

The Council of the City of Milford met in Regular Session at 7:00 p.m. on March 15, 2005, in Council Chambers, 745 Center St., Milford, Ohio. Vice-Mayor Gradolf opened the meeting with the Pledge of Allegiance and a moment of silence.

**Roll Call:** Present: Vice-Mayor Gradolf, Ms. Hinnners, Mr. Antell, Mr. Reynolds, and Mr. Kolb. Absent: Mayor Bishop and Ms. McBeath. Motion by Ms. Hinnners, second by Mr. Antell to excuse Mayor Bishop and Ms. McBeath. All voted yes.

**Minutes:** Motion by Mr. Antell, second by Ms. Hinnners to waive the reading and approve the minutes of the Regular Council meeting of March 1, 2005. All voted yes.

**Correspondence:** None

**Financial Statements:** Vice-Mayor Gradolf asked for a motion to accept and approve the City of Milford Income Tax Receipt Summary. Motion by Mr. Kolb, second by Ms. Hinnners to approve and accept the Financial Statement. All voted yes.

### **STANDING COMMITTEE REPORTS**

**Public Services:** No Report

**Administrative Services:** No Report

**Safety Services:** No Report

**Community Development:** Mr. Antell reported that the Committee met on March 7, 2005. Mr. Antell commented that all liquor permits expire in June and all holders of permits should apply for renewal of their permits.

John Hauck informed the Committee he is of the opinion that there are opportunities to preserve the rest of the Old Milford business district through economic incentives. He stated that the three ideas for the area which he wanted to share include 1) designating downtown Milford as a district on the National Register of Historic Places 2) revising the guidelines for demolition in Old Milford and 3) utilizing façade preservation easements for tax credits. Mr. Wright distributed information on the National Register of Historic Places, Heritage Ohio's Preservation Easements program, and the demolition guidelines portion of the Old Milford Overlay District standards from the zoning ordinance. Mr. Antell stated that the existing Old Milford Overlay District guidelines and restrictions appear strong, but the whole package of National Registry designation and façade easements would perhaps best be dispensed to the Revitalization Task Force to consider as part of their research and communication with the property owners. Mr. Ackermann, Chairman of the Revitalization Task Force, stated that they could explore these programs and solicit property owners as to their interest in a National Historic Registry designation. Mr. Ackermann gave an update to the Committee. The Task Force has solicited a proposal from Jim Buckner with Cross Management Consulting Services, Inc. to develop a strategic initiative, provide functional logistics for phase one implementation and provide project management time lines. The Task Force is asking the City to contribute \$4000 to pay for a portion of this contract. The City has budgeted \$5000 to assist the Revitalization Task Force with their efforts. The Committee agreed to draft an ordinance for this project. A motion by Mr. Antell, second by Ms. Hinnners to draft an ordinance for a purchase order and agreement with the Revitalization Task Force in the amount of \$4000 for Cross Management Consulting Services, Inc. to complete Phase I initiatives for business district revitalization. All voted yes.

Mr. Wright distributed a proposal to clarify the provisions of the existing Community Reinvestment Area (CRA) program. The Committee agreed to motion to draft an ordinance clarifying the City's intent to eliminate tax exemptions under the Community Reinvestment Area program for single-family residential units and to continue to authorize tax exemptions within the CRA program for the construction of single-family condominium and multi-family apartment complexes. Motion to draft the ordinance by Mr. Antell, second by Mr. Kolb. All voted yes. Mr. Wright also stated that the Committee will recall that a new line item for tree care was in the proposed 2005 budget. This new program was proposed as a component of becoming designated as a Tree City USA community. He reminded the Committee that the Urban Forester who nominates communities for eligibility feels that communities need to be responsible for public trees in order to have a legitimate tree care program. Mr. Antell asked for the City administration to promptly propose a resolution to the tree care program, as it has been a goal of Council for a few years to satisfy the requirements as a Tree City. Mr. Wright was asked by Mr. Gradolf to confirm with the Urban Forester what type of specific tree care program will be acceptable to both benefit the City and qualify for Tree City USA designation. Mr. Wright also informed the Committee that Latitudes Café is expanding to have a full restaurant and bar service along a defined area of the sidewalk next to the business.

