. Drilling & Contracting, receive the contract in the amount of \$19,990.00. The Kleingers Group will be managing the project.

The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to enter into a contract with S. P. Drilling & Contracting for the McCormick Trail and U.S. 50 Draining Project in the amount of \$19,990.00; seconded by Ms. Evans. All voted yes.

There being no further business, the meeting adjourned at 9:10 a.m.

Safety Services: There was no report at this time.

City Manager's Report:

CITY MANAGER

Bud White's last day was August 28th. Even with 300 days' notice we began missing his presence immediately. I think the residents and contractors will miss him as much as we will.

Yesterday we began Phase 2 of the Water Main Replacement Project. The project will begin just west of the intersection of Main Street and Pike/Walnut Streets and end at the pump station at Oakcrest and Main Street. East bound traffic will be detoured along Lila Avenue/US 50 to Mohawk Trail, and then left onto Kirgan Lane and back to Main Street at Copper Blue. All traffic heading west bound on Main Street/SR 28 will stay in the right lane and continue as currently used. Work will take place Monday through Friday from 7:30 a.m. to 5:30 p.m. The project will take approximately 4-5 weeks to complete.

SERVICE DEPARTMENT

Ed Hackmeister, Service Supervisor, reports that his department spent last week working on streets throughout the City. They continued painting roads, filled potholes in alleyways, sprayed weeds along the roads and then started painting the light poles on Main Street

When they weren't working on the streets in the City they were working in the many parks in the City. Last week found them mowing all parks and City-owned properties, and wood chipping the canoe access at the American Legion.

RECORD OF PROCEEDINGS

Minutes of Regular Meeting

Meeting

www.pfpettibone.com FORM NO. 10148

Held September 1, 2015 20

Concrete was poured around the new columbarium in the cemetery as step one in the landscaping process.

WASTE WATER DEPARTMENT

Dave Walker, Waste Water Treatment Plant Supervisor, reports that his department removed an old combination manhole and installed a new sanitary manhole in the alley between Elm St. and Locust St. Also in the alley they installed 2 new storm catch basins.

Dave's staff also cleaned clarifier #3 and the in and out channels of the contact tanks as part of their preventative maintenance schedule. Grounds maintenance found them mowing and clearing fence lines on their property.

WATER DEPARTMENT

Matt Newman, Water Department Supervisor reports that his department completed the second set of monthly distribution samples and patched Belt St. and Forest Ave. from a leak repair. His staff also completed 4 utility locates and 3 work orders, repaired a breakaway stuck on a hydrant at Toomey's and picked up a hydrant hit by an ODOT mowing crew out on US 50 just under SR 275 bridge. The repairs at this site will be completed this week.

Matt reported that his staff started installing new Badger cellular endpoints for meter reading. This is part of the ongoing live modeling project we are doing with the OEPA and Citi-Logics. The endpoints will go on the 20 largest users in the city.

OTHER

The City of Milford is seeking an interested resident to fill a vacancy on the Milford City Council. The seven-member City Council meets on the first and third Tuesday of each month at 7:00 p.m. in Council Chambers. To apply you must be a resident of the City of Milford and have resided in the City of Milford for 90 days. You must also be an elector of Milford. If you would like to be considered for this position, send your letter of interest and resume to: Sharon Waldmann, Clerk of Council Pro Tem, 745 Center Street, Milford, Ohio, 45150. The deadline for receiving applications is September 11th.

STANDING COMMITTEE MEETINGS

Administrative Services Committee: Not scheduled at this time
Community Development Committee: Tuesday, September 8th at 5:30 p.m.
Public Services Committee: Not scheduled at this time
Safety Services Committee: Not scheduled at this time

REMINDERS:

Planning Commission: 6:00 p.m. Wednesday, September 9, 2015 This meeting will probably be cancelled due to a lack of agenda items.

Market To Market Relay: September 5, 2015, 5:30-9:30AM

Longstone Street Fest: September 12, 2015

Parks & Recreation: 5:30 p.m. Monday, September 14, 2015

BZA: 7:00 p.m. Thursday, September 24, 2015 This meeting will probably be cancelled due to a lack of agenda items.

The Municipal Building will be closed Monday, September 7th for Labor Day.

Ms. Howland thanked Kyle Mitchell and Jay Rothenbach of the City Service Department for their work clearing out and replanting the triangular 'Welcome to Milford' area at the corner of US50 and St. Rt. 126.

Police Department Report: Police Chief Jamie Mills delivered the following report:

NOTABLE CRIMES

1. An indecent exposure offense was reported on August 14th. Officer Yeary identified the suspect as Roman Fassler and signed a warrant for his arrest. Officer West arrested Fassler on a traffic stop on August 23rd on our warrant and two other warrants for the same type offense in Union Township.
2. A burglary occurred on Sycamore Street with several firearms stolen. Detective Liming charged Donovan Coleman with the offense and has recovered two of the firearms.

