

2017 ANNUAL REPORT



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AN INTERNATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

The background of the page features a large, light blue watermark of the Milford Police Ohio seal. The seal is circular and contains the text "MILFORD" at the top and "POLICE OHIO" at the bottom. In the center, there is a smaller circular emblem with the text "SEAL OF THE STATE OF OHIO" and a sunburst design. Below the seal, there is a depiction of a town with several buildings and a church steeple.

Colonel D. Jamey Mills, CLEE
Chief of Police
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EXECUTIVE SUMMARY

It's my pleasure to present the 2017 Annual Report. The professional men and women of the Milford Police Department worked tirelessly in 2017 to maintain our greatest asset, public trust. Additionally, we continued our quest to provide contemporary policing based upon best practices and high standards. Our Mission, Creed and Core Values remain the cornerstone of our service and we pride ourselves on helping to make Milford a great place to live, work and play.



As part of our commitment to providing a quality work environment and the development of our members through effective training and leadership, we restructured the command staff in early 2017 to include an assistant chief of police. In his first year, Assistant Chief Mahan attended several administrative courses, implemented the Employee Advisory Committee, revamped our career development program, and added the Critical Decision Making Model to our annual in-service training curriculum.

Phase 2 of the three-year staffing plan resulted in us welcoming Officers Tara Dennis and Tyler Fannin to the team. Unfortunately, we also said goodbye to three retired public servants with the passing of Fire Chief John E. Cooper, Police Sergeant Raymond E. Butler, and Mayor Yvonne K. Haight.

Community partnerships remained a critical piece of our foundation and served us well in 2017. Our triennial Citizen Survey resulted in a 93% approval rating and showed strong support for our outreach projects. Projects such as our Citizens Police Academy, Junior Police Academy, National Night Out, Operation Holiday Patrol, and Shop with a Hero are at the core of our mission, and wouldn't be possible without our partners and volunteers. In partnership with our friends at Community United, we enjoyed two community days with the residents of the Oakwood Apartments over the summer months. Officer Wilson implemented the new Diapers, Shoes, & Coats program to ensure that our less fortunate residents have basic necessities. We're very proud of our community involvement, which was one of the key reasons that Milford was named one of Ohio Magazine's Best Hometowns!

As you'll see from this report, the results of the hard work and dedication of my staff are undeniable. It's an honor to work with such dedicated professionals in service of a grateful and supportive community. As always, don't hesitate to contact me if you have any questions or concerns.

Thank you for letting us serve you!

James Mills
Chief of Police

ORGANIZATIONAL PRINCIPALS

- Mission Statement
- Creed
- Core Values

Mission

We, the Milford Police Department, exist to serve all people within our jurisdiction with respect, fairness, and compassion.

We are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety, the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

With community service as our foundation, we are driven by goals to enhance the quality of life, investigating problems as well as incidents, seeking solutions and fostering a sense of security in the community and individuals. We nurture public trust by holding ourselves to the highest standards of performance and ethics.

To fulfill its' mission, the Milford Police Department is dedicated to providing a quality work environment and development of its member's through effective training and leadership.

The Milford Police Department was formed to protect and serve the expanding residential and business community of the City of Milford. The Milford Police Department can be characterized as a full service police agency that's committed to excellence and responsive to the community needs. We are a value driven organization that is devoted to our core values and committed to asking ourselves "Am I doing the right thing, at the right time, in the right way, and for the right reason?"

We will seek to understand the community we serve and be responsive to their needs. We are in the business of reassurance, providing a sense of security, and in doing so, maintaining and improving the quality of life for the public in the City of Milford. Improving the quality of life depends upon a long-term strategy for reducing crime and disorder. Because of this, we have included our mission, creed and value statements in our annual report. This is the kind of police service the Milford Police Department intends to be. It is also the desired image we want to continue to portray to our community.



Creed

We shall serve the community to the best of our ability. The community is our customer and our reason for being here.

We shall maintain an outstanding reputation. It may take days, weeks, months, or years to build a sound reputation. However, it only takes seconds to lose it.

We shall always be courteous, polite, and professional when dealing with citizens while performing our duties.

We shall always attempt to do more than expected when providing our service.

We shall never promise more than we can give. However, we will give all we promise.

We shall continually strive for more ways to improve ourselves. We will attempt to improve quality and to provide an efficient, effective, safe, and secure environment for all.

Core Values

The Milford Police Department Challenge Coin serves as our badge of honor and constant reminder that our mission is based on the foundation of our core values:



INTEGRITY

We believe in integrity. We pledge to maintain the courage to serve without bias, and to adhere to the highest professional ethical standards.

PROFESSIONALISM

We believe in professionalism. We pledge to provide quality, efficient, and courteous service through innovative and dedicated teamwork.

COOPERATION

We believe in cooperation. We pledge to provide assistance and support by working together in a spirit of trust and mutual respect.

COMMITMENT

We believe in commitment. We pledge ourselves to excellence, responsibility, and personal sacrifice.

HUMAN RESOURCES

- Department Roster
- Organizational Chart
- Volunteer Unit
- Command Staff
- Public Information
- Awards



DEPARTMENT ROSTER



Chief Mills



Assistant Chief Mehan



Sergeant Belcher



Sergeant Crider



Sergeant Kibby



Sergeant Lane



Clerk Banks



Detective Liming



Detective Rogers



Clerk Sheangshang



Officer West



Officer Heller



Officer Bogan



Officer Eshman



Officer Mell



Officer Kenney



Officer Yeary



Officer Clark



Officer Chestain



Officer Wilson



Officer Dennis



Officer Fannin



Officer Fatute



Officer G. Green



Officer M. Green

DEPARTMENT ROSTER – VOLUNTEERS



Gene Bishop
Police Volunteer Coordinator



Charles Cline
Police Chaplain



Daryl Poe
Police Chaplain



Brian Wikoff
Police Chaplain



Frank Celenza
MPD Historian



Steve Grieger
Police Volunteer



Chad Green
Police Volunteer

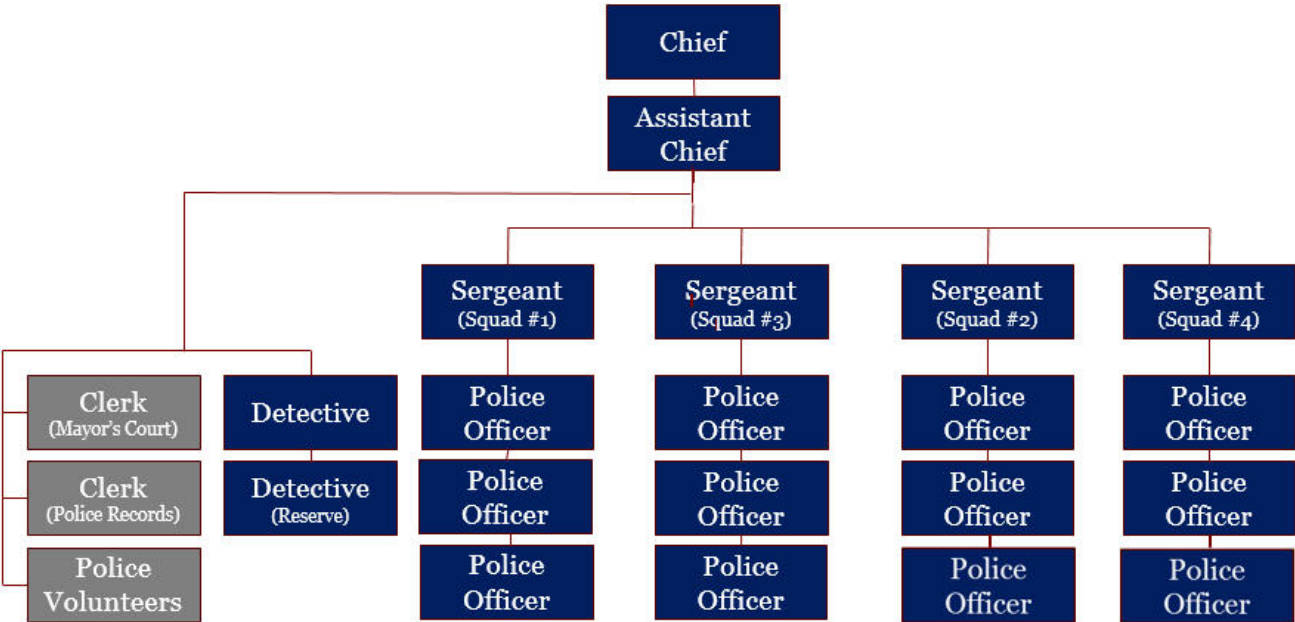


Wynn Poe
Police Volunteer



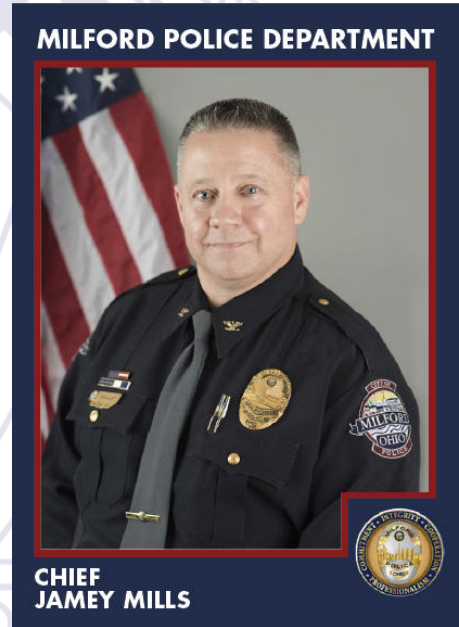
Ricky Summers
Police Volunteer

2017 Organizational Chart



Chief D. Jamey Mills, C.L.E.E.

Chief Mills is a twenty-three year veteran of the Milford Police Department. Throughout his career, he's served as a patrol officer, accreditation manager, patrol sergeant and detective sergeant prior to being appointed to the position of Chief of Police in 2011. He's received numerous awards including the Clermont County Investigator of the Year, the Larry J Oaks Memorial Award, and the Distinguished Alumni Award from the Milford School Foundation. Chief Mills holds a Bachelor's Degree in Criminal Justice and is a graduate of the Police Executive Leadership College (PELC), and the Certified Law Enforcement Executive's Course (CLEE).



CHIEF OF POLICE – The Chief exercises supervisory control over all personnel, prescribes the internal organization and duties of each member, ensures compliance with laws, and formulates rules, regulations and general orders governing the operation of the Department and the conduct of personnel. The Chief prepares the annual operating and capital improvement budgets, attends City Council meetings, meets with civic and public safety groups, and provides weekly, monthly, and annual reports to the City Manager.



Assistant Chief of Police Sean Mahan

Assistant Chief Sean Mahan is a twenty year veteran of the Milford Police Department and served as patrol officer, narcotics investigator, detective, and patrol sergeant prior to being appointed the assistant chief in 2017. He is the recipient of the MPD Medal of Valor, Physical Fitness Medal, the HCPA Medal of Honor, the Chief's Commendation Award and the first MPD Silver Bullet Award. Chief Mahan holds a Bachelor's Degree in Criminal Justice from the University of Cincinnati and is a graduate of the Supervisor Training Education Program (STEP) and the Police Executive Leadership College (PELC).