Mr. Gradolf commented to Council about having an ordinance requiring inspections for rental property. He stated that many other communities have such ordinances. Mr. Reynolds agreed that this was good idea and copies of such ordinances would be obtained and that the Community Development Committee would look into this.

**City Manager's Report:** City Manager Rokey reported that the Service Department worked five hours last Saturday due to snow and 65 tons of salt was used. A broken storm sewer was discovered at High and Beech Street. Weekly brush pick-up has begun. ODOT held a pre-construction meeting with Barrett

Paving this week. The project period is scheduled from May to August. Discussion was held if this would interfere with Frontier Days. The Water Department repaired a water main on Winnebago on March 9<sup>th</sup>. Since many residents noted that their utility bills get mixed up with other mail the utility bills will now be printed on colored paper. The Utility Department has increased the returned check charge to \$30.00.

**Committee Meetings**

Community Development	Monday, March 21, 2005	7:00 p.m.
Public Services	Monday, March 21, 2005	6:00 p.m.

**Reminders**

Daffodil Day	Sunday, April 3, 2005 (at Promont)	1-5:00 p.m.
Parks & Recreation	Monday, April 11, 2005	5:00 p.m.
Planning Commission	Wednesday, April 13, 2005	6:00 p.m.
East Fork River Sweep	Saturday, April 16, 2005	9-12 a.m.
Clean & Green clean-up	Saturday, April 23, 2005	9-12 a.m.
Motorcycle fund raiser	Saturday, April 30, 2005	Legion
Super Senior Saturday	Saturday, April 30, 2005 (Mulberry Elem.	10-1:00
Council Meeting	Wednesday, May 4, 2005 (Tuesday Election Day)	7:00 p.m.

**Police Department:** Chief Machan reported that he has been examining communications and organization in the police department. A new plan with Nextel will be implemented which will save considerable money. At the April 5<sup>th</sup> Council meeting Target will donate a digital video camera to the department.

**Fire Department/EMS:** No Report. Chief Cooper distributed the monthly department report to Council.

**Comments:** City Manager Rokey reported that the Chamber of Commerce completed their move to the Milford Shopping Center.

**Old Business:**

Ordinances and Resolutions:

05-432 An Ordinance authorizing an agreement with Langenheim & Thompson Company for the Price Road Retaining Wall Project. Motion by Ms. Hinners, second by Mr. Antell to suspend the rules and read by title only. All voted yes. Motion by Ms. Hinners, second by Mr. Kolb to adopt. All voted. Yes.

05-433 An Ordinance to make Appropriations for the Current Expenses and other Expenditures of the City of Milford during the Fiscal Year ending December 31, 2005. Motion by Mr. Kolb, second by Mr. Antell to adopt. All voted yes.

**New Business:**

Ordinances and Resolutions:

05-434 An Ordinance Authorizing the expenditure of four thousand dollars for the Revitalization Task Force Phase One Initiative for the Milford Business District Revitalization. Motion by Mr. Antell, second by Ms. Hinners to suspend the rules and read by title only. All voted yes. Motion by Ms. Hinners, second by Mr. Antell to adopt. All voted yes.

05-511 A Resolution clarifying the provisions of certain Resolutions and Ordinances relating to the City's Community Reinvestment Area and clarifying the City's intent therewith. Motion by Mr. Antell, second by Ms. Hinners to adopt. All voted yes.

05-512 A Resolution Adopting the National Incident Management System (NIMS). Motion by Mr. Kolb, second by Antell to adopt. All voted yes.

**Adjourn:** There being no further business to come before Council the meeting was adjourned at 8:00 p.m. with a motion by Mr. Antell, second by Mr. Kolb. All voted yes.

