

The Council of the City of Milford met in Regular Session at 7:00 p.m. on March 1, 2005, in Council Chambers, 745 Center St., Milford, Ohio. Vice-Mayor Gradolf opened the meeting with the Pledge of Allegiance and a moment of silence.

**Roll Call:** Present: Vice-Mayor Gradolf, Ms. Hinnners, Mr. Antell, Mr. Reynolds, Ms. McBeath and Mr. Kolb. Absent: Mayor Bishop. Motion by Ms. Hinnners, second by Mr. Antell to excuse Mayor Bishop. All voted yes.

**Minutes:** Motion by Mr. Kolb, second by Mr. Antell to waive the reading and approve the minutes of the Regular Council meeting of February 15, 2005. All voted yes. Motion by Ms. Hinnners, second by Mr. Reynolds to waive the reading and approve the minutes of the Special Work Session Meeting of Council on February 19, 2005. All voted yes.

**Correspondence:** None

### **STANDING COMMITTEE REPORTS**

**Public Services:** Mr. Kolb reported that the Committee met on February 28, 2005. The City Manager provided the Committee the bid results and Engineer's recommendations of award for the Price Road Retaining Wall Project. \$40,000 has been appropriated from the capital budget for this project. It was recommended to accept the bid from Lanagenheim & Thompson Company in the amount of \$31,217. The Manager noted that \$3,300 would be spent on bidding and inspection leaving a balance of \$5,483 for contingencies. The Committee agreed to motion to draft an Ordinance for this project. A motion by Mr. Kolb, second by Ms. McBeath to draft an Ordinance Authorizing a Contract with Langenheim & Thompson Company in the amount of \$31,217. All voted yes.

Harry Steger, Finance Director provided an overview of the budget books that will be completed for distribution at the City Council meeting.

The Manager informed the Committee that a purchase agreement is being negotiated with Valley View Foundation in anticipation of closing on property to be purchased with Clean, Ohio Funds.

**Administrative Services:** Mr. Kolb reported that the Committee met on February 28, 2005. The Finance Director, Harry Steger advised that budget books would be available at the City Council meeting with all corrections included from the budget sessions. The Committee agreed to make a motion to draft an Ordinance to make appropriations for the Current Expenses and other Expenditures of the City of Milford during the Fiscal Year ending December 31, 2005. A motion by Mr. Kolb, second by Ms. Hinnners to draft the Ordinance. All voted yes.

The City Manager noted that following the budget adoption, an ordinance would be needed to authorize pay adjustments for July 2005. She also noted that the position of Assistant to the City Manager vacated by Sara Imhulse would be advertised at a lower rate of pay than previously established. The storm water duties have been removed from this position and delegated to Jeff Wright. His pay will be adjusted accordingly.

Several City employees will be recognized for 25 or more years of service. Proclamations will be given at a City Council meeting.

**Safety Services:** Mr. Reynolds reported that the Committee met on March 1, 2005. The City Manager provided a request from Clermont County Emergency Management agency to pass a resolution adopting the National Incident Management System. Chief Cooper reviewed the Resolution and is supportive. Participation affects the ability to receive grants and associated training. The Committee agreed to motion to draft the Resolution. A motion by Mr. Reynolds, second by Ms. McBeath to draft a Resolution Adopting the National Incident Management System. All voted yes.

Chief Machan was available to answer any questions regarding the annual report. Chief Machan has been on the job for two weeks and has met with the supervisors and has begun reviewing training needs and current practices. He is also working on web-site development related to police services.

**Community Development:** No Report. Mr. Antell stated that the Committee would meet on March 7, 2005 at 7:00 p.m.

**City Manager's Report:** City Manager Rokey reported that the Service Department used about 50 tons of salt in the last two weeks and the leased rubber tire loader is working out great. The Department has been working on maintenance of the Municipal Building.

The Water Department had to have a tree at 18 Winnebago removed in order to repair a leaking water main located under the tree. Repairs will be made in conjunction with CG&E due to root growth around the gas line.

The Wastewater Department is moving forward with bid preparation and loan applications for Phase II expansion.

### **Committee Meetings**

Community Development Monday, March 7, 2005

7:00 p.m.

**Reminders**

Daffodil Day	Sunday, April 3, 2005 (at Promont)	1-5:00 p.m.
Motorcycle Ride	Saturday, April 30 – American Legion	
Super Senior Saturday	Saturday, April 30, Mulberry Elementary	10a.m.-1p.m.

**Police Department:** No official report but Chief Machan stated that he is getting acquainted and acclimated with his new position as Police Chief.

**Fire Department/EMS:** No Report

**Comments:** Kate McPhee, a new resident of Milford, expressed her pleasure of living in the City of Milford.

Jean Ackermann stated that the Chamber would be moving to the Milford Shopping Center at the end of March.

Ms. Hinners commented on the lack of lighting in the Milford Shopping Center.

City Manager Rokey stated that there would be space available in the Municipal Building after the School Board moves to their new location.

**Old Business:** None

**New Business:** None

**Adjourn:** There being no further business to come before Council the meeting was adjourned at 7:30 p.m. on a motion by Mr. Antell, second by Mr. Reynolds with all voting yes.

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Joanne Trilety, Clerk of Council

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Lou Bishop, Mayor