

The Council of the City of Milford met in Regular Session at 7:00 p.m. on, July 5, 2006 in Council Chambers, 745 Center St., Milford, Ohio. Mr. Kolb opened the meeting with the Pledge of Allegiance and a moment of silence.

**Roll Call:** Present: Ms. Brewer, Mr. Kolb, Mr. Antell and Ms. Hinnners and Mr. Hunter. Absent: Mayor Bishop and Vice-Mayor McBeath. Ms. Hinnners made the motion, seconded by Ms. Brewer to excuse Mayor Bishop and Vice-Mayor McBeath. All voted yes.

**Minutes:** Mr. Antell made the motion, seconded by Ms. Hinnners to waive the reading and adopt the minutes of the June 20, 2006 Council Meeting. All voted yes.

**Correspondence:** The Clerk read a letter from Mary Sue and R.J. Vilardo thanking the City for its response and compensation for the tree that was lost on their property due to work done by the City. The Clerk also read a letter of resignation from Jeff Wright, Assistant City Manager. Mr. Wright has accepted the position of Assistant City Manager for the City of Loveland. Council praised and thanked Mr. Wright for his years of service and his work for the City.

The Clerk read a request for a D2 Liquor Permit for Bangkok Thai Restaurant. Mr. Antell made the motion, seconded by Ms. Hinnners that no hearing would be requested for the permit. All voted yes.

**Financial Statements:** None

**Committee Reports**

**Public Services:** No Report

**Administrative Services:** Ms. Hinnners reported that the Committee met on July 5, 2006. The Committee discussed the tax budget hearing held at 6:00 p.m. Since there were no public comments the Committee agreed to make a motion to draft an Ordinance adopting the tax budget for 2007. Ms. Hinnners made the motion, seconded by Mr. Antell. All voted yes.

As was discussed at a previous meeting, the Manager reminded the Committee that action must be taken effective August 1, 2006 changing vendors from Anthem to United Health Care. The Committee agreed to make a motion to draft an Ordinance authorizing an agreement with United Health Care to provide Health Insurance to City employees through the Center for Local Government Health Benefits Cooperative. Ms. Hinnners made the motion, seconded by Mr. Antell. All voted yes.

The Manager requested a 3% merit pay adjustment for those employees outside the bargaining units. The Committee agreed to make a motion to draft an Ordinance authorizing merit pay adjustments up to 3% for non-bargaining unit employees effective July 3, 2006. Ms. Hinnners made the motion, seconded by Mr. Antell. All voted yes.

The Manager provided a request from the Water Department to transfer a 1994 Ford pickup to the Storm Water Department. The primary use will be to check and clean catch basins and perform other storm water related work. The Committee agreed to make a motion to draft an Ordinance authorizing the transfer of funds in the amount of \$1,000 from the Storm Water Fund to the Water Improvement and Replacement Fund for a 1994 Ford truck. Ms. Hinnners made the motion, seconded by Ms. Brewer. All voted yes.

**Safety Services:** Ms. Hinnners reported that the Committee met on June 27, 2006. The Manager advised the Committee that all city staff have received National Incident Management (NIMS) training and elected officials (Particularly the Mayor and Vice-Mayor) are required to participate in this training. Chief Cooper can make arrangements for this training to be held at the MCFD. Without this training, we will not be eligible to receive funding if there is a community disaster requiring emergency assistance.

The Manager also advised that two areas are currently being evaluated due to speed complaints. They are Forest Avenue and Edgcombe Drive. The Police Department will increase awareness by using the "speed sign." The Manager will provide information regarding the petition process for traffic calming devices to the residents who have requested further action.

The Committee discussed growing demands on city staff for special events. Due to police overtime related to the Frontier Days weekend and additional planned events it may be time to create a permit application process so needs for city services can be addressed well in advance and Council can determine if fees should be waived or not. Mr. Hunter suggested an ad hoc committee of Council members to discuss creating a new process and forms as needed. The Manager suggested Public Services, Safety Services and Community Development committees each are represented since these areas are impacted by city events. The Committee agreed that it would be very important to communicate any changes to the organizers of the events. Chief Cooper will arrange a follow-up meeting with city staff and the Milford Chamber to discuss the Frontier Days parade and carnival. Block parties were briefly discussed. Most do not require city services, but the police department does drive-by periodically. The City Manager will ask the Center for Local Government to conduct a spot survey to find out how other communities handle special events, parades and block parties.

