

RECORD OF PROCEEDINGS

Minutes of Regular Meeting

Meeting

www.pipettibone.com FORM NO. 10148

Held November 5, 2015 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00 p.m. on November 5, 2015. Mayor Howland called the meeting to order with the Pledge of Allegiance and a Moment of Silence. She indicated that it would be appropriate to remember all veterans and those currently serving in the military at this time

Roll Call: Present: Mayor Howland, Vice Mayor Evans, Mr. Bishop, Mr. Brady, Ms. Brewer, Ms. Hinnners, Mr. Pittman

Presentation: Author and historian Gary Knepp came to the podium at this time. Mr. Knepp spoke at length about the history of Reverend Phillip Gatch. The Reverend's parents came from Prussia as indentured servants. When ordained, Reverend Gatch was only the second ordained Methodist Minister in the United States. Mr. Knepp discussed Reverend Gatch's ministry indicating that the Reverend came to Ohio because it was not a slavery state and that he hated the idea of slavery. Reverend Gatch settled on the land that is now Greenlawn Cemetery as a farmer and raised 8 children. Reverend Gatch had developed an impressive reputation as a minister, regularly called 'Father Gatch' and he often preached before as many as 500 individuals in 'camp' meetings. He also served as the Justice of the Peace and an Associate Judge.

Mr. Knepp stated that during this time an individual named John Clark was arrested and convicted as a horse thief. His punishment for this crime was a public whipping which involved "25 stripes on the naked back", a \$50.00 fine, \$10.00 in court costs and 3 days in jail. Rev. Gatch met with John Clark after the punishment had taken place, ministered to him and they prayed together that Mr. Clark would change the direction of his life. Mr. Clark was converted and became a Methodist.

Reverend Gatch died at age 83.

Mr. Knepp now began to talk about the trial of Thomas Frye. Thomas Frye was described as a 'desperado'. One day, in a heated dispute Mr. Frye shot at the Marshall and threatened to shoot the Methodist minister. As Frye fled down the street, John Cooper stepped out from a butcher shop. Frye shot Cooper in the chest. Though mortally wounded Cooper still tackled Frye and held him for the Marshall. Later public sentiment ran so high a group of sixty men gathered weapons of all sorts to exact their own justice and rode to Batavia where Frye was being held. Frye had been moved to Georgetown the preceding night when information regarding the approaching vigilantes reached the authorities. Frye was later convicted of the murder and sentenced to life in prison at hard labor in Columbus. Locally Judge Davis tried in vain to discover the names of the sixty vigilantes but was unable to do so. Mr. Knepp stated that he has never been able to ascertain the names of any of the sixty vigilantes in all of his years of investigation.

Ms. Howland asked when the book about Milford history would be available. Mr. Knepp stated that it would possibly be published in 2016 and that he is currently sorting through photographs. He stated that he is unsure where or when the book will be available.

There was some discussion with Mr. Knepp regarding Morgan's Raiders and their history in this area and in the area of Camp Dennison. Mr. Knepp stated that Camp Dennison was not only a Union training camp, it also held one of the largest hospitals in the area and that approximately 100,000 soldiers had passed through it.

Mr. Knepp finished his presentation with a promise to return at a later date with more Milford history.

Proceedings: Mr. Pittman made a Motion to adopt the Proceedings from the October 20, 2015 regular City Council meeting; seconded by Ms. Hinnners. Ms. Brewer abstained. All other Council members voted yes. Mr. Pittman made a Motion to adopt the proceedings from the 10-24-15 Budget Session of City Council; seconded by Ms. Hinnners. Mr. Brady abstained. All other Council members voted yes.

Correspondence: There was no correspondence.

Financial Statements: Mr. Pittman made a Motion to receive the September, 2015 Financial Report; seconded by Mr. Brady. All voted yes.

Public Comments: Justin Bonnell came to the podium. He thanked all who had voted the previous Tuesday and those who had supported his successful bid for City Council. He congratulated Mr. Brady for his re-election and those others who had also been elected. Mr. Bonnell stated that he is very excited to begin working and serving the City.

Standing Committee Reports:

Administrative Services: Ms. Evans provided the following report:
Lisa Evans called the meeting to order at 5:35 p.m.