COMMUNITY RELATIONS

1. The By Golly's Golf Outing raised \$3,000.00 for the Milford Police Community Partnership Fund.
2. I accompanied the Clermont County Civil Air Patrol on a tour of the Cincinnati FBI Building on August 25th.
3. I attended an awards dinner for the Amazing Charity Race and received a \$200.00 donation to the Milford Police Community Partnership.
4. The third CPA begins this Thursday.

Fire Department Report: Chief Cooper reminded residents of the annual September 11th observation sponsored by the Fire Department. The event will begin at the Fire Department at 9:30 a.m. Chief Cooper said they had received a donation of \$500.00 from the Amazing Charity Race.

RECORD OF PROCEEDINGS

Minutes of Regular Meeting

Meeting

www.pjpettibone.com FORM NO. 10148

Held September 1, 2015

20

Public Comments: There were no public comments at this time.

Council Comments: Mr. Minniear stated that there are two Ordinances that need to be addressed as a Committee of the Whole.

Ms. Howland asked if it would be appropriate to adjourn into Executive Session at this time so that all of the Ordinances could be dealt with at one time upon their return. Mr. Minniear said that it would be appropriate. Mr. Pittman made a Motion to adjourn into Executive Session at 7:20 p.m.; seconded by Ms. Brewer. All voted yes. The meeting was adjourned.

At 8:20 p.m. Ms. Brewer made a Motion to adjourn from Executive Session and resume the regular meeting of City Council at 8:40 p.m.; seconded by Ms. Evans. All voted yes.

New Business:

15-1180 An Ordinance authorizing an Agreement with Warner Roofing for the Police annex roof replacement project: Ms. Brewer made a Motion to suspend the rules and read by title only; seconded by Mr. Pittman. All voted yes. Mr. Pittman made a Motion to adopt the Ordinance; seconded by Ms. Brewer. All voted yes.

15-1181 An Ordinance authorizing an Agreement with Cornerstone Development for the Price Road Storm Water Project: Ms. Brewer made a Motion to suspend the rules and read by title only; seconded by Mr. Pittman. All voted yes. Mr. Pittman made a Motion to adopt the Ordinance; seconded by Ms. Brewer. All voted yes.

15-1182 An Ordinance authorizing payment to Clermont County for the 2014 Road Resurfacing Project: Ms. Brewer made a Motion to suspend the rules and read by title only; seconded by Mr. Pittman. All voted yes. Ms. Hinnners made a Motion to adopt the Ordinance; seconded by Mr. Pittman. All voted yes.

15-1183 An Ordinance authorizing an Agreement with S.P. Drilling & Contracting for the McCormick Trail and US 50 Drainage Project: Ms. Hinnners made a Motion to suspend the rules and read by title only; seconded by Mr. Pittman. All voted yes. Mr. Pittman made a Motion to adopt the Ordinance; seconded by Ms. Hinnners. All voted yes.

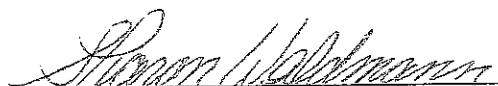
15-1184 The Committee agreed to make a Motion to draft an Ordinance appointing Pamela Holbrook as Interim City Manager; seconded by Mr. Pittman. All voted yes. Ms. Brewer made a Motion to suspend the rules and read by title only; seconded by Mr. Pittman. All voted yes. Ms. Brewer made a Motion to adopt the Ordinance, seconded by Mr. Pittman. All voted yes.

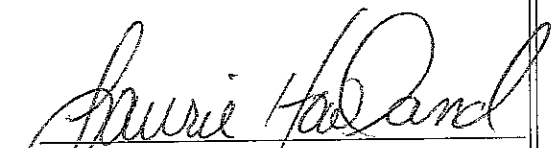
15-1185 The Committee agreed to make a Motion to draft an Ordinance authoring an Agreement between the City of Milford, Ohio and Ohio Council 8, American Federation of State, County and Municipal Employees, AFL-CIO, hereafter referred to as "AFSCME"; seconded by Ms. Evans. All voted yes. Ms. Brewer made a Motion to suspend the rules and read by title only; seconded by Mr. Pittman. All voted yes. Mr. Pittman made a Motion to adopt the Ordinance; seconded by Mr. Brady. All voted yes..

Old Business: There was no old business to be discussed.

Adjourn:

There being no further business to come before the City Council; the meeting was adjourned 7:50 p.m. with a motion from Mr. Pittman; seconded by Ms. Hinnners. All voted yes.


Sharon Waldmann, C.P.T.


Laurie Howland, Mayor