

# RECORD OF PROCEEDINGS

Minutes of Regular Meeting

Meeting

www.pfpettibone.com FORM NO. 10148

Held May 3, 2016

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The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00 p.m. on May 3, 2016. Mayor Howland called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

**Roll Call:** Present: Mayor Howland, Vice Mayor Brewer, Mr. Bonnell, Mr. Brady, Ms. Evans, Mr. Haskins and Ms. Russell.

**Presentation:** Gary Knepp came to the podium at this time to present information regarding the history of the Milford area during the Civil War time era. He began by saying that President Lincoln when elected only had 40% of the national vote. He was, however highly supported by the Milford/Miami Township area due to the heavy German influence on the populace. Mr. Knepp stated that after the firing on Ft. Sumter Milford formed a home unit that later was incorporated into the National Guard.

Mr. Knepp then stated that there are 144 Civil War graves in Greenlawn Cemetery. Their graves are marked with an insignia with the words 'GAR' which stands for Grand Army of the Republic. He went into more detail regarding several of the individuals who are interred at Greenlawn. Asbury Gatch joined the military in 1864 and was part of the Atlanta Crusade. Charles Greenough was involved in the chase and capture of Jefferson Davis. John Pattison was just 16 years old when he joined the army. He was later elected to the position of Governor for the State of Ohio. Gilbert Fisher was sent out to guard block houses from the Rebel soldiers. Due to a mistake in communication when they arrived on the site they found themselves outnumbered 30 to 277. Gilbert spent the remainder of the Civil War in Andersonville prisoner of war encampment. Henry Corbin was a Brigadier General at the age of 20. Mr. Knepp then stated that there are two Civil War era cannons in the cemetery and went on to explain their differences and their importance to the Union Army.

Ms. Howland asked if he had finished his book regarding the area and the Civil War.

Mr. Knepp stated that he is currently working on a book regarding Camp Dennison. He said that every time he thinks he is finished with it, he finds more information.

Mr. Minniear stated that he has read Mr. Knepp's books and has found them to be great. He stated that he would recommend them to anyone who enjoys history.

**Proceedings:** Ms. Evans made a motion to adopt the Proceedings from April 19, 2016; seconded by Mr. Bonnell. All voted yes.

**Correspondence:** There was correspondence from the Ohio Department of Liquor Control regarding a TREX Transfer for Walgreens. Ms. Evans made a motion to support the request from Walgreens for the TREX Transfer; seconded by Mr. Bonnell. All voted yes.

**Financial Statements:** Ms. Evans made a Motion to receive the February, 2016 Finance Report; seconded by Mr. Brady. All voted yes.

**Public Comments:** Mr. Charles Evans approached the podium at this time. He reminded those present that the Frontier Days festival will be held June 2<sup>nd</sup> thru June 5<sup>th</sup>. Parade applications are due to the Chamber by May 10<sup>th</sup>. He stated that this year there will be a bicycle parade for kids that will begin at Park Bank and end at the festival itself. He thanked the companies sponsoring the festival.

Mr. Evans then said that he has an application for a Nature Works parks grant through the Ohio Department of Natural Resources that he will need the support of Council in order to file by the deadline of June 1<sup>st</sup>. He explained that the grant constitutes a 75% reimbursement for whatever project it is designated for. He stated that the amount available is \$36,000.

Ms. Howland explained that this grant should be discussed in the Community Development meeting next week and that approval of all grants comes from a committee meeting.

Mr. Evans indicated that he is at the meeting tonight because of the approaching deadline. He also stated that there is also an opportunity to pursue grant money for the Riverside Parks in November.

Ms. Howland indicated that they would be discussing another matter that has a deadline at the Community Development meeting, so the timing of bringing this grant forward is perfect. She said the grant could be discussed in the Parks & Recreation meeting on Monday, again at the Community Development meeting on Tuesday and then brought before Council on May 17<sup>th</sup>. She stated that Lori Pegg has been able to find several grants including the Bike Helmet Grant and would continue to seek grant monies.

Ms. Brewer stated that Council will need to discuss the Riverside Plan in more detail and come to a consensus about what the intent is for Riverside Park. She said that although there have been meetings regarding the Masterplan, Council has not, as a whole, decided what to do with Riverside Park.

Ms. Howland agreed saying Council as a whole has to discuss the Riverside Plan.

Mr. Evans said he agreed and added that he would like to see Council approve the Masterplan without consideration for additional funding at this time.

