

The Council of the City of Milford met in Regular Session at 7:00 p.m. on, March 7, 2006 in Council Chambers, 745 Center St., Milford, Ohio. Vice-Mayor McBeath opened the meeting with the Pledge of Allegiance and a moment of silence.

**Roll Call: Present:** Vice-Mayor McBeath, Ms. Brewer, Mr. Antell, Ms. Hinnners and Mr. Kolb. Absent: Mayor Bishop and Mr. Reynolds. Mr. Antell made a motion, second by Mr. Kolb to excuse Mayor Bishop and Mr. Reynolds. All voted yes.

**Minutes:** Mr. Antell made a motion, second by Ms. Hinnners to waive the reading and adopt the minutes of the February 21, 2006 meeting. All voted yes.

**Correspondence:** None

**Financial Statements:** The Clerk asked for a motion to approve and accept the following Financial Statements. Reconciliation of City Funds, Feb. 2006; Revenue Report as of Feb. 28, 2006; Expense Account Report as of Feb. 28, 2006 and Schedule of Investment and Interest, Feb. 2006. Ms. Hinnners made the motion, second by Mr. Antell to accept and approve the Financial Statements. All voted yes.

**Presentation:** Linda Eppler of Clermont County Senior Services addressed Council about the Senior Services levy that will appear on the May ballot.

Ms. Bailey from the Yellow Ribbon Committee addressed Council about the work and activities planned by the Committee. She stated that on April 9, 2006 at 5:30 p.m. there would be a dinner at the Oasis to provide scholarships for high school students of Iraqi veterans.. She asked for Council's support for this fund-raiser. April 9<sup>th</sup> is the anniversary of the capture of Matt Maupin. Mr. Kolb responded that Council would support the outstanding work being done by the Yellow Ribbon Committee.

## **STANDING COMMITTEE REPORTS**

**Public Services:** No report

**Administrative Services:** Mr. Kolb reported that the Committee met on February 27, 2006. The Finance Director provided the Annual Appropriation Budget for review. The Committee agreed to draft an Ordinance authorizing the approval and acceptance of the Appropriations Budget for 2006. Mr. Kolb made the motion, second by Ms. Hinnners. All voted yes. The Finance Director reported that \$100,000 Estate Taxes was budgeted and so far we have received \$118,000. The Committee reviewed the annual contract with Balestra that covers the years 2000-2005. The estimated cost for auditing years 2004-2005 is \$24,810. The Committee agreed to make a motion to draft an Ordinance authorizing an Agreement with Balestra for an audit of the City Finances in 2004-2005 for the amount of \$24, 810. Mr. Kolb made the motion, second by Ms. Hinnners. All voted yes. The City Manager requested an Amendment to the Personnel Policy Manual Section 5.06(A) regarding the use of City vehicles. The Committee agreed to make a motion to draft an Ordinance authorizing the changes to Section 5.06(A) of the Personnel Policy Manual for the City of Milford regarding the use of City vehicles. Mr. Kolb made the motion, second by Ms. Hinnners. All voted yes. Driver's licenses of all employees operating City vehicles are checked annually for insurance purposes.

**Safety Services:** No Report

**Community Development:** Mr. Antell reported that the Committee met on March 6, 2006. Members of the Parks & Recreation Commission attended the meeting to discuss the redevelopment of Riverside II Park. Copies of the Parks 2006 budget along with the Parks fund budget and park improvement brainstorming that was done by the Parks & Recreation Commission in November, 2005 were distributed. Mr. Wright stated that two thoughts to discuss are should a park planning consultant be hired and what should the prioritization of the possible amenities be? David Whittaker, Chairman of the Parks and Recreation Commission stated that the Commission wanted to consider the complex relationship of the park development and location to future development of Water Street and the Clermont Lumber site and importance of synergy of the area. Mr. Antell stated that more details regarding the site and Water Street would be available by the end of the year. It was agreed that the redevelopment would best be worked on in phases, with the wish list reprioritized. Mr. Antell also asked the Commission to discuss appropriate locations for a large fountain that will be donated to the City.

