

The Council of the City of Milford met in Regular Session at 7:00 p.m. on, May 17, 2005, in Council Chambers, 745 Center St., Milford, Ohio. Mayor Bishop opened the meeting with the Pledge of Allegiance and a moment of silence.

Roll Call: Present: Mayor Bishop, Ms. McBeath, Mr. Kolb, Mr. Gradolf, Mr. Antell. Absent: Ms. Hinnners, Mr. Reynolds.
Motion by Mr. Antell, second by Mr. Kolb to excuse Ms. Hinnners and Mr. Reynolds. All voted yes.

Minutes: Motion by Ms. McBeath, second by Mr. Kolb to waive the reading and approve the minutes of the Regular Council meeting of May 4, 2005. Mayor Bishop requested that his comments concerning signs and vacant buildings be added to the minutes. All voted yes.

Correspondence: The Clerk read a letter from the Ohio Division of Liquor Control for a C-1 and a C-2 Liquor Permit for the Exxon Station on Main St. A motion by Ms. McBeath, second by Mr. Kolb that a hearing would not be required for this permit. All voted yes.

The Clerk asked for motion to accept and approve the following financial statements for the month of April: Reconciliation of City Funds, Statement of Cash, Revenue Report, Expense Account Report and the Income Tax Receipts year-to-date. Motion by Mr. Kolb, second by Mr. Gradolf to accept and approve the financial statements. All voted yes.

STANDING COMMITTEE REPORTS

Public Services: Mr. Gradolf reported that the Committee met on May 9, 2005 and on May 16, 2005. At the May 9th meeting Mr. LaMontagne representing the Miami Woods Homeowners Association distributed a handout concerning the stormwater projects the HOA has or will have completed as well as the fact that the residents are billed a monthly fee and the HOA is also billed per unit for impervious areas. He said Miami Woods is asking for relief so that their homeowners are not paying more than other Milford residents. A discussion was held on the billing policy and eligible credits. Mr. Reynolds asked the HOA to submit a credit application to list the categories for which they think they are eligible. The Committee will try to do what is equitable within the parameters of the ordinances that have been adopted.

The City Manager distributed copies of the final draft of the City's Hazard Mitigation Plan for adoption. The Committee agreed to motion to draft a Resolution for the Plan. Motion by Mr. Gradolf, second by Mr. Kolb to draft a Resolution adopting the City of Milford Natural Hazard Mitigation Plan. All voted yes. City Manager Rokey informed the Committee that a change order for \$3,380 is needed for the Price Road erosion project for additional pavement. Additional appropriation is not needed.

Ms. Rokey received a communication from the President of the Homeowners Association of the Stoneridge Subdivision concerning parking along Stoneridge Drive in front of their pool house. The Committee will consider this request further if a petition signed by at least eight homeowners is submitted.

Ms. Rokey also received an email requesting consideration to prohibit vehicles with advertising logo from parking on city streets. The City has an ordinance prohibiting commercial vehicles over 10,000 lbs. from parking on city streets. Mayor Bishop asked for community input on this.

The Manager informed the Committee that the lowest bid for the Wastewater Treatment Plan expansion was 31% higher than the engineers estimate. The Committee will discuss this further with Quest Engineers at their next meeting.

Mr. Gradolf reported that at the May 16th meeting Tom Schaffer reviewed the bid process for the Wastewater Treatment Plan expansion. Due to the increases in steel and concrete prices the bid is slightly more than 30% over the engineer's original estimate. The Manager gave a brief overview of the funding sources available to handle the total project. An appropriation change will be necessary to include the total amount of loan funds and fund balance required to cover the project. The actual execution of the contract cannot occur until the loan documents are processed and Estimated Resources can be adjusted through the Clermont County Budget Commission. The Committee agreed to motion to draft an Ordinance authorizing the City Manager to execute a contract with Building Crafts, Inc. in the amount of \$2,709,425 for General Contractor, \$20,000 for demolition and \$135,531 for waterline installation for Wastewater Treatment Plant Improvements Phase II. Motion by Mr. Gradolf, Second by Mr. Kolb. All voted yes. The Committee agreed to motion to draft an Ordinance authorizing the City Manager to execute a contract with Instrumentation and Control Systems, Inc. in the amount of \$537,963. Motion by Mr. Gradolf, second by Mr. Kolb to draft the Ordinance. All voted yes.

