

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on Tuesday, December 5, 2006. Mayor Bishop called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

**Roll Call:** Present – Mayor Bishop, Vice Mayor McBeath, Ms. Brewer, Mr. Antell, Mr. Hunter. Absent: Ms. Hinnners and Mr. Kolb. Mr. Hunter made the motion to excuse Ms. Hinnners and Mr. Kolb, seconded by Ms. McBeath. All voted yes.

**Minutes:** Mr. Antell made the motion, seconded by Ms. McBeath to waive the reading and approve the minutes of the November 21, 2006 Council meeting. All voted yes.

**Correspondence:** The Clerk stated that she had received a letter from Duke Energy that they were applying to raise their rates for gas consumption. She also reported that a letter from the Yellow Ribbon Organization was received announcing a fundraiser to be held in April. The fundraiser provides scholarship to area school seniors.

**Financial Statements:** None

**Presentation:** Mr. William Knepp, Town Crier and Mr. Ambrose Nordman, Vice President of Miami Glenn presented a proclamation to the City of Milford in honor of Founder's Day. Mayor Bishop accepted the proclamation on behalf of the City.

City Manager Rokey introduced the new Assistant City Manager, Pam Holbrook to the audience.

#### **STANDING COMMITTEE REPORTS**

**Public Services:** No report.

**Administrative Services:** Ms. McBeath reported that the Committee met on November 29, 2006. Members present were Ms. McBeath, Mr. Kolb and Ms. Hinnners. Staff present were City Manager Rokey and Finance Director Harry Steger.

Mr. Steger reviewed his request for authorization to amend Appropriations Ordinance 06-507. The Committee agreed to make a motion to draft an Ordinance amending Appropriations Ordinance 06-507. Ms. McBeath made the motion, seconded by Mr. Antell. All voted yes.

Mr. Steger also provided temporary Appropriations proposed for 2007. There are no major Capital items included in the temporary appropriations. There is \$60,000 included in the Parks and Recreation budget toward their next project. The Committee agreed to make a motion to draft an Ordinance Adopting Temporary Appropriations for 2007. Ms. McBeath made the motion, seconded by Ms. Brewer. All voted yes.

Ms. McBeath made the motion to draft an Ordinance increasing the salary of the City Manager, seconded by Mr. Antell. All voted yes.

**Safety Services:** No Report

**Community Development:** Mr. Antell reported that the Committee met on November 27, 2006. Members present were: Mr. Antell, Ms. McBeath and Ms. Brewer. Staff present: City Manager Rokey and Assistant City Manager Holbrook. Also present: Denise Bunnell, Sue Galbraith, Linda Malott and Deirdree Morris members of the Ohio Citizens for School Funding Reform. Citizens present were Don Ackermann, Karen Huff, Diana Kuhnell, Dan Slusher, Ron Burke and Shannon and Maggie Reynolds.

The Ohio Citizens group addressed the Committee and provided handouts regarding the impact of the state funding formula. Everyone was encouraged to become educated on this issue since the current formula is very confusing and has been found to be unconstitutional. Mr. Antell would like for the group to attend a council meeting.

The Manager provided a job description and job advertisement for the Economic Development/Main Street Project Manager. Mr. Antell invited those present to review this information and provide suggestions to the City or the Chamber for further discussion. The supervision of the position and minimum qualifications desired were two areas of focus. A "responsible to" section will be added to clarify the positions accountability to the city and the chamber. The Manager also noted that for the pay range, the successful candidate need not have a bachelor's degree.

The Manager provided a sample ordinance for the City's building department to become certified for residential inspections. The Committee agreed to make a motion to draft an Ordinance to Certify the City of Milford Building Department for Enforcement of the Residential Building Code of Ohio. Mr. Antell made the motion, seconded by Ms. Brewer. All voted yes.

The Manager provided a lease drafted with the Younginger's for use of the parking area on the bike trail. The Youngingers have asked the City of absorb their storm water fee as part of the agreement. If Approved the City Park Fund would transfer the payment to the Storm Water Utility Fund. The Committee agreed that this was a reasonable request since most of the parking areas were of benefit to the public. The Committee agreed to made a motion to draft an Ordinance authorizing the City of Manager to execute a

lease with the Younginger's to provide access and parking for the Little Miami Scenic Trail. Mr. Antell made the motion, seconded by Ms. Brewer. All voted yes.