Mr. Wright distributed copies of the bid results for the annual landscape contract. Three bids were received. Merkle Lawn Care Co. of Wilder, Kentucky was the low bidder. The current company, Louiso Lawn Care and Landscapes Inc. did not get their bid in until after the advertised time. The 3<sup>rd</sup> bid was from LTD Landscapes. The Committee had concerns of the distant location of the low bidder. Mr. Wright confirmed with the Law Director that the three bids received should not be thrown out and the bidding proceeds not repeated. The Committee agreed that if the contract should not be re-bid, then the lowest and most responsive bid was submitted by the second-lowest bidder, LTD Landscapes. The Committee agreed to motion to award the Bid Contract to LTD Landscapes. Mr. Antell made the motion, second by Ms. McBeath. All voted yes.

Mr. Haight distributed a State Bid quote from Equipment Maintenance and Repair for a New Holland tractor and mower deck for a total price of \$17,919. \$20,000 has been budgeted in the Park budget for this purchase.

The Committee agreed to make a motion to draft an Ordinance for a purchase order with Equipment Maintenance and Repair in the amount of \$17,919 for a New Holland tractor and mowing deck. Mr. Antell made the motion, second by Mr. Kolb. All voted yes.

Mr. Wright distributed copies of a draft Resolution giving the Ohio Municipal Joint Self-Insurance Pool a 60-day notice of our possibility of withdrawal from the Pool so that the City can seek an alternative means of property and casualty protection. The Committee agreed to make a motion to draft a Resolution to give notice to the Ohio Municipal Joint Self-Insurance Pool that the City may withdraw from the Pool at the end of the coverage period or May 13, 2006. Mr. Antell made the motion, second by Ms. Brewer. All voted yes.

Mr. Wright stated that Howard Kuhnell's term on the Board of Zoning Appeals is expiring. Mr. Kuhnell is interested in being reappointed. The Committee discussed that the City will now follow a procedure of announcing to the public each time a position on a board is available to gauge public interest.

Mr. Wright distributed violation letters sent to a property owner on High Street that has encumbered and removed a portion of the public sidewalk to work on a wall project that is going on its second year. The property owner has proposed an encumbrance of five years for the sidewalk. The Committee agreed that the property owner is in violation of the sidewalk ordinances and the five-year encumbrance is unreasonable. He should be given the same five month period to comply with the ordinance that other property owners receive. Mr. Wright also distributed letters from four residents seeking appointment to the open seat on the Planning Commission. The Committee entered into executive session to discuss the appointment. The Committee reconvened to the public portion of the meeting and agreed to recommend the appointment of Mike Huseman to the Planning Commission. Mr. Antell made the motion, second by Ms. McBeath to appoint Mr. Huseman. All voted yes. Mr. Antell requested a Safety Committee meeting to discuss a training session that has been offered for the detection of mental illness. The meeting will be on March 13, 2006 at 2:00 p.m.

**Oath of Office:** Law Director, Michael Minniear administered the Oath of Office to Mike Huseman as a member of the City of Milford Planning Commission.

**City Manager's Report:** City Manager Rokey reported that the P.T.I. has been received for Phase I of the CSO elimination project. The Water Department has installed a shut-off valve, an eight-inch valve and two valve cans. A fire hydrant and service line/curb stop was replaced on Robbie Ridge. Water was off on Lewis Ave. while a plumber repaired a water leak. A six inch valve was installed at Center Street. This will allow better water flow control on Center Street and the Five Points intersection. An anonymous donor contributed \$7.00 to the Public Records Commission.

### Committee Meetings

Public Services	Monday, March 13, 2006	2:00 p.m.
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### Reminders

Planning Commission	Wednesday, March 15, 2006	6:00 p.m.
Citizen's Housing	Monday, March 20, 2006	7:00 p.m.
Parks & Recreation	Monday, March 27, 2006	5:30 p.m.
Public Records Com.	Tuesday, March 28, 2006	8:30 a.m.
Dinner of Excellence	Wednesday, April 26, 2006	5:15 p.m. (Oasis)
Super Senior Saturday	Saturday, April 29, 2006	10-1:00 (Mulberry School)

The City Council Meeting on Tuesday, March 21 will include a Public Hearing for Zoning Ordinance Text Amendments.