The City Manager also advised that a new contract with Quest Engineers was required for Construction Administration and Inspection of the project. The Committee agreed to motion to draft the Ordinance. Motion by Mr. Gradolf, second by Mr. Kolb to draft an Ordinance authorizing the City Manager to enter a contract with Quest Engineers, Inc. in the amount of \$229,800 for Construction Administration and Inspection Services for the Wastewater Treatment Plant Expansion Phase II. A discussion was held among Council before the vote was called. Voting yes: Mr. Kolb, Ms. McBeath, Mayor Bishop, Mr. Gradolf. Voting no: Mr. Antell. The Committee agreed to motion to draft an Ordinance Amending Appropriations Ordinance 05-433 for Wastewater Treatment Plant Improvements Phase II following approval by the Clermont County Budget Commission. Motion by Mr. Gradolf, second by Ms. McBeath. All voted yes. The Committee agreed to recommend a review of sewer and water access fees.

Administrative Services: Mr. Kolb reported that the Committee met on May 16, 2005. The Manager advised that it was time for the annual codification of Ordinances. The Committee agreed to draft an Ordinance for this purpose. A motion by Mr. Kolb, second by Ms. McBeath to draft an Ordinance approving the editing and inclusion of certain ordinances as parts of the Codified Ordinances of Milford, Ohio and Declaring an Emergency. All voted yes. The Finance Director provided a memo detailing his experience attending hearings on the State budget. Several initiatives proposed would reduce funding to local governments.

The City Manager reported that over 30 resumes have been received for the position of Assistant to the City Manager. The Committee agreed to initiate reviews of City Council's staff. Ms. Rokey will provide a summary memo regarding the personnel issues to be addressed.

Safety Services: No Report

Community Development: Mr. Antell reported that the Committee met on May 9, 2005. The Manager distributed a letter from the Clermont Philharmonic Orchestra requesting City support and funding for an outdoor concert on June 19th. The Committee agreed to recommend that Council donate \$1500 to the Orchestra. A motion by Mr. Antell, second by Ms. McBeath that Council donate \$1500 to the Clermont Philharmonic Orchestra to fund a portion of the concert. All voted yes.

The Committee agreed to direct staff to investigate the process involved in adopting a shade tree assessment which would collect annually an amount equal to about \$12 per parcel per year for continual maintenance and planting of trees. Appropriations for the current one-time removal of hazardous trees within the rights-of-way has been exhausted and if additional requests are made for removal of trees not listed in the hazard tree inventory an additional appropriation would have to be made to contract with an arborist for further evaluation. A discussion was held amount Council members concerning the assessment and the cost to the homeowner. Council agreed that a funding source was needed but felt that this should go back to Committee for further study.

All members of the Committee agreed to honor Alan Shumard's 100th birthday by proclamation.

New Community signs have been installed at the S.R. 28 and Milford Parkway gateways.

City Manager's Report: Assistant City Manager, Jeff Wright presented the Manager's report due to the absence of Ms. Rokey. He reported that the Service Department is continuing with the Happy Hollow Rd. project. They are also working overtime in preparation of Memorial Day. Thirteen applicants took the examination for Municipal Service Worker last week. The Water Department replaced a curb stop on Powhatton and installed a collision repair kit on a hydrant at McDonalds and Lila Ave. Due to a malfunction the lime slaker softening has been down but should be back on line when the new parts are installed. A water main break in an 8" line at High St. and Lila Ave. necessitated a water shut off for 2 hours. The Wastewater Department is proceeding with the draft of an Ordinance for the Wastewater Phase II construction. Bids have been finalized for this project.