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Ms. Evans stated that the community seemed to be pleased with the Masterplan.

Ms. Howland stated that the plan is great; however, Council as a whole has to decide on an over-all budget for the next five years. Ms. Howland indicated that Council needs to have a 5-year plan for the park development. She went on to say that there hasn't been a lot of community participation in planning meetings that would indicate that the community is behind the Riverside Masterplan. She said it is important to look at numbers as the City has a couple big budget items on the horizon including a new water tower that also has to be considered.

Mr. Evans indicated that that is the reason he is applying for grants, that if the City can get free money, for the development of parks, it should do so.

Ms. Evans stated that on most grants you have to have a plan; so that if this Masterplan is approved by Council they can then apply for grants.

Ms. Brewer stated that the problem with applying for grants without a firm plan and project in mind is that if the money is granted, you have no plan in place for how it will be allocated for use.

Mr. Evans said this is a problem that happens to Council every year; that they go around in circles without addressing the parks. He said every year Council says it doesn't know what to do and that they don't have a consensus from the public. He stated that they now have a plan and that they have met with the public.

Mr. Bonnell asked what the next step would be. He asked if a date has been set for a particular meeting to discuss the Riverside Park Masterplan.

Ms. Howland stated that Council is waiting for specific costs per parks project and that Council will need to meet with Michael Doss and Pam Holbrook to decide if this is the plan we want to pursue and to set a five-year master plan for the City. She stated that Council has to decide if that is the plan they want. The first question is 'Is this the plan we want?' and second, 'How much money do we want to invest in the park?'

Mr. Bonnell again asked what the next step would be for the Parks and Recreation Commission.

Ms. Howland answered that first Council needs to meet as a whole to discuss the Masterplan process and the five-year plan.

Ms. Evans asked if that meant the decisions would be put off until the budget meetings in the fall.

Ms. Howland indicated that the Five Year Plan is one thing Mr. Doss wants to address immediately and that Ms. Holbrook has already done considerable work in that direction including Capital Improvements. She said the decision was made last fall to create a new Masterplan for the park and then bring it to Council when Council is ready. At this time we have new City Council members and a new City Manager, and that the question isn't that we don't want to accept the new Masterplan, it's simply a timing issue.

Mr. Evans asked how this would even be Council's vision since it came from a Parks and Recreation Commission planning committee. He stated that all they need is for Council to say 'this is something we like' so that Parks and Recreation can go forward seeking grants. He said all Parks and Recreation is asking for is to be a part of the budget.

Mr. Brady said on one hand we have community input, and that during budget meetings he feels that although everybody didn't get all they wanted; i.e. a bathroom or a shelter, he feels that progress has been made. He stated that although there was some community input, was it statistically indicative of the whole community.

Mr. Evans stated that it was representative of those who were interested in the park.

Mr. Brady agreed then added that if you take that approach it will be purely those who show up at a meeting who will decide the development of Milford Main. He said he understands Mr. Evans' frustration, but that you can't say 'this is what the community wants.' He said Council is responsible for the funding to execute the plan. He stated that the Masterplan is focused on Riverside and asked if there is another park within the city parks system that isn't represented in the plan that needs some help that could use this grant money?

Mr. Evans stated that Parks and Recreation's focus was on trying to redevelop Riverside Park then to move away from there. He said they want to finish one project before moving on to another project.

Mr. Brady said that all he was suggesting is that if Council needs more time than the June 1<sup>st</sup> deadline, is there another need in another park that they could look at. He stated that in looking at the timeline for the grant and the need for Council to come to a recommendation, there may not be enough time for Riverside, but they might be able to get a recommendation for something else within another park.

Ms. Howland agreed with Mr. Brady saying timing is everything. She stated that what she doesn't want to see is Council to approve this Masterplan and then it not go anywhere. Then in two years Parks and Recreation say that although Council approved the Plan, they never put any money in it because at the time

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they approved it, no one looked at the budget to see if there were funds available. She stated that when Community Development decided to go forward to have the Masterplan created, they didn't decide what funds would be put toward it. She stated that she feels the plan needs to be developed over the next five years. Ms. Howland said that the Masterplan has been developed and it will cost \$750,000+ and now Council needs to make sure that they can fit at least parts of it into the budget.

Mr. Evans stated that many things in the \$750,000 Masterplan are things that Parks and Recreation has already said they didn't need and wouldn't pursue. Their intent is to complete projects one by one over several years; to pick one item and focus on it before focusing on another project the next year.