ASSISTANT CHIEF OF POLICE – Assistant Chief Mahan serves as operations commander, supervising the patrol sergeants, the criminal investigation section, the records section and the police volunteer unit. He works closely with the Chief of Police on administrative issues, problem solving and career development, conducts internal investigations, audits and inspections, prepares special event plans and serves as the acting chief of police in the absence of the chief.



Sergeant Ron Crider, C.L.E.E.

Sergeant Crider is a twenty-nine year veteran of the Milford Police Department and served as a patrol officer and honor guard member prior to being promoted to sergeant in 2003. He is the recipient of a Chief's Commendation and numerous letters of commendation and awards including the HCPA Honor Guard's Dedication and Commitment Award. Sergeant Crider is a graduate of the Police Executive Leadership College (PELC) and the Certified Law Enforcement Executive's Course (CLEE).



PATROL SERGEANT – Sergeant Crider is assigned to a patrol squad where he supervises patrol officers in addition to serving as an instructor in the Citizens Police Academy, the school safety plan coordinator and as a firearms range master.



Sergeant Keith Belcher

Sergeant Belcher is an eighteen year veteran of the Milford Police Department and served as a patrol officer, detective and honor guard member prior to being promoted to sergeant in 2011. He is the recipient of the MPD Medal of Valor, and Physical Fitness Medal, holds an Associate's Degree in Criminal Justice from the University of Cincinnati and is a graduate of the Supervisor Training Education Program (STEP) and the Police Executive Leadership College (PELC).



PATROL SERGEANT – In addition to serving as a patrol supervisor, Sergeant Belcher serves as the coordinator and supervisor of the field training program, the Honor Guard, and training team. Sergeant Belcher maintains certifications as an armorer and as an instructor in firearms and defensive tactics.



Sergeant Paul Lane

Sergeant Lane is an eighteen year veteran of the Milford Police Department and served as a patrol officer, acting supervisor, D.A.R.E officer and police detective prior to being promoted to sergeant in 2015. Sergeant Lane is the recipient of the Top Criminal Investigator Award from the Clermont County Citizens Law Enforcement Association, the Crime Stoppers Officer of the Year, and the Milford Police Department's Larry J. Oaks Memorial Award. He holds a Bachelor's Degree in Criminal Justice from the University of Cincinnati and is a graduate of the Supervisor Training Education Program and the Police Executive Leadership College.



PATROL SERGEANT – In addition to supervising a patrol squad, Sergeant Lane serves as the grant administrator, the cruiser recording custodian, and supervisor of the Crime Scene Unit.

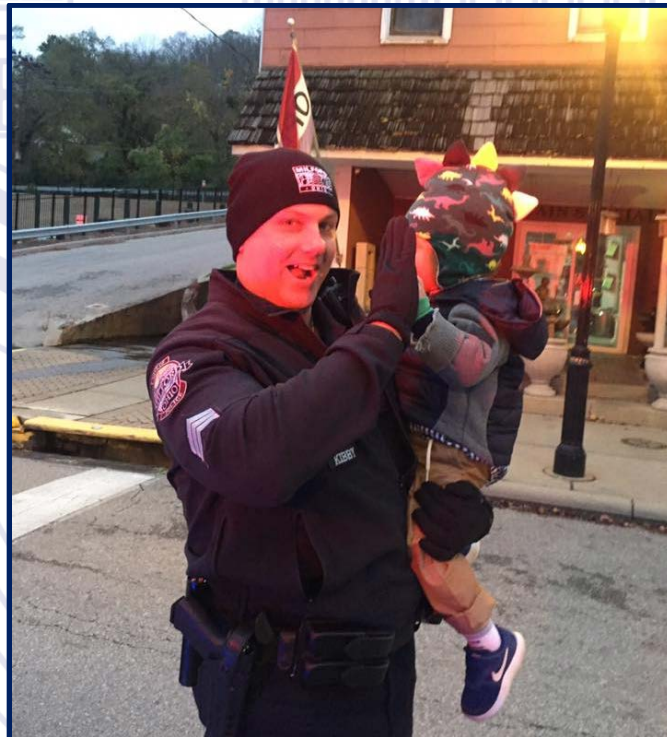


Sergeant Mark Kibby

Sergeant Kibby is a seven year veteran of the Milford Police Department and served assignments as a patrol officer, acting supervisor, D.A.R.E. officer, Directed Patrol Officer, and as a representative for the collective bargaining unit prior to being promoted to sergeant in 2015. He is the recipient of the MPD Physical Fitness Medal and holds a Bachelor's of Arts Degree from Miami (Ohio) University and is a graduate of the Supervisor Training Education Program, and the Police Executive Leadership College.

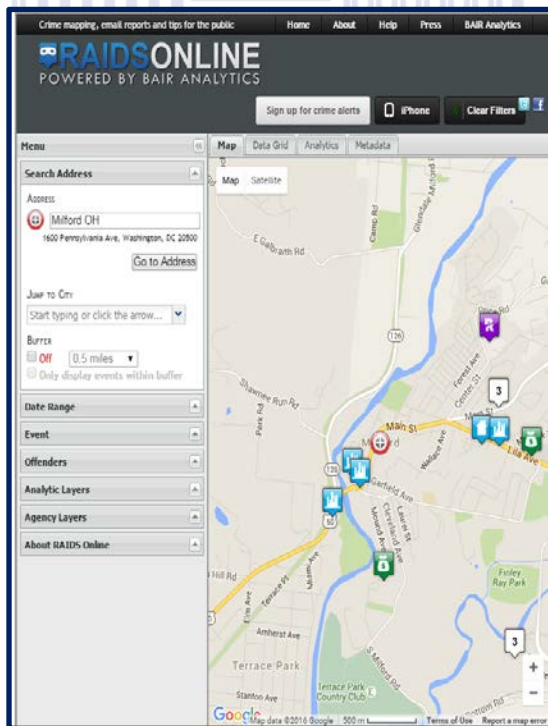


PATROL SERGEANT – In addition to supervising a patrol squad, Sergeant Kibby is in charge of the bicycle and Segway patrols, physical fitness training, the temporary detention room logs, and the awards committee.

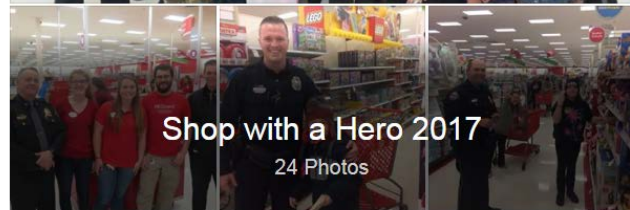


Public Information

In effort to maintain public confidence, police actions and policy objectives are disclosed in a full and open manner. The Department disseminates factual accounts of occurrences to the public through a variety of sources including Nixle Notifications, Facebook and Raids Online Crime Mapping.



First responders, volunteers, and council members, Christmas shopping with local children. Our most heartwarming event of the year!



2017 Awards



Larry J. Oaks Memorial Award

Officer Danielle Wilson



Chief's Commendation

Officer Mike Green
Detective Julie Liming
Police Volunteer Jay Rothenbach



Silver Bullet Award

Officer Bob West



Physical Fitness Medal

Sergeant Keith Belcher
Officer Kevin Heller
Officer Danielle Wilson
Detective Steve Rogers
Officer Kris Mell
Officer Steve Bogan
Officer Tara Dennis
Officer Brandon Clark
Officer Terry Chastain
Officer Tyler Fannin

Letters of Recognition

Officer Danielle Wilson
Detective Julie Liming
Officer Mike Green
Officer Terry Chastain
Officer Bob West
Sergeant Mark Kibby
Officer Adam Yeary
Officer Brandon Clark
Sergeant Paul Lane
Officer Kevin Heller

Clermont County CLEA

Assistant Chief Sean Mahan

Mothers Against Drunk Drivers

Officer Russ Kenney



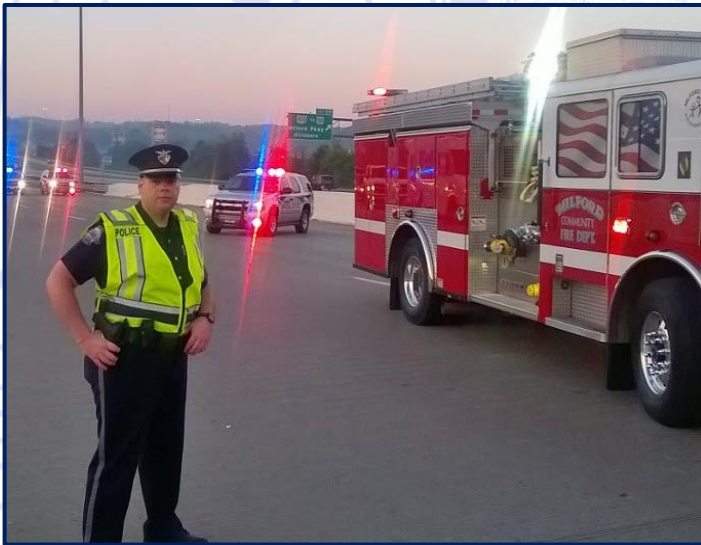
Milford Police Divisions & Operations

- Patrol Division
- Criminal Investigations Division
- Special Operations
- Support Services Division
- Police Volunteer Unit

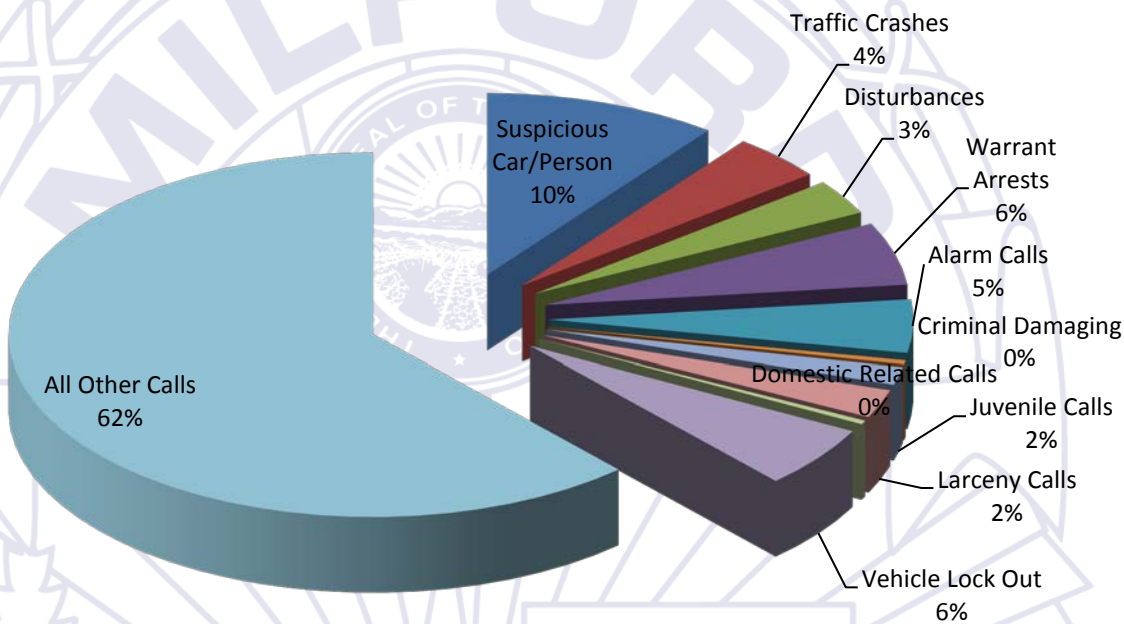


Patrol Division

The Patrol Division is the largest component of the agency and is commanded by the assistant chief and four sergeants who supervise their respective shifts. This division provides basic police services twenty-four hours a day, handling routine service calls, conducting preliminary case investigations and complete investigations of crimes of a misdemeanor nature. Officers patrol in traditional police vehicles, mountain bikes, Segway and on foot.