**Police Department:** Chief Machan distributed the Annual Police Report to Council.

**Fire Department/EMS:** No report

**Comments:** William Knepp of the Seniors Thursday morning group addressed Council and gave an update of the Thursday morning meetings. He stated an average of 85 seniors attend the meeting. He thanked John Cooper of the Fire Department and Eric Deal, Manager of Krogers for all their help. He also asked Council to be visionary and consider a Community Center in the future. He suggested a blue ribbon committee to begin the process. Mr. Knepp volunteered to service on the committee.

Jackie Kohake from the American Legion stated that there would be a medical fundraiser for Dale Corban on March 18<sup>th</sup> at the Legion. There will be dinner, dancing, a silent auction and a raffle to raise money for a liver transplant for Mr. Corgan.

Karen Huff from the Chamber of Commerce gave an update of coming events planned by the Chamber. They include the Bridge Café Breakfast, The Dinner of Excellence, Super Senior Saturday and Frontier Days. She also thanks the fire department and the City for participating in the homecoming of Sgt. Mark Reidel.

Susanne Stagg thanked the City for nominating her for the award she received from Clermont County Salute to Leaders.

She also had issues with the “Door Store” deliveries made to households in Milford. She stated she considers it litter and does not want it delivered to her home. A phone number will be provided to those who can call and have the delivery stopped if they so choose.

**Old Business:** None

Ordinances and Resolutions

- 06-505 An Ordinance authorizing an agreement with Humphries Construction, Inc. for the purchase And installation of sidewalk drains on Main Street. Mr. Kolb made the motion, second by Mr. Antell to suspend the rules and read by title only. All voted yes. Ms. Brewer made the motion, second by Mr. Kolb to adopt. All voted yes.
- 06-506 An Ordinance authorizing an agreement with Fields Excavating for construction of the Powhatton Storm Sewer Project. Mr. Antell made the motion, second by Mr. Kolb to suspend the rules and read by title only. All voted yes. Ms. Brewer made the motion, second by Mr. Antell to adopt. All voted yes.

**New Business:** None

Ordinances and Resolutions

- 06-507 An Ordinance authorizing the approval and acceptance of the Appropriations Budget for 2006. Mr. Kolb made the motion, second by Mr. Antell to adopt. All voted yes.
- 06-508 An Ordinance authorizing an Agreement with Balestra for an audit of the City Finances in 2004-2005 for the amount of \$24,810.00. Mr. Kolb made the motion, second by Mr. Antell to suspend the rules and read by title only. All voted yes. Ms. Hinnners made the motion, second by Mr. Kolb to adopt. All voted yes.
- 06-509 An Ordinance authorizing the changes in Section 5.06(A) of the Personnel Policy Manual for the City of Milford regarding use of City vehicles. Mr. Antell made the motion, second by Ms. Hinnners to suspend the rules and read by title only. All voted yes. Ms. Brewer made the motion, second by Mr. Antell to adopt. All voted yes.
- 06-510 An Ordinance authorizing a purchase order to Equipment Maintenance and Repair in the amount \$17, 919 for the purchase of a New Holland tractor and mowing deck. Mr. Antell made the motion, second by Mr. Kolb to suspend the rules and read by title only. All voted yes. Mr. Antell made the motion, second by Mr. Kolb to adopt. All voted yes.
- 06-523 A Resolution authorizing a Notice of Withdrawal from the Ohio Municipal League Insurance Pool. Mr. Kolb made the motion, second by Mr. Antell to adopt. All voted yes.

Law Director Minniear thanked the Records Commission for their time and hard work.

**Adjourn:** There being no further business to come before Council the meeting was adjourned at 8:20 p.m. with a motion by Mr. Antell, second by Mr. Kolb. All voted yes.

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Joanne Trilety, Clerk of Council

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Lou Bishop, Mayor