Ms. Howland stated that these are things Council needs to know so they can budget for them.

Ms. Evans stated that at the last budget meeting Ms. Howland was a big proponent in bringing back a set percentage of funds to the Parks.

Ms. Howland agreed saying she is a proponent of setting aside a specific amount of funds toward Parks so Council can go to the Parks and Recreation Commission and tell them exactly how much money they have for the year.

Mr. Evans said that the grants are all matching funds grants so that they can use monies set aside for them as part of the match.

Ms. Howland asked if the Commission has a priority list taken from the Masterplan.

Mr. Bonnell stated that they do not officially have a priority list.

Ms. Howland stated that with such a list, as grants become available, you can say 'this is the next item on our list'.

Mr. Bonnell stated that this something they can discuss at the next meeting (Monday).

Ms. Brewer stated that what Council needs is the plan of action Parks and Recreation intends to follow in the development of the park.

Ms. Evans suggested that the plan of action be presented to the Community Development meeting Tuesday.

Mr. Evans stated that after the last Public Meeting, Council did not make many comments regarding the proposed Masterplan even though input was requested.

Mr. Bonnell agreed that Parks and Recreation will present a plan to the Community Development meeting.

Mr. Brady stated that on the Masterplan there were different pricing and phases listed. He asked if one phase was dependent on another.

Ms. Evans replied that she didn't think so.

Mr. Brady indicated that there might have been one or two, such as the walking path, that would were structurally starting zones. He stated that there might also be a few low costs items that could be developed sooner than later.

Ms. Howland agreed stating that the walking path would be more essential.

Mr. Bonnell agreed that if the walking path isn't the first thing, it should be one of the first things developed because it visually sets the tone. He stated that the next decision would be what comes next, what is cost effective, etc.

Ms. Howland stated that a decision should be made that are we building the walking path and then filling it in or are we building other parts and completing it with the walking path.

Mr. Bonnell stated that he understands Mr. Evans' frustration in that we have this Plan and now don't know what to do with it. He said he believes Mr. Evans is afraid that the Plan will simply go away with nothing done or accomplished.

There was more discussion among Council regarding the Masterplan; that it was ten years in the coming and that it should be implemented in steps and priorities.

Mr. Bonnell asked if Parks and Recreation should come to a consensus about improvement to another park that may better fit the June deadline. He stated that the Parks and Recreation Commission was meeting at Sem Park and might find items at that park that can be addressed with this grant.

Ms. Howland agreed by saying it never hurts to have a Plan B.

Ms. Hanners then came to the podium to remind everyone that the National Day of Prayer is Thursday and the Milford celebration will begin at 9:00 a.m. at the flag pole at the front of the Municipal building.

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## **Standing Committee Reports:**

**Administrative Services:** There was no report at this time.

**Community Development:** There was no report at this time.

**Parks and Recreation:** There was no report at this time.

**Public Services:** There was no report at this time.

**Safety Services:** There was no report at this time.

## **City Manager's Report:**

### **CITY MANAGER**

Last week we had a major water main break on Paisley Drive. Residents were notified through Nixle, facebook and on the website. Residents who would like immediate notification when situations like these occur should sign up for the Nixle alerts. This is the fastest and best way to receive news from city administration regarding water main breaks and other types of emergencies. The sign up information is available on our website.

### **SERVICE DEPARTMENT**

Ed reports that the Memorial Park fountain is up and running now. His department has been busy with the constant upkeep of all City-owned parks and properties. The rain storms of the past week have brought about huge pick-ups of brush. He would like to remind the residents that if their brush isn't picked up on Wednesday it will be picked up on Thursday.

### **WASTE WATER DEPARTMENT**

Dave Walker reports that his staff jet rodded and ran the camera in a sewer lateral for the resident at 505 Dot St., and at 541 Hudson. Early in the week they removed the road plates at Reilly Chiropractic and the Gulf gas station so that the surveyors from Kleingers Group could shoot elevations on the sewer line. Later in the week they worked on a sewer issue at St. Andrew and used the Vac-Truck to cut roots out of the City's Main sewer line on Powhatton Drive.

### **WATER DEPARTMENT**

Matt Newman reports that his staff repaired a main break at 5 Paisley Ln. on Tuesday. The water was off from 2:00pm until 11:30pm. They received many compliments from the residents on Paisley about staff working through the storms to restore water. Staff poured the curb and gutter for 5 Paisley Ln. on Friday.