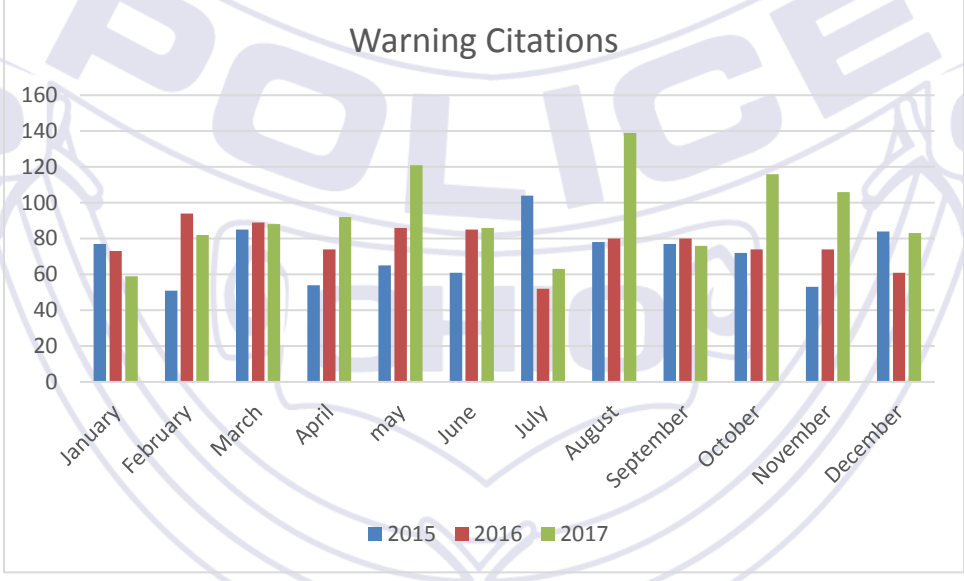
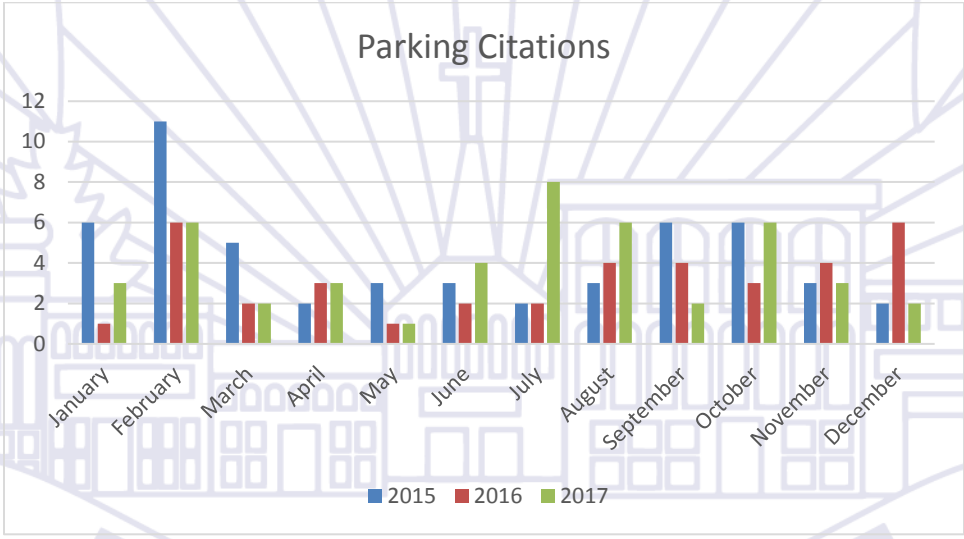
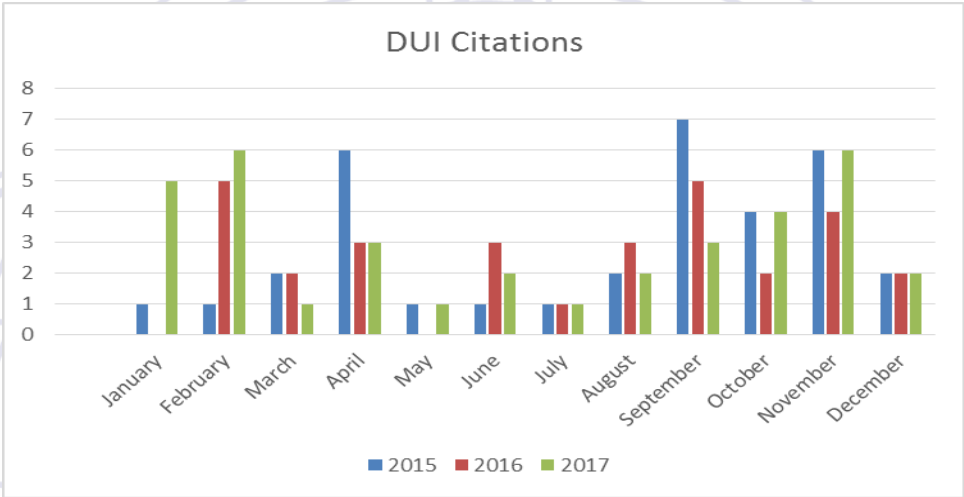


Calls for Service



OFFENSE/INCIDENT	2014	2015	2016	2017
Alarms	487	361	353	361
Animals Violations	131	134	15	13
Assaults	22	17	24	29
Auto Thefts	4	3	4	7
Breaking and Entering	13	16	12	13
Bomb Threats	0	0	1	2
Burglaries	20	16	14	14
Check the Welfare	105	136	186	169
City	101	80	75	127
Civil	110	98	134	157
Disturbances	116	220	299	239
Domestic	24	28	18	26
Drugs	62	48	74	61
Escort	27	70	70	44
Extra Patrol	16	20	14	12
Family Problems	125	137	119	144
Fires	119	137	151	184
Found Items	70	65	80	102
Fraud/Bad Checks	22	39	26	25
Guns/Weapons	3	2	5	5
Homicide	0	0	1	0

Juvenile Missing	5	10	15	11
Juvenile Problems	83	94	82	120
Life Squad	826	1025	1008	1075
Lost Items	28	26	22	23
Message Delivery	12	10	11	7
Missing Person/Adult	6	3	4	16
Non Criminal Incident	315	255	313	392
Open Door/Window	46	59	54	41
Phone Calls/Harassment	11	9	9	41
Criminal Damage	28	38	42	28
Psych Emergency	81	43	49	64
Robbery	8	5	6	1
Sex related	9	10	9	10
Suicide/Attempted	4	3	5	8
Suspicious Car/Person	530	636	643	794
Theft/Fail to Pay	311	131	135	192
Traffic Accidents	289	307	285	315
Traffic Pursuits	5	3	0	1
Trespass	8	6	6	2
Vehicle Lockout	466	471	434	422
Vandalism	2	3	6	5



Patrol Division – Bike/Segway Patrol

There are many benefits to having a police officer on a bike or Segway. Often mentioned are visibility and mobility. The visibility of an officer on a bicycle or Segway cannot be matched. With this visibility also comes an increase in human contact with the community. In fact, it is much like the old "Beat Officers" who used to walk the streets. They knew people by name and had a good feel for the neighborhoods at a personal level. On a bicycle or Segway, an officer is much more approachable than in a car and can help in building new contacts and trust from the citizens. This allows officers to be proactive in fighting crime rather than reactive. Bike and Segway patrol officers can be much more aware of concerns before they turn into problems.

The bicycle and Segway patrols are used at public events such as the annual Frontier Days Parade and Festival, the Longstone Street Festival, the Halloween Edition Amazing Race and other large gatherings. An officer can move quickly through a crowd while on a bike or Segway, and can find short cuts, etc., where a patrol car would have very diminished mobility in the same situation. This same mobility also adds a "stealth" advantage to bike and Segway patrols versus patrol vehicles. An officer on a bike is much smaller, quieter, and can go places that are not easily accessible to patrol vehicles. Also, a person fleeing from an officer generally can't out run an officer on a bike.



Criminal Investigation Division

The criminal investigation division is staffed with two dedicated detectives who conduct investigations that would unduly strain the resources of the patrol division or cases that require specialized skills. The division also compiles intelligence information on possible criminal behavior and homeland security and is also responsible for providing security at the Milford Mayor's Court. In 2017, Detectives Julie Liming and Steve Rogers worked closely with the Patrol Division to close several high profile cases.