Other Committee Members Present: Ed Brady and Geoff Pittman
Staff: Pam Holbrook, Acting City Manager; Dan Burke, Finance Director; Allyn Bartlett, Finance Specialist

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20

Annual Budget Transfer

Mr. Burke presented his recommendations for the annual budget transfers in order to maintain positive cash balances in Cemetery Fund, the Bond Retirement Fund, and the Parks & Recreation Fund: Transfer \$50,000 from General fund (101) to Cemetery Fund (207) to cover the annual General Fund subsidy; Transfer \$85,000 from General Fund (101) to Bond Retirement Fund (329) to cover the annual debt payment for the City Building. The debt expires in 2025. Transfer \$100,000 from General Fund (101) to Parks & Recreation Fund (204) to cover the annual General Fund subsidy.

The Committee agreed to make a motion to draft an Ordinance authorizing the Finance Director to make the following budget transfers;

1. Transfer \$50,000 from General fund (101) to Cemetery Fund (207) to cover the annual General Fund subsidy.
2. Transfer \$85,000 from General Fund (101) to Bond Retirement Fund (329) to cover the annual debt payment for the City Building. The debt expires in 2025.
3. Transfer \$100,000 from General Fund (101) to Parks & Recreation Fund (204) to cover the annual General Fund subsidy.

This Motion was seconded by Mr. Brady. All voted yes.

Income Tax Ordinance

Mr. Burke and Mr. Bartlett reviewed the required changes to the City's Income Tax Ordinance. Mr. Burke noted that they are still incorporating the changes into the Ordinance, and once complete they will forward it onto RITA and Mike Minniear for review. The Ordinance with revisions will need to be adopted by January 1, 2016. Mr. Burke will bring it to the December 1st Council meeting for adoption. Ms. Evans asked about public notification; Mr. Burke stated that he will be including an article in the upcoming newsletter, and information will be posted on the website.

Clermont County CDBG Resolution for the Memorial Park Project

Ms. Holbrook stated that City Council will need to authorize the Mayor to accept an Administrative Agreement and authorize a Resolution for the Community Development Block Grant administered by the Clermont County and Economic Development office. The City received a \$70,000 grant from the program for improvements to Memorial Park. Clermont County will be administering the program.

The Committee agreed to make a motion approving a Resolution authorizing the Mayor to accept and sign the agreement with the Clermont County CDBG Community Development Allocation program for the Memorial Park Improvement Project; seconded by Ms. Hinners. All voted yes.

iPads

Ms. Holbrook stated that the current iPads are at least three years old and staff is recommending that the City replace the tablets. It was noted that the purpose of the iPads was to facilitate a paperless agenda, and that the recommended replacement tablet would also serve that purpose. Staff received a proposal from Apple in the amount of \$9,799.88 for purchase of iPads.

The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to purchase iPads from Apple in the amount of \$9,799.88; seconded by Mr. Brady. Before the voting, Ms. Brewer asked if there could be some conversation regarding the iPads. She asked if the new iPads would be like the ones already in use and Ms. Holbrook indicated that they are the new 'iPad Air 2'. Ms. Brewer asked what the City planned to do with the iPads currently in use. Ms. Holbrook stated that the current iPads would be sold and are available if a member of Council wished to purchase theirs. The voting proceeded at this point. All voted yes.

There being no further business, the meeting adjourned at 6:10 p.m.

Community Development: There was no report at this time.

Public Services: Ms. Brewer provided the following report:

Called to Order: 5:00 p.m. by Amy Brewer

Present: Ed Brady, Charlene Hinners

Staff: Pam Holbrook, Interim City Manager; Ed Hackmeister, Service Superintendent

Visitors: Tim Casto, Kleingers Group

Hughes Culvert and Trash Rack Project

Ms. Holbrook stated that SP Drilling is proposing a change order for the US 50 Culvert Repair in the amount of \$9,900. A site visit indicated that the trash rack would need to be resized and relocated to allow City staff to regularly maintain it.

The Committee agreed to make a motion to draft an Ordinance authorizing a change order to the existing contract with SP Drilling & Contracting in the amount of \$9,900 for the Hughes Culvert and Trash Rack Repair; seconded by Mr. Brady. All voted yes.