Toebben Co. and the Milford Chamber of Commerce are sponsoring a Milford Shopping Center Tenant Appreciation Breakfast on Wednesday, May 25th. The June 7th Council meeting has been changed to June 1st.

Committee Meetings

Admin. Services	Monday, May 23, 2005	7:00 p.m.
Reminders		
MPD Click –it or Ticket	Saturday, May 21, 2005 Milford Parkway	6-9 p.m.
Walk-a-Thon American legion	Saturday, May 21, 2005	12-5 p.m.
Go with the Flow	Sunday, May 22, 2005	
Memorial Day Parade	Monday, May 30, 2005	9:30 a.m.
Frontier Days	June 2 –5, 2005	
Planning Commission	Wednesday, June 8, 2005	6:00 p.m.
Parks & Recreation	Monday, June 13, 2005	5:30 p.m.
Election Day	Tuesday, June 14, 2005	
Citizen's Housing	Monday, June 20, 2005	7:00 p.m.
Bd. Of Zoning Appeals	Thursday, June 23, 2005	6:30 p.m.

Mr. Wright stated that Great Traditions, the developers of the Clermont Lumber site have requested a six-month extension as preferred developer. Since there are no committee meeting scheduled he asked for a vote by a Committee of the whole. Motion by Mr. Bishop, second by Mr. Kolb to extend by six months the preferred developer to Great Traditions. All voted yes.

Police Department: Chief Machan reported that the Department is preparing for Frontier Days. They will also conduct a "Click-it or Ticket" campaign on Milford Parkway on Saturday. Those wearing seat belts will receive a small reward and those not wearing seat belts will not be ticketed but will receive information on the importance of seat belts.

Fire Department/EMS: Chief Cooper distributed the Departments monthly report to Council. The Fire Department is also busy preparing for Frontier Days. Chief Cooper was commended for helping some of our citizens install child seats in cars. The Chief stated that the Department is available at all times to help anyone install the seats properly.

Comments: Bill Knepp addressed Council concerning the new program he will be hosting at the Firefighters Hall every Thursday morning. This is a program for seniors in our area. He stated that 30% of the population of Milford are seniors and a program was needed for them. There will be a continental

breakfast, entertainment and fellowship. He thanked the Milford Fire Department for their help in making this program possible

Jean Ackermann, President of the Milford/Miami Township Chamber of Commerce thanked the City for their support of Super Senior Saturday and the Excellence in Education Dinner. The Chamber will be sponsoring the Teddy Bear Walk during Frontier Days. The walk will be for cancer and the money collected will go to the Mary Parton Fund. Mrs. Ackermann also gave an update on Chamber happenings. Karen Huff of OMMA also gave an update of the Old Milford Merchant Association and reminded citizens of the fundraiser "Go-With-The-Flow."

Old Business:

Ordinances and Resolutions:

05-446 An Ordinance accepting the water line from South Milford Road to Gatch Street. Motion by Ms. McBeath, second by Mr. Kolb to suspend the rules and read by title only. All voted yes. Motion by Mr. Antell, second by Mr. Gradolf to adopt. All voted yes.

New Business:

Ordinances and Resolutions:

05-445 An Ordinance approving the editing and inclusion of certain Ordinances as parts of the various Component Codes of the Codified Ordinances of Milford, Ohio, and declaring an emergency. Motion by Ms. McBeath, second by Mr. Kolb to suspend the rules and read by title only. All voted yes. Motion by Mr. Gradolf, second by Ms. McBeath to adopt. All voted yes.

05-514 A Resolution adopting the City of Milford Natural Hazard Mitigation Plan. Motion by Mr. Kolb, second by Mr. Gradolf to adopt. All voted yes.

Adjourn: There being no further business to come before Regular Council the meeting was adjourned at 8:40 p.m. with a motion by Mr. Antell, second by Ms. McBeath. All voted yes.

Joanne Trilety, Clerk of Council

Lou Bishop, Mayor