Special Operations

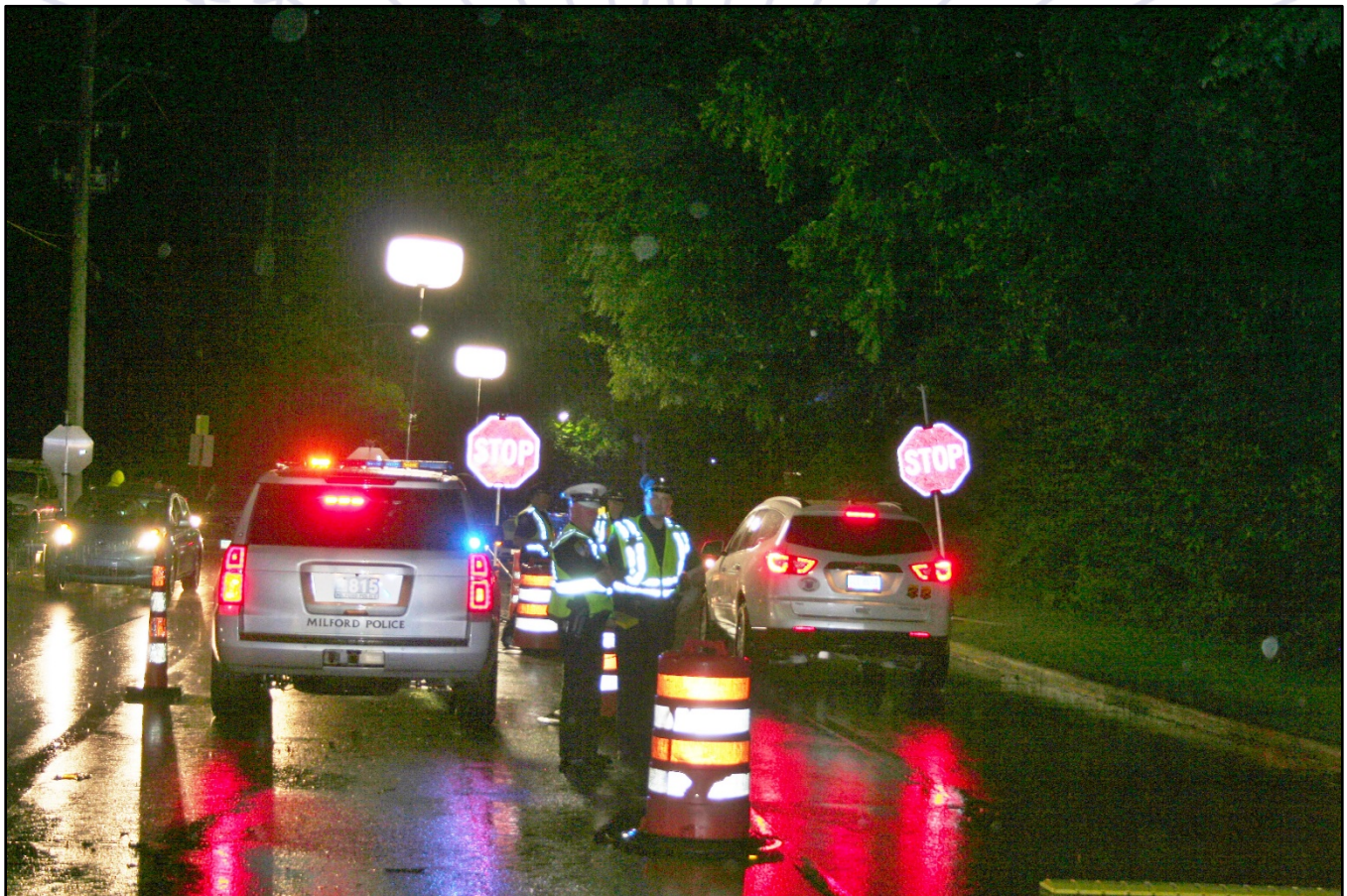
As a small police department, we do not have the staff for many of the divisions commonly found in larger agencies. However, that is not to say that those functions are not carried out. Milford Police personnel are afforded the opportunity to specialize in part time assignments as part of the Department's Career Development Program. The specialized operations of the Milford Police Department include:

- Traffic Enforcement/Education
- Training Officer
- Community Policing
- Crime Scene Unit
- Honor Guard
- Special Response Team
- Project Lifesaver
- D.A.R.E. Officer
- Drug Recognition Expert

Special Operations – Traffic Enforcement/Education

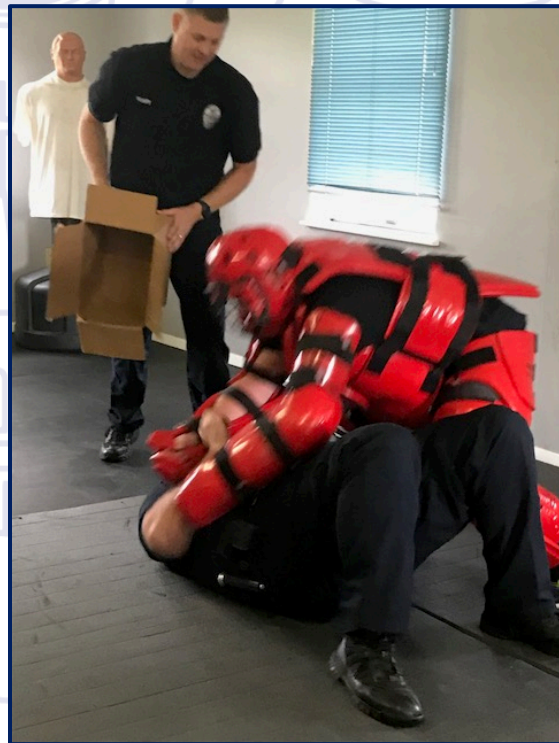
There is a direct relationship between the quality of enforcement and the degree of safety with which citizens use the streets and highways. Enforcement efforts were concentrated against the violations and at the times and places which cause the greatest number of accidents. Conspicuous patrol by officers in marked vehicles is the primary means of accomplishing the objective of promoting good driving behavior. The Milford Police Department continued its commitment to traffic enforcement and education in 2017 and received a Gold Level Award from the OVI Task Force, and:

- Partnered with the Hamilton County OVI Task Force and the Safe Communities to participate in the “Click it or Ticket” and “Drive Sober or Get Pulled Over” campaigns.
- Conducted an OVI Checkpoint on Wooster Pike
- Conducted Saturation Patrols on grant funds.
- Deployed two Electronic Speed Signs daily
- Identified a traffic safety problem with commercial vehicles using Chamber Drive.



Special Operations - Training

In-service training is conducted by a group of selected officers who are either state certified police instructors or field training officers. This section is responsible for conducting basic in-service training covering topics related to officer safety as well as the basic field training that all newly appointed officers must successfully complete. See the Annual Retraining Report for a list of all in-service trainings conducted.



Special Operations – Community Policing

In 2017, the Milford Police Department continued its commitment to crime prevention through community engagement and remained active in our partnerships with Pattison Elementary, the Coalition for a Drug Free Milford Miami Township, our Citizens Police Academy volunteers, Clermont Senior Services, and Community United.



Special Operations – Crime Scene Unit

The investigation of crime and the prosecution of offenders require that evidence be obtained through the application of scientific methods. The Milford Police Department maintains a team of officers specially trained in forensic techniques of collecting and processing evidence. Members of the Crime Scene Unit respond to scenes where evidence is identified, collected, preserved and transmitted to the laboratory for processing. The Milford Police Laboratory provides investigators with chemicals for developing latent fingerprints, forensic photography equipment, alternate light sources, and a state of the art forensic video workstation used to enhance video evidence.



Special Operations – Honor Guard

The Milford Police Department Honor Guard is a team of specially trained officers that reflect the commitment to excellence, spirit of professionalism and the esprit de corps of all the members of the Milford Police Department. The Honor Guard participates in many formal ceremonies and events throughout the community.



Special Operations – Special Response Team

The Milford Police Department is a participating member of the Clermont County Sheriff's Special Response Team. The selection process is extensive and requires officers to pass a rigorous physical fitness test, a psychological assessment, an advanced firearms qualification course and an oral interview. The team is deployed to critical, life-threatening incidents within Clermont County. Examples of SRT operations include: Hostage situations or barricaded subjects, tracking fugitives, and high-risk search warrants. The team consists of officers specially trained in police tactics, negotiation, and marksmanship. The SRT also has state-of-the-art weapons and equipment to allow the team to professionally and effectively discharge its duties.



Special Operations – Project Lifesaver

The Milford Police Department has a team of officers who can provide a rapid response to save lives and reduce the potential for serious injury for adults and children who wander due to Alzheimer’s, Autism, Down Syndrome, Dementia, and other related cognitive issues.

Through a grant from Project Lifesaver International, officers of the Milford Police Department and Milford Community Fire Department received equipment and training at no cost to the City. The grant provided specialized search and rescue equipment and training for 6 instructors. The training not only covered the use of the specialized equipment but also consisted of lessons on how to communicate with people afflicted with cognitive conditions, all of which are essential to the successful rescue of missing persons who wander or otherwise become lost.

Citizens who enroll in the program wear a small transmitter around the wrist or ankle that emits an individualized tracking signal. If an enrolled client goes missing, the caregiver notifies the Milford Police Department and a trained emergency team will respond to the wanderer’s area with tracking equipment. It’s our hope that we never have to use the equipment but it provides peace of mind knowing that we’re prepared.



Special Operations – DARE Officer

The Milford Police Department is committed to the development and perpetuation of programs designed to prevent juvenile delinquency and provide a positive connection between juveniles and law enforcement. The D.A.R.E./School Liaison Program provides a forum through which students, parents, faculty, and law enforcement officers become acquainted and, as a result, earn a mutual respect. The Milford Police Department is also a member of The Coalition for a Drug Free Milford Miami Township.



Special Operations – Drug Recognition Expert

The Drug Recognition Expert (DRE) program is part of the Milford Police Department's efforts to curb drug-impaired driving within the City of Milford and the surrounding areas. The objective of the program is to provide the patrol division with certified experts who are capable of gathering evidence as necessary to substantiate charges of operating a motor vehicle (OVI) while being under the influence of a drug(s) and/or a combination of both alcohol and drugs in OVI cases. Drug Recognition Experts are certified by the National Highway Traffic Safety Administration (NHTSA) and the International Association of Chiefs of Police (IACP). The Department seized a Ford Mustang from a repeat drug impaired driver who was arrested and evaluated by a Drug Recognition Expert. The defendant forfeited the vehicle in his plea agreement in Clermont County Common Pleas Court and the vehicle title was transferred to the City of Milford. Through donations, the vehicle was marked and up-fitted as a Community Partnership Vehicle that is used in the D.A.R.E. program and other outreach efforts.



Special Operations – Citizens Police Academy

The goal of the Citizens Police Academy (CPA) is to provide a snapshot of the day to day operations of the Milford Police Department and to enhance the partnership between the citizens and police officers. During the eleven week academy, students gain an understanding of the department, its responsibilities and role in the community. Many of the graduates serve as police volunteers and assist with special functions and events.



Support Services Division

The Support Services Division consists of non-sworn personnel responsible for record keeping. The Mayors Court Clerk is responsible for supervising the mayor's court operations, including, security, and maintenance of all computers, software and other automated systems. The Operations Clerk is responsible for department statistics, record keeping and developing and maintaining department policies and procedures in compliance with the Commission on Accreditation for Law Enforcement Agencies (CALEA). The quantitative analyses in this report would not be possible if not for the keen record keeping of the support services division.



Clerk Kim Sheangshang has been with the Milford Police Department for 18 years. She is responsible for all record keeping activities related to the Mayor's Court. Clerk Sheangshang is certified by the Association of Mayors Courts Clerks which recognizes professional Mayor's Courts with high standards in the conduct of court duties.



Clerk Patricia Banks has been with the Milford Police Department for 16 years. Clerk Banks is responsible for maintaining all incident and accident reports and provides data to the FBI for the Uniform Crime Report. Clerk Banks also serves as the accreditation manager and has led the Department through four C.A.L.E.A. assessments.



2017 CRIME ANALYSIS

Offenses	2016	2017 Actual	Percent Change
Missing Person	19	27	42.1%
Family Problems	119	144	21.0%
Robbery	6	1	-83.3%
Burglary	14	11	-21.4%
Larceny	216	192	-11.1%
Auto Theft	4	7	75.0%
Assault	24	29	20.8%
Criminal Damaging	42	28	-33.3%
Domestic Violence	18	26	44.4%
Sex Offense	6	10	66.7%
Juvenile Problems	82	120	46.3%
Total	550	595	2.0%
Part I Crime	2016	2017	
Homicide	1	0	
Rape	3	6	100.0%
Robbery	6	1	-83.3%
Burglary	14	11	-21.4%
Larceny	216	192	-11.1%
Auto Theft	4	7	75.0%
Assault	24	29	20.8%
Total	268	246	-8.2%
Officer Activity	2016	2017	
Arrests	710	694	-2.3%
Citations	2885	2635	-8.7%
Warnings	922	1112	20.6%
DUI	30	36	20.0%
Field	27	25	-7.4%
Accidents	285	315	10.5%
Total	4859	4817	-0.9%
Warrant Service	2016	2017	
	362	427	18.0%

Citations Issued Monthly

Officers of the Milford Police Department issued a total of 2,634 traffic and criminal citations in 2017. A breakdown of these citations is shown below for the last three years by month.