Last week along with the water break repairs Water Department staff completed 5 utility locates and 9 work orders for residents.

### **OTHER**

The City-wide yard sale is scheduled to take place Friday, May 20<sup>th</sup> – Sunday, May 22<sup>nd</sup> in conjunction with the Greater US 50 Coast-to-Coast Yard Sale. I am requesting that City Council waive yard sale permit fees for this weekend. For more information about the Greater US 50 Yard Sale residents can go to the website at: <http://www.route50.com/yardsale.html> There was a voice vote in the affirmative to suspend the yard sale fees for that weekend.

May 9-21 Bike Helmet Safety Awareness Week. Milford police will be on the lookout for children on bikes. If they are wearing a helmet they will be rewarded with a gift card to one of our partner businesses and if they do not have a helmet, one will be given to them thanks to a grant from the American Academy of Pediatrics.

Here are some numbers from the Spring Litter Clean Up and Community Shred:

- 29 volunteers at the Administration Building collected 20 bags of trash
- 125 volunteers from Milford 7<sup>th</sup> grade collected 100 bags of trash from the area along the river behind Target and the movie theater

The Community Shred was also very successful with 3,300 pounds of paper shredded, which is the equivalent of about 30 trees. The electronic shred netted a total net weight of all items donated of 1,139 pounds.

### **STANDING COMMITTEE MEETINGS**

Administrative Services Committee: Not scheduled at this time

Community Development Committee: 5:30 p.m. May 10th

Public Services Committee: Not scheduled at this time

Safety Services Committee: Not scheduled at this time

### **REMINDERS:**

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Parks and Recreation: Monday, May 9<sup>th</sup> at 5:30 p.m.  
Planning: Wednesday, May 11<sup>th</sup> at 6:30pm  
BZA: Thursday, May 26<sup>th</sup> at 7:00 p.m.

**Police Department Report:** Sgt. Sean Mahan came to the podium at this time.

#### TRAINING

Sgt. Mahan reported that the annual sergeants' in-service was held April 14<sup>th</sup>. The day-long training included policy revisions, refresher training on high liability areas and a table-top mock disaster exercise with the public safety partners.

#### UPCOMING EVENTS

Bike Helmet Safety Awareness Week is May 9-21. A bike helmet safety checkpoint will be set up on the bike trail on May 21st. Officers and volunteers will issue helmets to youth cyclists who are without one and will issue rewards to youth who are wearing helmets.

#### ADMINISTRATIVE

Sgt. Mahan submitted the files and application to the Ohio Collaborative. After the files are reviewed by staff at the Ohio Department of Public Safety, an on-site assessment will be scheduled. They anticipate being one of the first agencies in the region to receive the State of Ohio Certification.

#### COMMUNITY RELATIONS

A public Medication Disposal was held on April 30<sup>th</sup>. They received 45 ½ pounds of drugs taken back.

**Fire Department Report:** Chief Mark Baird came to the podium at this time. Chief Baird complimented the Water Department on their repairing of the water main break that had occurred on Paisley Drive. He stated that there were severe storms that night and the men were working hard to keep the hole they were working in from filling with rain.

Chief Baird then indicated that John Vuotto, a volunteer fireman and member of the Fire Department Board of trustees for the past 50 + years has retired. He publically thanked Mr. Vuotto for his service to the City.

**Public Comments:** There were no additional public comments at this time.

#### Council Comments:

#### New Business:

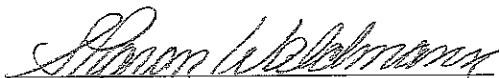
Ms. Brewer made a motion as Council as a Committee of the Whole for the Law Director to read an Ordinance approving the editing and inclusion of certain Ordinances as parts of the various Component Codes of the Codified Ordinances of the City of Milford; seconded by Mr. Bonnell. All voted yes.

**16-1216** An Ordinances approving the editing and inclusion of certain Ordinances as parts of the various Component Codes of the Codified Ordinances of the City of Milford; Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Mr. Brady. All voted yes. Ms. Brewer made a motion to adopt the Ordinance; seconded by Mr. Brady. All voted yes.

**Old Business:** There was no old business to be discussed.

#### Adjourn:

There being no further business to come before the City Council; the meeting was adjourned at 8:00 p.m. with a motion from Mr. Bonnell; seconded by Ms. Brewer. All voted yes.



Sharon Waldmann, C.P.T.



Laurie Howland, Mayor