The Manager reported that several candidates have been contacted for the seat on the Parks & Recreation Commission but none have been available. A press release will be prepared inviting letters of interest. The Manager also advised that documents have been executed to close on the sale of 24+ acres of land to the Valley View Foundation utilizing WRRSP funds.

Mr. Antell stated that on the Tree City application the City had to provide information on what we have already done and what we are planning to do. He also announced that Santa would be at Geno's of December 19<sup>th</sup> and 21<sup>st</sup>.

**City Manager's Report:** City Manager Rokey reported that the Street/Service Department would continue the leaf pick up as long as necessary. The recent high winds dislodged some holiday banners and caused a large pine tree in the cemetery to come down. Snowplows are scheduled to be installed this week.

The Wastewater Department reports construction is on schedule.

The Water Department replaced several valves and a curb stop on Elizabeth St. resulting in a five hour shut off to the area. The lime slaker is still in the process of repair.

The City Manager reminded residents that the statewide smoking ban goes into effect December 7, 2006.

Resumes are being accepted for a part-time Secretary for the Parks & Recreation Commission.

#### **Committee Meetings**

Community Development	Monday, December 11, 2006	5:30 p.m.
Administrative Services	Monday, December 11, 2006	6:30 p.m.
Safety Services	Wednesday, December 13, 2006	1:00 p.m.

#### **Reminders**

Promont Christmas	Nov. 24 <sup>th</sup> through Jan. 24 <sup>th</sup>	1:30-4:30 p.m.
Taste of Christmas	Wednesday, December 6, 2006	6:30 p.m.
Planning Commission	Wednesday, December 13, 2006	6:00 p.m.
Citizens Housing	Monday, December 18, 2006	7:00 p.m.
Bd. of Zoning Appeals	Thursday, December 28, 2006	6:30 p.m.
City Offices closed	December 25 <sup>th</sup> and January 1st	

**Presentation:** Members of the Milford Gun Club presented Chief Machan with a check from their Charity Shoots. The money is to be used for the youth in our area to establish a Junior Police Academy.

**Police Department:** Chief Machan thanked the Gun Club for their presentation. He also stated that the department has had meetings with the Milford School Board and the Principal of Pattison Elementary concerning the elimination of some busing to the school. The Chief expects no problems, as only one bus will be eliminated at Pattison Elementary.

**Fire Department:** Chief Cooper reported that he went to view the new fire truck in progress, which is going well. He also thanked the City for its help for Hometown Holidays. Santa Sunday will be on December 17<sup>th</sup> beginning at about 1:00 p.m. Ms. Brewer commented that the Fire Department was 2<sup>nd</sup> runner up in the Gold Star Chili Awards for its work with the young people in our community.

**Comments:** Mr. Hunter commented that part of the levy would be used for the opportunity to research a possible earnings tax permanent improvement combination when the emergency levy expires. He feels this could be in conflict with the City's 1% earning tax. After being on Council for 6 months he thanked the City's departments for all their good work.

Mayor Bishop stated that Council should not voice their preference for levies or issues unless it directly involves the City such as the Fire Levy. This has been a rule of Council for many years. Council agreed that this was a good idea.

**Old Business:** None

Ordinances and Resolutions

#### **New Business**

Ordinances and Resolutions

06-559 An Ordinance increasing the Salary of the City Manager. Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Antell. All voted yes. Ms. McBeath made the motion to adopt, seconded by Ms. Brewer. All voted yes.

06-560 An Ordinance authorizing the City Manager to execute a lease with the Younginger's to provide access and parking for the Little Miami Scenic Trail. Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Hunter. All voted yes. Mr. Antell made the motion to adopt, seconded by Ms. Brewer. All voted yes.

06-561 An Ordinance amending Appropriations Ordinance 06-507. Ms. McBeath made the motion to adopt, seconded by Mr. Antell. All voted yes.

06-562 An Ordinance adopting Temporary Appropriations for 2007. Mr. Antell made the motion to adopt, seconded by Ms. McBeath. All voted yes.

06-563 An Ordinance to Certify the City of Milford Building Department for Enforcement of the Residential Building Code of Ohio. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Mr. Antell made the motion to adopt, seconded by Ms. McBeath. All voted yes.

**Adjourn:** There being no further business to come before Council the meeting was adjourned at 8:00 p.m. with a motion from Mr. Antell, seconded by Ms. McBeath. All voted yes.

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Joanne Trilety, Clerk

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Lou Bishop, Mayor