Month	2015	2016	2017
January	231	260	201
February	194	272	166
March	232	270	211
April	187	271	196
May	236	260	259
June	243	211	251
July	237	210	235
August	227	245	247
September	257	213	219
October	262	250	207
November	253	233	260
December	192	190	182
Total	2,751	2,885	2,634

2017 JUDICIAL-MAYOR'S COURT

The City of Milford Mayor's Court worked under the supervision of Mayor Laurie Howland. The Mayor selects a magistrate to administer both the procedural and punitive functions of the court. The purpose of Mayor's Court is to ensure prompt, fair and impartial hearing of City of Milford municipal ordinances. The budget of the court is prepared by the Chief of Police. The Mayor's Court is staffed by the magistrate, court clerk and the prosecuting city attorney.



MILFORD MAYOR'S COURT

BEGINNING BONDS	\$ 573.00
TOTAL DISTRIBUTIONS	\$299,714.26
TOTAL	\$300,287.26

MONIES TO THE CITY OF MILFORD

Fines	\$168,514.14
Costs	\$ 43,825.70
Warrant Fees	\$ 3,630.00
Bond Costs	\$ 70.00
Miscellaneous	\$ 19,055.98
Bond Forfeitures	\$ 181.00
Sub-Total \$	\$235,276.82

MONIES TO TREASURER OF STATE OF OHIO

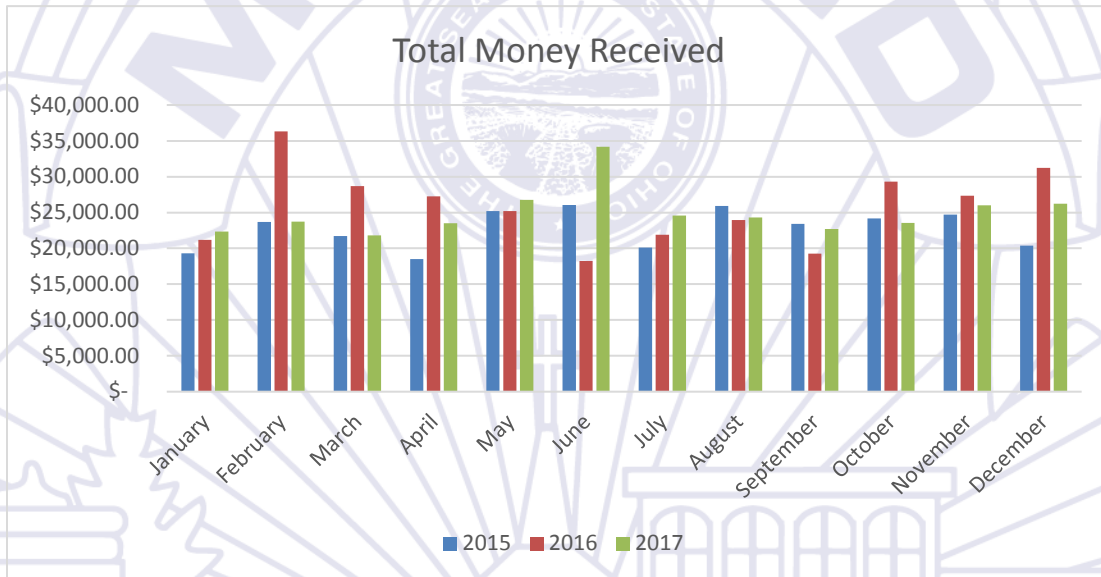
Ohio General Revenue	\$-0-
Victims of Crime	\$14,126.00
Seat Belts	\$ 636.40
Child Restraints	\$ 159.20
Defense Support	\$39,508.65
Driver Alcohol	\$ 2,352.00
Drug Law Enforcement	\$ 5,332.20
Justice Program	\$ 156.80
Sub-Total	\$62,271.25

OTHER MONIES

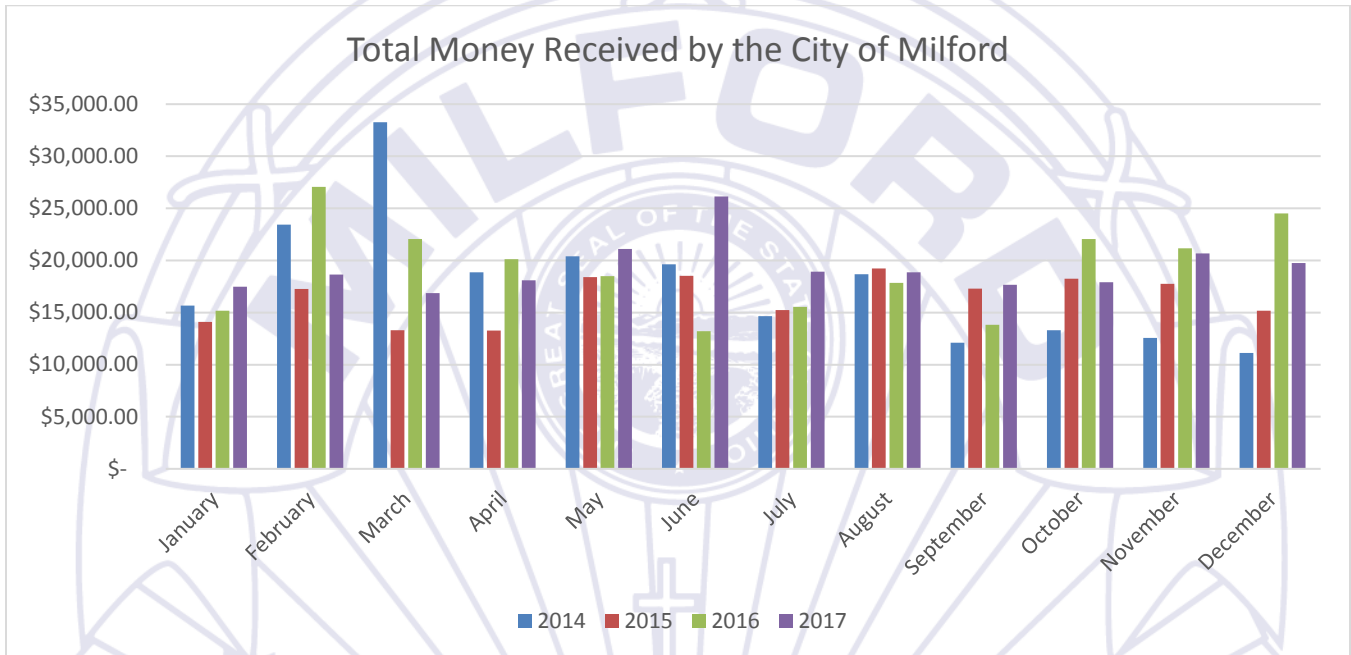
Overpayments	\$ 830.19
Bond Returns	\$ 250.00
Outstanding Bonds	\$ 675.00
Bad Check Not Collected	\$ 380.00
Restitution	\$ 579.00
OVI Fund	\$ 25.00
Sub-Total	\$ 2,739.19

TOTAL DISTRIBUTIONS	\$300,287.26
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Total Money Received



	2015	2016	2017
January	\$ 19,294.00	\$ 21,191.03	\$ 22,322.00
February	\$ 23,670.10	\$ 36,316.60	\$ 23,737.89
March	\$ 21,697.81	\$ 28,701.21	\$ 21,821.76
April	\$ 18,482.90	\$ 27,244.65	\$ 23,507.43
May	\$ 25,183.57	\$ 25,196.40	\$ 26,761.20
June	\$ 26,068.00	\$ 18,229.00	\$ 34,169.70
July	\$ 20,118.00	\$ 21,883.00	\$ 24,572.00
August	\$ 25,936.00	\$ 23,931.50	\$ 24,320.00
September	\$ 23,402.00	\$ 19,243.00	\$ 22,708.00
October	\$ 24,192.49	\$ 29,290.00	\$ 23,565.23
November	\$ 24,704.50	\$ 27,366.50	\$ 25,996.00
December	\$ 20,383.00	\$ 31,231.50	\$ 26,233.05
	\$ 273,132.37	\$ 309,824.39	\$ 299,714.26



	2014	2015	2016	2017
January	\$ 15,673.00	\$ 14,117.40	\$ 15,167.43	\$ 17,487.37
February	\$ 23,431.00	\$ 17,270.40	\$ 27,075.53	\$ 18,642.15
March	\$ 33,276.00	\$ 13,296.50	\$ 22,042.18	\$ 16,873.91
April	\$ 18,853.46	\$ 13,259.50	\$ 20,113.88	\$ 18,089.14
May	\$ 20,403.00	\$ 18,410.80	\$ 18,504.33	\$ 21,094.52
June	\$ 19,617.17	\$ 18,536.00	\$ 13,198.04	\$ 26,139.97
July	\$ 14,645.00	\$ 15,248.00	\$ 15,541.61	\$ 18,910.85
August	\$ 18,668.00	\$ 19,242.00	\$ 17,858.41	\$ 18,848.92
September	\$ 12,107.00	\$ 17,297.91	\$ 13,835.73	\$ 17,660.70
October	\$ 13,303.49	\$ 18,247.49	\$ 22,072.47	\$ 17,920.80
November	\$ 12,562.00	\$ 17,769.50	\$ 21,164.58	\$ 20,679.99
December	\$ 11,128.00	\$ 15,177.00	\$ 24,503.24	\$ 19,761.30
	\$ 213,667.12	\$ 197,872.50	\$ 231,077.43	\$ 232,109.62

Total Money sent to the State of Ohio

	2014	2015	2016	2017
January	\$4732.50	\$4851.00	\$5362.50	\$4319.00
February	\$6,909.00	\$5638.70	\$8657.00	\$4303.25
March	\$8,257.00	\$5,617.00	\$6383.50	\$4301.60
April	\$3,819.93	\$4,694.90	\$6736.90	\$4869.00
May	\$6,109.00	\$6,114.80	\$6287.50	\$5321.40
June	\$6,683.50	\$6,806.00	\$4392.50	\$7062.50
July	\$6,657.50	\$5,405.91	\$5490.00	\$5287.50
August	\$5,870.00	\$6,393.50	\$5652.50	\$4871.00
September	\$4,614.99	\$5,890.59	\$4945.00	\$4719.00
October	\$4,499.50	\$5,697.50	\$6555.00	\$4857.50
November	\$4,484.00	\$6,375.00	\$5622.50	\$4840.00
December	\$3,872.50	\$4,968.00	\$6231.00	\$5197.50
Totals	\$66,509.43	\$68,452.90	\$72,315.90	\$59,949.25

Seat Belt Violation (Ordinance 337.27 and 337.27.2)