Asphalt Patching Proposals

RECORD OF PROCEEDINGS

Minutes of Regular Meeting

Meeting

www.pfpettibone.com FORM NO. 10148

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20

Mr. Hackmeister presented three bids to the committee for asphalt repair. Locations include Brooklyn Ave., Main and SR 126. Mr. Hackmeister stated that the City will be reimbursed for the two patches on Brooklyn that are located in Miami Township. The low bid was received from JK Meurer in the amount of \$22,275.

The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to contract with JK Meurer for asphalt patching in the amount of \$22,275; seconded by Mr. Brady. All voted yes.

SR 28 Curb and Guardrail Repair

Ms. Holbrook wanted to make the committee aware that the Service Department noted the guardrail had become loose on SR 28. Mr. Casto explained that the curb and guardrail on SR 28 have become compromised due to drainage issues, and he is recommending that the area be repaired. Staff will be following up with Mr. Casto to identify a plan to fix this issue.

There being no further business, the meeting adjourned at 5:35 p.m.

Safety Services: There was no report at this time.

City Manager's Report: Ms. Holbrook provided the following report:

CITY MANAGER

As you know, National Inspection Corporation (NIC) began providing building department services for the City on May 1st. In order to provide our residents and businesses with the best possible service, the City has extended our partnership with NIC.

Effective November 1st, electrical permits will be reviewed and approved by NIC. Previously, all electrical permits had to be obtained separately through IBI.

Residents and contractors will submit the building applications, drop off plans and pickup approved permits at the Municipal Building at 745 Center Street in Milford. Questions about the process can be directed to the City of Milford at (513) 831-4192. If you have questions for the building department, call the local phone number, (513) 248-5097, and the call will automatically be rolled over to the NIC offices to assist the caller.

Last week Matt and I interviewed the applicant for the Water Plant Operator Level 3 position. We will make a decision on filling the open position soon. Later in the week Matt and I met with the Clermont County GIS to discuss storm water mapping.

Several staff members and Miami Woods representatives attended the preconstruction meeting for Price Road on Thursday. This project will begin in the next two weeks and last approximately three weeks. Price Road near the entrance to Miami Woods will be closed during the project; we are currently working on a traffic detour plan and will post this on the website when ready.

Lori and I attended a Business Technology workshop where several presentations were focused on the importance of a social media and tools to maximize our online presence. It was very informative and we came away with several ideas which we will be implementing.

COMMUNITY & INFORMATION SERVICE MANAGER

Lori Pegg reports that she is in the process of testing out a product that would allow us to streamline our social media posts and make them more user friendly for our residents.

The City Shred Day on October 21st had its traditional steady stream of cars come through, and 8500 lbs. of sensitive documents were safely disposed of.

SERVICE DEPARTMENT

Ed Hackmeister, Service Department Supervisor reports that after setting up Main Street for the Amazing Race Halloween Edition, his department removed the 'road closed' barricades, barrels, and man-n-can boxes from Main St. after the event. Because the City Council Chambers is a polling place, his department set up Council Chambers for the elections and then put it to rights after the election equipment was removed.

The department is on their third run through the City picking up leaves with the vac truck. He asks that residents rake their leaves to the area between their sidewalk and the street without blocking storm drains or the street itself. This service will continue throughout November.

WASTE WATER DEPARTMENT

Dave Walker, Waste Water Department supervisor reports that his department checked all the lift stations daily last week.

Later in the week Dave met Ed Hackmeister at Chateau Place to check a sink hole complaint. By using the camera trailer they found that a sewer line had broken. SWS came in on Tuesday and installed a relining patch on the broken section.

RECORD OF PROCEEDINGS

Minutes of Regular Meeting

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20

WATER DEPARTMENT

Matt Newman, Water Department Supervisor, reports that his staff has prepared and submitted the second set of water samples to OEPA. Last week staff performed seven utility locates and ten work orders.

Matt reports that last week a Rumpke truck backed into one of the Water Department trucks. Although the truck is still functional, the cost to repair it will come to \$4,800 and will require it to be out of service for four days.