**Community Development:** No report. Mr. Antell mentioned that he and Ms. Brewer attended the Valley View fundraiser on June 23<sup>rd</sup>. He also thanked Chief Machan for responding to the residents on Edgcombe Drive about their concern for the speeding problem. Mr. Antell stated that in the next City Garbage Sticker mailing there would be a questionnaire from the Parks and Recreation Commission and he urged all residents respond

**City Manager's Report:** City Manager Rokey reported that the Street/Service Department continues to pick up brush, trim street berms and trees and hedges in right of ways and groom the cemetery. Powhatton and Clertoma will be repaved during the week of July 10<sup>th</sup>.

The Wastewater Treatment Plant Phase II and the 27" CSO projects are progressing on schedule. Carol Royer would like to express her sincere gratitude to the Service Department (Mike Haight and employees) and the water Department (Dan Sarbach and employees) for their assistance on the Waste Water Department emergency repair on Lila Avenue.

The Water Department repaired the 1990 air stripper due to a burned out motor. No changes were made to water plant operations. A leak was repaired at the Clertoma Park fountain and two old water lines were abandoned and one new line installed to serve Garfield Park. The over-sized meter vault was removed and a new (smaller) meter pit was chosen to enhance the beautification effort being made to the park.

The Parks & Recreation survey will be included in the mailing with the garbage stickers on July 20<sup>th</sup>.

Way Finding signs are in place for the Milford Urban Trail System.

City Manager Rokey recommended Carol Woerner to serve as our delegate to the Regional Council of Governments with Harry Steger as alternate. Mr. Antell made the motion for a voice vote approving the recommendation, seconded by Mr. Hunter. All voted yes. Fall newsletter articles are due by August 4<sup>th</sup>.

City Manager Rokey has prepared an advertisement for the Assistant City Manager position vacated by Jeff Wright. A Committee will be assembled to assist in the evaluation of the candidates. Ms. Rokey requested a proposal from McBride, Dale, Clarion to provide interim services for the Planning Commission and Board of Zoning Appeals. With the building department hours shortened, we will have to see if zoning questions need the attention of more than one person. Steve Wyan will continue to manage the Property Maintenance and Zoning Code enforcement issues and Susan Ellerhorst will assist Parks & Recreation and the Tree City.

#### **Committee Meetings**

Safety Services	Monday, July 10, 2006	4:30 p.m.
Administrative Ser.	Monday, July 10, 2006	5:00 p.m.

#### **Reminders**

Parks & Recreation	Monday, July 10, 2006	5:30 p.m.
Citizens Housing	Monday, July 24, 2006	7:00 p.m.
Planning Commission	Wednesday, July 12, 2006	6:00 p.m.
Clermont Philharmonic	Sunday, August 20, 2006 (SEM Villa)	7:00 p.m.
M/M Township Town Mtg.	Tuesday, August 22, 2006	7:00 p.m.
City Picnic	Saturday, September 23, 2006	(American Legion)

**Police Department:** Chief Machan reported that the Honor Guard appeared at a Cincinnati Reds baseball game. He also stated that the Police Department officially has been re-accredited. He also reported that the FBI made a raid on a residence in Milford.

**Fire Department/EMS:** No report

**Comments:** Mr. Antell commented that the City will miss Jeff Wright and thanked him for his outstanding performance for our City.

**New Business:** None

Ordinances and Resolutions

06-530 A Resolution approving the Tax Budget for the City of Milford, Ohio for the year 2007. Mr. Antell made the motion to adopt, seconded by Ms. Hinnners. All voted yes.

06-541 An Ordinance authorizing an agreement with United Health Care to provide health insurance coverage for City employees through the Center for Local Government Health Benefits Cooperative. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Hinnners. All voted yes. Mr. Antell made the motion to adopt, seconded by Ms. Hinnners. All voted yes.

**Old Business:** None

Ordinances and Resolutions

**Adjourn:** There being no further business to come before Council the meeting was adjourned at 7:35 p.m. with a motion by Mr. Antell, seconded by Ms. Hinnners. All voted yes.