Month	2014	2015	2016	2017
January	\$ 120.00	\$ 110.00	\$ 60.00	\$ 15.00
February	\$ 30.00	\$ 210.00	\$ 60.00	\$ 15.00
March	\$ 120.00	\$ 105.00	\$ 60.00	\$ 75.60
April	\$ 120.00	\$ 225.00	\$ 60.00	\$ -
May	\$ 120.00	\$ 225.00	\$ 80.00	\$ 140.00
June	\$ 400.00	\$ -	\$ 280.00	\$ 130.00
July	\$ 190.00	\$ 135.00	\$ 30.00	\$ 160.00
August	\$ 120.00	\$ 135.00	\$ 80.00	\$ 75.00
September	\$ 120.00	\$ 200.00	\$ 185.00	\$ 35.00
October	\$ 45.00	\$ 80.00	\$ 20.00	\$ 20.00
November	\$ 115.00	\$ -	\$ 50.00	\$ 50.00
December	\$ 30.00	\$ 180.00	\$ 30.00	\$ 5.00
Totals	\$ 1,530.00	\$ 1,605.00	\$ 995.00	\$ 720.60

2017 Mayor's Court Statistics

Cases Heard:	2014	2015	2016	2017
Traffic	1,987	2,089	2,091	1,983
Misdemeanors	31	27	20	9
Minor Misdemeanors	79	61	56	46
Misdemeanor Contempt	239	113	145	126
Totals	2,437	2,290	2,312	2,164

Fines Levied on Cases Heard:

	<u>Fines Levied</u>	<u>Fines Collected</u>	<u>Fines Outstanding</u>
Totals	\$ 182,825.00	\$ 164,007.12	\$ 18,817.88

Other Case Activity:

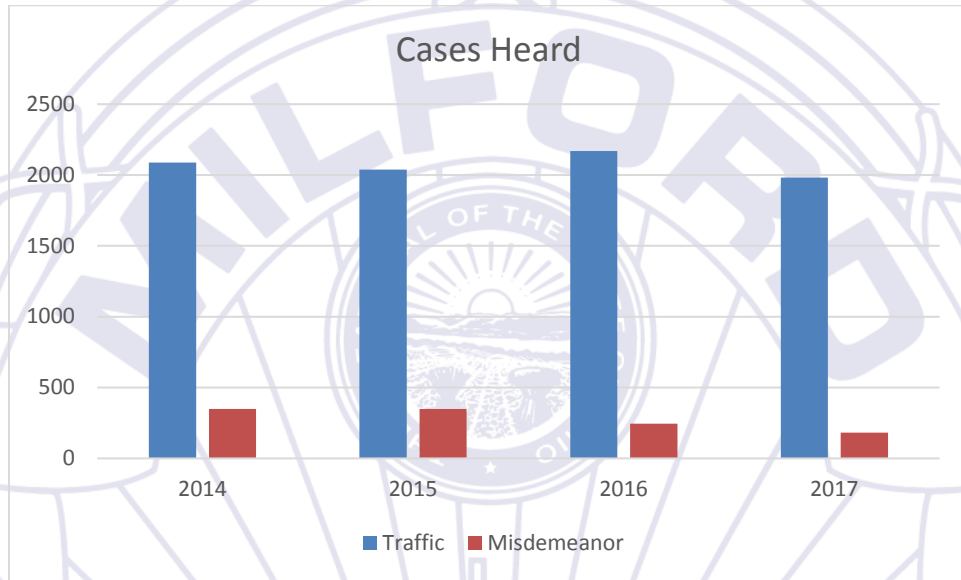
Cases Transferred To Clermont County (Jury Demand or Appeal).....	14
Cases Dismissed or Acquitted	185
Jail Time Given by Days	0
Community Work Given by Days (at \$30.00 per day).....	0

Warrants, Summons, or Private Complaints out of Mayor's Court:

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Warrants Issued	296	140	167	146
Summons	0	0	0	0
Private Complaints	0	0	0	0
Totals	296	140	167	146

Arrests Made from Warrants Issued in Mayor's Court, Cases Dismissed on Warrants, Subjects Entered Into TTY** from Warrants, and Cases Purged (Warrants and Summons):

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Arrests Made	159	87	97	77
Cases Dismissed	56	12	14	6
Subjects Entered into TTY	79	41	53	61
Not Served Yet	2	0	3	2
Totals	296	140	167	146



Ticket Offense	2015	2016	2017
Abandoned Vehicle	0	0	0
Assured Clear Distance/Failure to Yield	100	89	92
Bike/Sled/Attended Vehicle	0	0	0
Brake Equipment	1	0	0
Bumper Requirement	0	0	0
Child Restraint	3	2	2
Display/Expired/No License Plates	198	211	294
Disregard of Safety	0	0	0
Drag Racing	0	0	0
Driving on a Closed Roadway/Sidewalk	8	1	10
Driving over a hose	0	0	0
DUI/OVI	27	4	6
DUS/Court and FRA	144	56	51

Expired/Display/No Operators License	48	97	65
Fleeing/Eluding Police Officers Signal	0	0	1
Following too Close	0	0	1
Headlight/Failure to Dim	4	25	13
Lanes of Travel/Marked Lanes/Left of Center	32	31	23
Lending Vehicle/Unlicensed Operator	0	5	0
Muffler/Defective or Loud Exhaust	0	1	1
No Air Breather	0	0	0
No Helmet/Rules governing Motorcycle	2	7	6
No Thru Trucks	0	0	6
No Turn/Left Turn/U Turn	5	5	11
Obstructing Passage of Vehicles	0	0	0
One Way Street	0	0	4
Open door into Traffic	0	0	0
Overweight Vehicle	0	0	0
Parking Fire Lane/Handicap	8	4	7
Parking Prohibited/Wrong Way/Overtime	41	32	36
Permitting/Unlicensed Operator/Minor	0	0	0
Rear view Mirror	0	0	0
Reasonable Control/Fail to Control	22	19	20
Reckless Operation/Also Private Property	4	2	4
Rules Governing Passing	0	0	0
School Bus Regulations	0	2	0
Seat Belt Violations/Driver/Passenger	55	34	27
Second Reckless Operation	5	10	8

Short Cutting/Private Property	0	0	0
Speed	1266	1403	1086
Starting/Backing	5	12	7
Stopping After Accident/Leaving the Scene	8	6	4
Stopping/Standing	0	0	0
Tail Lights/License Plate Light	2	7	11
Tinted Windows	0	0	0
Towing Vehicle	0	0	1
Traffic Control Device/Stop Sign/Red Light	187	140	167
Turn Signals	4	3	4
Unauthorized Plates/Fictitious Plates	5	9	6
Unauthorized Use of a Motor Vehicle/Driver	5	0	2
Unnecessary Noise/Tires	5	1	1
Unsafe Vehicle/Texting	0	1	12
Unsecured Load/Failure to Tarp	0	0	0
Vehicle Left Unattended	1	2	0
Vehicular Homicide	0	0	0
Windshield Obstruction	0	0	0
Wrongful Entrustment	1	2	0
Warnings Issued	1330	922	1111

Police Volunteer Unit

The Milford Police Department is proud to partner with members of the community who have applied to serve as police volunteers. The volunteer program is a win-win for the Department. Volunteers serve as a force multiplier while providing a diverse work group with a variety of resources that we could not otherwise provide.



Administrative Reviews & Analysis'

- Retraining Summary
- Traffic Accident Review
- Vehicle Maintenance Report
- Accomplishments
- Use of Force Analysis
- Pursuit Analysis
- Grievance Analysis
- Internal Affairs Summary
- Biased Based Policing Review
- Early Warning System Review
- Special Assignment Review
- Goals & Objectives

2017 Retraining Summary

During the year members of the Milford Police Department received in-service and advanced training. Some training courses were mandatory for all members of the Department, while other trainings were assignment specific. Many officers received advanced training for career development that is reflected in their training file but not in this retraining summary.

LEGAL UPDATE TRAINING

Officers receive ongoing legal update training from the Clermont County Prosecutor's Office and the Ohio Attorney General's Office.

IN-SERVICE TRAINING

In addition to the on-line courses available through the Ohio Peace Officers Training Commission, the Milford Police Department maintains certified instructors who have teaching certificates from the State of Ohio. In-service instructors work with the training committee to provide professional training for agency members. During 2017, all sworn members received the following training:

1. Firearms Training (9 total hours)
2. Less Lethal/De-Escalation (8 hours)

ON-LINE TRAINING

All sworn personnel completed the following training through our approved on-line training programs.

POLICE ONE ACADEMY

Bias Based Profiling 2017 Training (1 hour)
De-Escalation Use of Force Training (2 hours)
TASER 2017 Update (1 hour)
Constitutional Policing (2 hours)

e-O.P.O.T.A.

Blue Courage (4 hours)
2017 Civil Liability for Officers (1 hour)
2017 Domestic Violence Refresher (1 hour)
2017 Legal Update for Interview & Interrogation (1 hour)
2017 Legal Update Search & Seizure (1 hour)

COMMAND OFFICER TRAINING

All command officers are graduates of leadership courses offered by the Ohio Association of Chiefs of Police. They receive advanced ICS training and are required to complete an annual in-service training conducted by the Assistant Chief of Police. Additionally, command officers are required to complete reading assignments throughout the year.

POLICY REVIEWS

The Milford Police Department has a formal written directive system that provides employees with a clear understanding of constraints and expectations relating to the performance of their duties. These directives are periodically modified and reviewed.

- Less Lethal Course (1 hour)
- TASER Course (1 hour)
- Firearms Course (1 hour)
- Accreditation Training (1 hour)

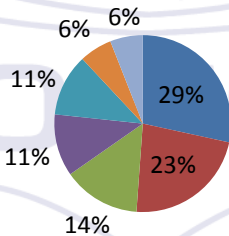
RECERTIFICATION

Certain members of the Department are required to recertify in areas of specialization. This year, the following positions were recertified.

1. All operators of the Breath Alcohol Content (B.A.C.) Datamaster and Intoxilyzer were recertified by Department of State.
2. All operators the Law Enforcement Automated Driving Status (L.E.A.D.S.) database were recertified.
3. All sworn officers were recertified on the authorized lethal and less-lethal weapons.
4. Detective Rogers and Assistant Chief Mahan were recertified as a Computer Voice Stress Analysis (C.V.S.A.) Examiners.

2017 In-Service Training

- Firearms
- De-Escalation
- 2017 Legal Updates
- Anti-Bias
- Less Lethal
- Blue Courage
- Constitutional Policing



2017 Traffic Accident Review

The 2017 Traffic Accident Review was conducted by comparing the number of traffic crashes from the year 2016. The purpose of the review is to identify potential traffic hazards by locating significant increases in the traffic crashes in certain locations. The data for the review comes from the ALERTS records management software and the 2016 Traffic Accident Review.

COMPARISON

In 2017, Milford Police investigated three hundred and fifteen (315) auto accidents which was an 11% increase from the two hundred and eighty five (285) in 2016.