STANDING COMMITTEE MEETINGS

Administrative Services Committee: Not scheduled at this time

Community Development Committee: Not scheduled at this time

Public Services Committee: Not scheduled at this time

Safety Services Committee: Not scheduled at this time

REMINDERS:

Parks & Rec: 5:30 p.m. Monday, November 9, 2015

P&R Steering Committee: 5:00 p.m. Monday, November 16, 2015

Planning: 6:00 p.m. Wednesday, November 18, 2015

BZA: 7:00 p.m. Thursday, November 19, 2015

Budget Session #2: 8:00 a.m. Saturday, November 21, 2015.

The Administrative Office will be closed on Wednesday, November 11th in observance of Veterans' Day.

Police Department Report: Sgt. Belcher came to the podium at this time to deliver the following report: Chief Mills is in North Carolina conducting a CALEA assessment for Morrisville PD. Sgt. Belcher thanked everyone for a safe trick or treating event this Halloween. He thanked the current CPA class and the Civil Air Patrol for distributing candy to children that night. He also thanked the Milford Miami Twp. Chamber for their assistance in purchasing the candy for young trick-or-treaters.

He indicated that the department had recently participated in Use of Force training. Part of that training was the use of cellphone cameras in the faces of the officers participating and he is happy to say that everyone remained calm and responded well in those situations.

Sgt. Belcher stated that there had been three thefts at restaurants on Chamber and Riverside Drive. A man would come to the counter and ask for a carryout menu and other information and while the employee was involved in getting the information requested, the man would steal things he could reach including cellphones. Sgt. Lane provided Crime Stoppers with a description of the individual and within a day had received four calls from other jurisdictions regarding this individual. There was a successful photo lineup and Sgt. Belcher stated that this person will be cited within the next couple of days.

Fire Department Report: Ms. Howland announced that the Fire Department will be involved again this year with Hometown Holidays and that Santa Sunday will be December 20th. She indicated that more information would be forthcoming.

Public Comments: There were no Public Comments at this time.

Council Comments: Ms. Howland thanked those who voted on Tuesday and congratulated the candidates who had been elected. She also reminded residents that this weekend is the anniversary sale and open house weekend for Gardenia Garden & Home Shop.

Mr. Brady thanked voters for his reelection and said he is looking forward to working and serving the City for the next four years.

New Business:

15-1193 An Ordinance authorizing the transfer of funds: Ms. Brewer made a Motion to suspend the rules and read by title only; seconded by Mr. Pittman. All voted yes. Mr. Pittman made a Motion to adopt the Ordinance; seconded by Mr. Brady. All voted yes.

15-1194 An Ordinance authorizing purchase of iPads: Ms. Brewer made a Motion to suspend the rules and read by title only; seconded by Mr. Pittman. All voted yes. Ms. Evans made a Motion to adopt the Ordinance; seconded by Mr. Pittman. All voted yes.

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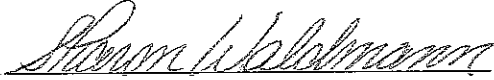
15-1195 An Ordinance authorizing a change order to the contract with S.P. Drilling and Contracting for the Hughes culvert and trash rack repair: Ms. Brewer made a Motion to suspend the rules and read by title only; seconded by Mr. Pittman. All voted yes. Mr. Pittman made a Motion to adopt the Ordinance; seconded by Mr. Brady. All voted yes.

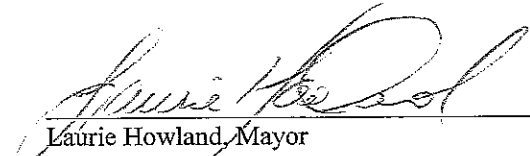
15-1196 An Ordinance authorizing an agreement with JK Meurer for asphalt patching: Ms. Brewer made a Motion to suspend the rules and read by title only; seconded by Mr. Pittman. All voted yes. Ms. Brewer made a Motion to adopt the Ordinance; seconded by Ms. Evans. All voted yes.

Old Business: There was no old business to be discussed.

Adjourn:

There being no further business to come before the City Council; the meeting was adjourned at 7:50 p.m. with a motion from Mr. Pittman; seconded by Mr. Brady. All voted yes.


Sharon Waldmann, C.P.T.


Laurie Howland, Mayor