PRIVATE PROPERTY ACCIDENTS

Ninety two (92) of the crashes occurred on private property accounting for 29% of our total reports. Private property accidents are handled by a simple crash report and are not submitted to the State. The report is taken for insurance purposes with each party involved reporting the accident to their respective insurance company to repair damages.

ROADWAY AND OTHER ENFORCEABLE ACCIDENTS

Subtracting the simple private property crashes, we are left with two hundred and twenty three (223) accidents that occurred on the roadway or were enforceable private property crashes. The following statistics and percentages are tallied from those crashes.

INJURY RELATED TO CRASHES

There were a total on fourteen (14) reported injury accidents in 2017 which was a 27% increase from the eleven (11) reported last year. Five of these crashes were directly related to speed/assured clear distance ahead which is a 17% decrease from last year. Other notable injury crashes involved a medical emergency and a pedestrian being struck crossing the street outside of the crosswalk.

ALCOHOL RELATED CRASHES

Eleven (11) of the crashes investigated were alcohol or drug related accounting for 4% of all crashes, this is a 10% increase from 2016

MILFORD PARKWAY, CHAMBER DRIVE AND RIVER'S EDGE DRIVE

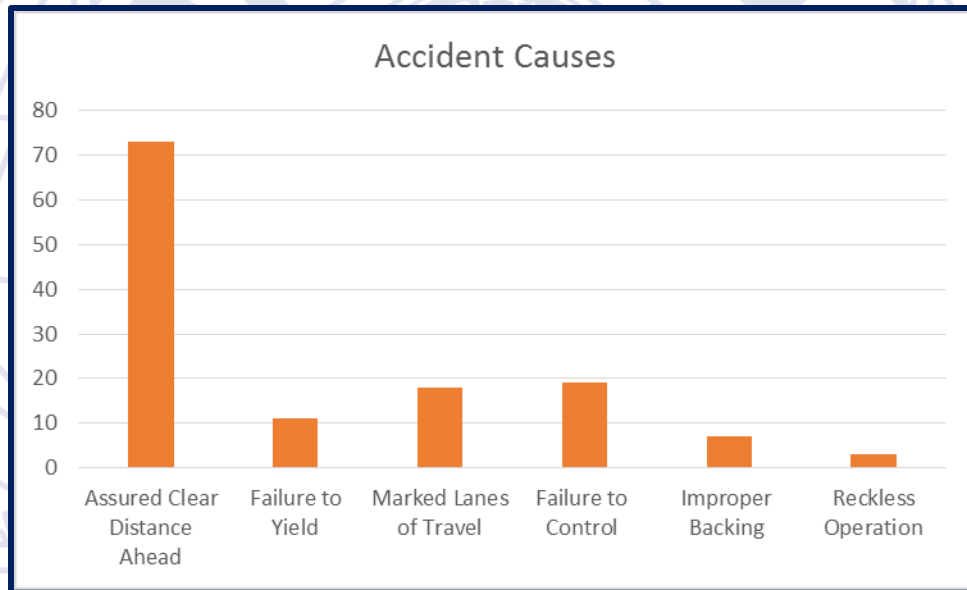
There were thirty one (31) total crashes along these roadways accounting for 11% of all crashes. Crashes along these roads saw a 29.5% decrease from 2016 along with zero accidents related to alcohol.

LILA AVE / US 50

This section of roadway had thirty four (34) crashes accounting for 12% of all accidents in the city. Accidents on this roadway were down 19% from last year and also saw a decrease of 50% in alcohol related crashes.

MAIN STREET / SR 28

Forty one (41) accidents occurred along this stretch of roadway accounting for 14% of all crashes yet saw another 16% decrease from 2016.

**EDUCATION**

- Flashing speed signs were deployed throughout the year at problem locations.
- We partnered with the Ohio Department of Public Safety on their annual “Click it or Ticket” and “Driver Sober or Get Pulled Over” campaigns.
- Officers made over 3,746 driver contacts resulting in a written warning 24% of the time. This does not take into account the number of verbal warnings that have not been tallied.

ENGINEERING

- Throughout the year, officers reported any potential traffic hazards to the City Engineer.
- The Chief of Police was involved in the planning of all roadway construction projects.

ENFORCEMENT

- The enforcement efforts were focused in two primary areas in 2017; impaired driving and speeding. Officers issued 1,085 speeding citations and arrested 36 individuals for OVI.
- 533 vehicles went through our annual OVI checkpoint in August resulting in four (4) arrest for OVI.

2017 Fleet Maintenance Report

<i>Car #</i>	<i>Year/Make</i>	<i>Begin Miles</i>	<i>End Miles</i>	<i>Miles Driven</i>
108	08 Dodge Charger Detective	92,299	98,575	6,276
213	13 Taurus Police Chief	40,552	53,537	12,985
311	11 Chevy Tahoe Patrol SUV	88,222	106,229	18,007
415	15 Chevy Tahoe Patrol SUV	26,402	43,509	17,107
513	13 Chevy Tahoe Patrol SUV	64,531	80,677	16,146
608	08 Dodge Charger Patrol(deadline)	126,621	132,596	5,975
617	17 Chevy Tahoe Patrol	5	2,617	2,612
711	11 Chevy Tahoe Patrol SUV	89,350	105,122	15,772
815	15 Chevy Tahoe Patrol SUV	23,390	36,197	12,807
912	12 Chevy Tahoe Patrol	53,262	62,360	9,098
905	05 Crown Vic School/ Court	86,264	88,373	2,109
15	13 Interceptor SUV Detective	58,690	75,758	17,068
1016	16 Chevy Tahoe Patrol SUV	2,659	14,979	12,320
1116	16 Chevy Lumina Admin Sergeant	8,067	20,015	11,948
Total miles driven for the 2017 year				160,230

Yearly Total Repair Cost

2015	\$24,533.33
2016	\$26,937.18
2017	\$23,113.66

2017 Accomplishments

Annually, the Milford Police Department establishes goals and objectives for the upcoming year and evaluates the progress made toward attaining the previous year's goals. This report summarizes our effectiveness in reaching our 2017 goals.

GOAL: Develop location-specific active threat response plans for businesses and institutions in the City of Milford

- Identify locations and work with management on training
- Provide tactical dispatching plans to the Communications Center.

RESULT: Attained

GOAL: Reduce the number of OVI related crashes.

- Provide Advanced Roadside Impaired Driver Education (ARIDE) training officers.
- Utilize power shifts to focus on traffic safety.
- Utilize grant funded overtime for saturation patrols.

RESULT: Despite implementing all three of the stated objectives, we experienced a ten percent (10%) increase in OVI related crashes. This goal will remain in effect for 2018.

GOAL: Improve the efficiency of our Drug Disposal Program

- Implement a drug drop box

RESULT: Attained

2017 Use of Force Analysis

Milford police officers acting within the scope of their employment will use only the force reasonable to accomplish lawful objectives. Milford police officers may use deadly force only when the officer reasonably believes that action is in defense of human life, including the officer's own life, or in defense of any person in imminent danger of serious physical injury. By policy, an administrative review is conducted by a supervisor on each use of force and submitted to the Chief of Police. In 2017, all sworn officers receive annual training on use of force directives, and all command officers received in-service training on investigating use of force incidents.

In 2017, there were ten (10) Use of Force Reports submitted, however four (4) of the incidents involved only a display of weapon. The remaining six (6) uses of force involved the use of a weaponless tactic. There were no uses of lethal or less-lethal weapons.

TYPE OF FORCE	NUMBER OF TIMES USED
Weaponless Tactics	6
Chemical Aerosol	0
Baton	0
Taser	0
Firearm	0

INJURIES

Any time a lethal or less-lethal weapon is used against an assailant or to effect an arrest, the person against which the weapon was used is checked for injuries by an EMT or medic and/or transported to a medical facility to be checked or treated. There were no injuries sustained by either the officer or a resistant suspect.

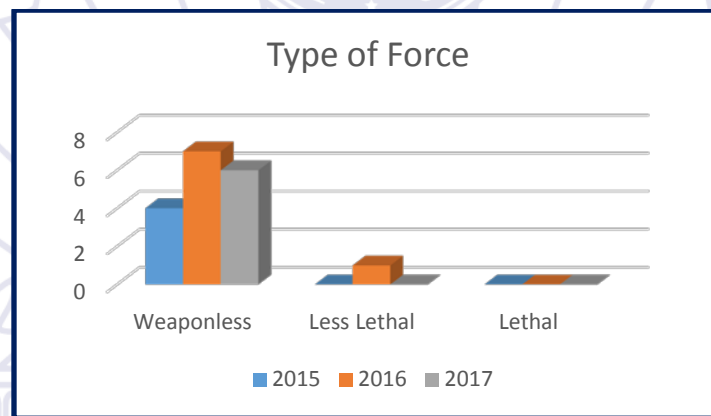
ACTIVITIES, POLICIES & PRACTICES

All sworn officers are trained and tested on the use of force directives annually. The 2017 Use of Force in-service training included the use of de-escalation tactics and constitutional applications of force. Additionally, use of force directives are included in every weapons qualification course throughout the year. All uses of physical force in 2017 were closely examined by command officers and found to be in compliance.

ANALYSIS

The total uses of force (including display of weapons) in 2017 represents a 41% decrease over 2016, which marked a three-year high. A significant and in-depth review and analysis was conducted and the following data was extracted:

- There were no complaints filed as a result of a use of force.
- 10% of use of force incidents involved a psychiatric emergency
- None of use of force incidents involved a drug overdose
- 100% of the suspects were actively resisting, as opposed to passive resistance.
- 40% of the use of force incidents involved an assault on a police officer.
- 100% of use of force incidents involved Caucasian suspects.
- 70% of use of force incidents involved male suspects.
- The average age of suspects involved in a use of force was 32.
- 70% of use of force incidents involved intoxicated suspects.
- 70% of use of force incidents occurred on night shift (6:00 PM – 6:00 AM).
- No single officer had disproportionate uses of actual force.



In 2017, sworn officers arrested 694 people (150 custodial arrests and 544 criminal summonses) and issued 2,635 traffic citations. The aforementioned six (6) uses of force on arrested or detained people indicate that 99.9% of the time officers of the Milford Police Department accomplish their mission without any use of force. This level of force is within the FBI parameters of use of force involving 1% of all arrested or detained persons. There is no consistent variable in terms of officer involved, suspect, location or race that would indicate an identifiable trend or causative factors for concern.

2017 Vehicle Pursuit Review & Analysis

POLICIES & REPORTING PROCEDURE

Milford police officers may initiate an emergency vehicle pursuit whenever a law violator clearly exhibits the intention of avoiding arrest by using a vehicle to flee and elude an officer. However, a justified pursuit occurs only when the necessity of apprehension outweighs the level of danger created by the pursuit. An administrative review is completed by a command officer as soon as possible after each pursuit. The purpose of the review is to determine if the pursuit was within Department policy, and to address equipment and training needs. The administrative review is forwarded to the Chief of Police for final approval.

PURSUIT ANALYSIS

Annually, the Chief of Police conducts an analysis of all pursuits initiated by the agency as well as those pursuits the agency assisted in. The analysis will include:

1. Patterns or trends that indicate training needs
2. Patterns or trends that indicate a needed policy change
3. The need for added equipment in addressing pursuits

TOTAL NUMBER OF PURSUITS: 1

Incident # 5-17-001754

An intoxicated, reckless driver failed to comply and led officers on a pursuit for 1.9 miles, before losing control and crashing into a tree in the 300 block of the Milford Parkway. The pursuing officers' actions were reviewed by the assistant chief and were found to be justified, however the officers were issued a retraining on emergency vehicle operations.

The review also revealed a need to upgrade our mobile video recording systems, and a recommendation to streamline pursuit reporting by utilizing our records management system. There are no recommended policy changes regarding pursuits, however, we will conduct in-service training on emergency vehicle operation in 2018.

2017 Grievance Analysis

Employees within the Milford Police Department may, from time to time, find it necessary to file a formal grievance for what is perceived to be an inequity in the operation of the department. Annually, the Chief of Police or his designee conducts an analysis of all grievances filed within the last twelve (12) months in order to detect a trend. If through the analysis the Chief of Police observes a trend in filed grievances, steps may be taken to minimize the causes of such grievances in the future. In 2017, the Employee Advisory Committee was formed as a mechanism for offices to submit suggestions or concerns to police administrations. There were no grievances filed during the year 2017.

2017 Internal Affairs Summary

One of the most important functions administered through the Office of the Chief of Police is that of internal affairs. Contemporary law enforcement agencies are complex organizations engaged in high liability activities with the corresponding need to maintain the integrity of its operations and the ethical conduct of its members. It is the policy of the Department to investigate complaints and allegations related to internal discipline in a manner that will assure the community of prompt corrective action in the event of employee misconduct, while at the same time protecting employees from unwarranted criticism pursuant to the proper discharge of official duties. The policy provides for the investigation of alleged or suspected violations of law or departmental policies.

Complaints may be made in person, by telephone, or in writing. Anonymous complaints will be accepted for investigation to extent feasible. Citizen complaints are normally referred to the supervisor of the accused employee. In 2017, there were three (3) investigations as a result of citizen complaints and two (2) internal complaints. The low ratio of complaints received to the thousands of public contacts initiated by Department employees indicates an extremely low frequency of complaints.

Internal Investigations							
Source	Type	Date Rec'd	Allegation	Date Assigned	Date Closed	Finding	Compl Notified
Complaint	Informal	1/30/2017	Failure to Aid	1/30/2017	2/8/2017	Improper Conduct	Mail
Internal	Informal	5/26/2017	Care and Use of Equipment	5/26/2017	5/26/2017	Improper Conduct	N/A
Complaint	Informal	6/5/2017	Improper Police Tactics	6/5/2017	6/7/2017	Proper Conduct	Mail
Complaint	Informal	11/11/2017	Discourteous Treatment	11/11/2017	11/21/2017	Proper Conduct	Telephone
Internal	Informal	11/5/2017	Care and Use of Equipment	11/5/2017	11/8/2017	Improper Conduct	N/A

2017 Annual Review of Biased Based Policing

A fundamental right guaranteed by both the U.S. and Ohio Constitutions is the “equal protection” clause. Everyone, citizen and alien alike, is entitled to walk, drive, and move about in public free from police interference so long as they obey the law. Those who commit infractions must receive equal and fair treatment, regardless of their race, color, ethnicity, sex, sexual orientation, physical handicap, religion, or other belief system. Officers must conduct themselves in a dignified and respectful manner at all times when dealing with the public. The Law Enforcement Code of Ethics articulates the professional and personal behavior that is expected of all law enforcement officers.

AUDITS

In 2017, there were no complaints of biased based policing filed. Supervisory monitoring of citations, field interview cards and written warnings found no unusual patterns of enforcement or contact that would statistically indicate that biased based profiling is occurring.

TRAINING

All officers completed the Blue Courage course through the Police One Academy, and all members (sworn and civilian) were required to review the Biased Based Policing directive and pass a written test. Additionally, all members of the agency viewed the International Association of Chiefs of Police Oath of Honor video and took the Oath administered by Law Director Michael Minniear.

CORRECTIVE MEASURES

Due to the fact that there were no complaints or indicators of biased based profiling, there were no corrective measures taken during the year 2017.

POLICY CHANGES

In effort to increase transparency we will begin using our records management system in 2018 to produce quantitative data on the race and gender of persons ticketed for traffic offenses.

2017 Early Warning System Review

The Milford Police Department Personnel Early Warning System is designed to provide supervisory personnel with objective guidelines and specific criteria for identifying employees who may benefit from agency intervention efforts. This system provides specific and consistent procedures for tracking, evaluating and responding to employee needs. Intervention occurs in circumstances that indicate a potential for negative consequences to the Department, its members or the community.

In 2017 all command staff received updated training in supervisor responsibilities (G.O. 26.1.5) and included a review of the early warning system (G.O. 35.1.9). During 2017, the Evaluation Supplement Log (E.S.L.) contained 204 entries. The Early Warning System led to interventions on three occasions during 2017. Two members who were placed on general performance review and a third intervention was initiated when a member appeared to be having issues with the assigned shift and responsibilities. All three members demonstrated sustained improvement. It is apparent that that the Personnel Early Warning System is an effective management tool.

2017 Annual Special Assignment Review

Annually, the Department reviews the special assignments by listing the positions, indicating the purpose for each position, and evaluating the initial problem or condition that required the position. During 2017, investigative assignments were the only special assignments consisting of one full time and one part time detective.

POSITION RESPONSIBILITIES

The primary function of the investigative unit is to conduct follow up investigations on felony and serious misdemeanor offenses. Detectives also serve as property room custodians and primary crime scene technicians. Additional responsibilities include submitting evidence to the laboratory, conducting pre-employment background investigations, performing voice stress examinations, assisting outside agencies with evidence processing as requested, tracking pattern crimes, communicating with the Clermont County Drug Task Force, and various task force meetings.

EVALUATING DEPARTMENT NEEDS

The investigation of felonies and serious misdemeanors often requires specialized skills, training, and abilities such as crime scene processing, interviewing and interrogation, CVSA certification, and an understanding of the principles of surveillance and the federal guidelines on criminal intelligence. Additionally, active membership in organizations such as MAGLOCLIN, FIA, and the Southwest Ohio Police Intelligence, enhance an investigator's abilities to conduct such investigations. Since it would be impractical to train all sworn officers in these areas, the criminal investigation section was created.

The criminal investigation division also serves as a resource to the patrol division by offering investigative guidance, CVSA exams, interviews and interrogations, locating a suspect's current information, transporting evidence, enhancing video evidence, preparing photo line ups, wanted/missing persons communications, and sharing gathered intelligence from other agencies.

Personnel assigned to the investigation section are trained in the collection, processing and sharing of suspicious incidents and maintain liaison with federal, state and local criminal justice agencies for the purpose of facilitating an exchange of information relative to law enforcement. In 2016, investigative personnel attended specialized training in criminal intelligence, and attended several task force meetings designed to assist in fraud activities, gang monitoring, and criminal trends. Investigative personnel maintained the use of surveillance equipment and coordinated with ETC Inc. to utilize surveillance equipment to local agencies free of charge. All intelligence information is collected and maintained in compliance with U.S. Title 28 CFR Part 23 and limited to criminal conduct and activities that present a threat to the community.

CASE LOAD

During 2017, the criminal investigations section conducted 132 investigations, resulting in 6 CVSA examinations, 16 search warrants or subpoenas, processing 30 crime scenes, forwarding 14 cases to the Clermont Co. Drug Task Force, also closing 28 cases by arrest, additionally closing 62 by other means. This resulted in a 69.2% case clearance rate. Investigations have an additional fifteen cases still open, with two cases awaiting grand jury.

The Investigative Section case clearance rate is determined by the overall status of the investigation. Investigations also assisted with background investigations.

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2017 ACCOMPLISHMENTS

In 2017 investigations continued utilizing an updated “Case Log” designed to better track investigative statistics, and to improve reporting abilities. Investigators continue to submit daily recaps of their investigations and additional responsibilities. Quarterly meetings were implemented for case log reviews and to address other responsibilities within the section.

The section attended specialized training in CVSA re-certification for Det. Steve Rogers and Asst. Chief Sean Mahan. Det. Julie Liming attended “Managing Confidential Informants” and Officer Russell Kenney began his field training for the investigative assignment with a training on search warrants, and “New Detective Training”. All members completed several online trainings.

Investigations completed several high priority cases in 2017 including:

- Continued investigation of the 2009 William C. Jones missing persons case. The investigation was forwarded to BC&I in 2016 but assigned to a new agent in 2017.
- Several Breaking and Entering offenses at 910 Lila Ave. resulted in two subjects caught in the building after investigators left “bait” with an alarm. This lead to the identification of two other subjects who were later indicted for the offenses.
- Detectives completed an investigation involving a drive by shooting in the area of Crestview Dr. and Mohawk Trail. During the investigation it was determined to be narcotic related and several subjects were identified and have been awaiting grand jury since September.
- An investigation of a home invasion involving where the entering subject was stabbed several times in the back of the head resulted in charges for burglary and a felonious assault from earlier in the night between the entering subject and his girlfriend.
- A video turned in to the Department contained two subjects fighting and one being assaulted with a baseball bat. Investigators were able to interview all subjects involved and one subject was presented to the Grand Jury.
- Detective Rogers continued to be the manager over Project Lifesaver. The Milford Police Department now monitors three clients and assists with a fourth client. Investigators increased the number of patrol bulletins and regularly attended roll call.

RECOMMENDATION

As with 2017 there will be additional changes to improve efficiency within the investigative section. The Investigative Section serves as a valuable support service to the road patrol and I recommend maintaining both investigative positions.

2017 Active Threat Response Plan

In 2017, the Milford Police Department continued its commitment to prepare for and mitigate active threats. Officers responded to two incidents during the year that had the potential to present an active threat. Both incidents were expeditiously mitigated and resolved without injury, and were reviewed by way of an after action report. The following objectives were attained during 2017:

- Firearms training focused on advanced shooting drills.
- The Emergency Operations Plan was reviewed by the Police and Fire chiefs.
- All command officers received in-service training on the All Hazard Plan.
- Location-specific active threat response plans were developed for businesses and institutions in the City of Milford.
- Safety drills were conducted at both elementary schools.
- We attended school safety meetings in collaboration with the Clermont County Sheriff's Office.
- We continued to be a participating agency with an officer assigned to the Clermont County Special Response Team.

2018 Goals and Objectives

Goal

Reduce the number of impaired driving related accidents.

Objectives:

- Utilize grant funded overtime for saturation patrols.
- Participate in Ohio Department of Public Safety campaigns.

Goal

Reduce the number of heroin overdoses

Objectives:

- Utilize the Milford Miami Addiction Response Team to provide in-home follow-up visits with residents who have overdosed.
- Coordinate enforcement efforts with the Clermont County Drug Unit, and the Hamilton County Heroin Task Force.

Goal

Increase the number of in-service training hours

Objectives:

- Implement quarterly in-service trainings
- Utilize Police One Academy for monthly on-line trainings

In Memoriam



Mayor Yvonne Haight



Fire Chief John E. Cooper Sr.



Sergeant Raymond E. Butler