

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on Tuesday, April 3, 2007. Vice-Mayor Hinners called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present – Vice Mayor Hinners, Mr. Antell, Mr. Hunter, Mr. Hawkins, and Ms. Brewer.
Absent: Mayor McBeath. Mr. Hawkins made a motion to excuse Mayor McBeath, seconded by Mr. Hunter. All voted yes.

Minutes: Mr. Antell made the motion, seconded by Ms. Brewer to waive the reading of and approve the minutes of March 20, 2007. All voted yes.

Correspondence: The Clerk read a request for a liquor license transfer of a C1 and C2 license from Bruce Jeffers to W.R. Sauers, LLC Milford Marathon and Market. Mr. Antell made a motion, seconded by Ms. Brewer that a hearing would not be required for the transfer. All voted yes.
The Clerk read a letter from Craig Kolb announcing his resignation from Council effective March 31, 2007.

Financial Statements: None

Proclamation: A proclamation was presented to Charles “Chuck” Kissick for his 24 years of service.

Comments: Ms. Brewer announced that there would be a program on April 5th at McCormick Elementary. A Blackhawk helicopter will land at the school. A former Milford High School graduate will be the pilot flying the helicopter as his last mission for the National Guard.

STANDING COMMITTEE REPORTS

Public Services: Ms. Brewer reported that the Committee met on March 26, 2007. Council members present were Amy Brewer, David Hunter and Craig Kolb. Staff present: City Manager Rokey, Carol Royer, Wastewater Plant Supervisor and Mike Haight, Service Director. Also present: John Steinmetz, CDP Engineers.

The City Manager introduced Mr. Steinmetz, engineer for the East Milford Storm Water Project. There was a brief discussion of the plans and goals to be accomplished. There are two easements to be acquired to construct the system. The Committee was also provided amendments to our storm water credit policy Section IV to provide a consistent date for submittal of applications and compliance reviews. The Committee agreed to make a motion to draft an Ordinance amending Ordinance 04-391 regarding Section IV of the policy related to Storm Water Credits. Ms. Brewer made the motion, seconded by Mr. Antell. All voted yes.

The Manager provided a request from Conover’s to include storm water improvements along their neighborhood at McCormick Trail. The Committee does not currently have funds allocated for the project and will continue to monitor the situation and the budget as our priority projects are constructed. The Manager will provide a letter to this effect. The Manager also provided a proposal from CDP for preliminary engineering for a new force main to redirect flow from the Service Garage Lift Station to Garfield Avenue and the Wastewater Plant. This is necessary to relieve current flow being discharged from the downtown area to Lila Avenue. Incidental to this proposal is the evaluation of water service within the project area. The Committee agreed to make a motion to draft an Ordinance accepting a proposal from CDP Engineers in the amount of \$8,000 for preliminary engineering the Garfield Force Main Improvement project and the evaluation of waterlines within the project area. Ms. Brewer made the motion, seconded by Mr. Antell. All voted yes.

Carol Royer provided a proposal from Rawdon Meyers to provide a SCADA telemetry system to monitor the lift stations that will be installed as part of the Wastewater Plant contract. The Committee agreed to make a motion to draft an Ordinance accepting a proposal from Rawdon Meyers for telemetry equipment in the amount of \$52,500. Ms. Brewer made the motion, seconded by Mr. Antell. All voted yes.

The Manager provided correspondence including pictures from the President of the Stoneridge Homeowner’s Association regarding maintenance items in the public right of way. City staff can manage the curb and catch basin repairs but the ownership and repair responsibility of the decorated light poles belongs to Duke Energy. The Manager will contact Duke on this issue.

Administrative Services: No Report

Safety Services: No Report

Community Development: Mr. Antell reported that the Committee met on March 26, 2007. Council members present: Mr. Antell, Ms. Brewer and Ms. McBeath. Staff Present: City Manager Rokey, Assistant City Manager Holbrook and Mike Haight, Service Director. Also present: Karen Huff, Milford/Miami Township Chamber; Ron Burke, Mike Castrucci Ford and Donna Amann, Promont House Museum. Ms. Amann from Promont presented a proposal to conduct a Historical Cemetery Walk at Greenlawn Cemetery on October 6, 2007. She provided information concerning the tours, which will be from 3-6 PM. From 6-8 PM there would be re-enactors and light refreshments. Mr. Haight stated that trash receptacles are in place and that a handicap accessible portable toilet will be provided. The Committee recommended

that the Cemetery Walk be approved for Saturday (3-6PM) with a waiver of fees. Mr. Antell made the motion, seconded by Mr. Hunter. All voted yes.

Mr. Haight presented a quote of \$41,654.25 to purchase a new tractor for the Service Department. The Committee agreed to make a motion to draft an Ordinance authorizing the purchase of the tractor from Equipment Maintenance and Repair in the amount of \$41,654.25. Mr. Antell made the motion, seconded by Ms. Brewer. All voted yes.

Wendy Moeller, McBride Dale Clarion consultant, presented a draft citizen survey to be used to gather data for the Comprehensive Plan update and a Comprehensive Plan Update Schedule. She stated that the plan update should be completed by the end of the year. She plans to update the Community Development Committee regularly on the plan progress.

The Committee discussed the status of the Main Street/Economic Development Project Manager position. Ms. Rokey requested authorization from the Committee to alter and execute the agreement with Clermont 20/20 regarding fund raising for this project and to remove the word "Greater" from the agreement. The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to amend the agreement with Clermont 20/20 to remove the word "Greater" from the agreement and execute. Mr. Antell made the motion, seconded by Ms. Brewer. All voted yes. The second candidate will be contacted to determine if she is interested in the position.

The Committee reviewed the landscape bid submitted by LTC Landscapes. The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to enter into a one-year contract with LTD Landscapes in the amount of \$46,247.00. Mr. Antell made the motion, seconded by Mr. Hunter. All voted yes.

Mr. Antell stated that a person must be appointed to represent the City on the Union Township JEDD Board. He suggested that City Manager Rokey be appointed to the Board. The Committee agreed to recommend that the City Manager, Loretta Rokey be appointed to the JEDD Board. Mr. Antell made the motion, seconded by Ms. Brewer. All voted yes.

Ms. Rokey stated that she had received the Contract for Public Health Services for the City of Milford from Clermont County General Health District for the year 2008. The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to sign the Contract for Public Services from the Clermont Count General Health District in the amount of \$26,615.00. Mr. Antell made the motion, seconded by Ms. Brewer. All voted yes.

Ms. Rokey distributed the following items for review: Park Survey summary for review and discussion regarding a Community Center. A breakdown of the cost of lighting in Old Milford. A proposal and price quote that has been accepted from an arborist to examine trees in the right of way and on City property. Mr. Antell stated that Arbor Day would be on April 27th at Pattison Elementary. New split rail fence has been installed at Garfield and Clertoma Parks. The Milford Gun Club will have a fundraiser with the proceeds going to the City.

City Manager's Report: City Manager Rokey reported that the Street/Service Department would pick up brush on a street-by-street basis every Wednesday and Thursday throughout the summer. Split rail fences are being installed at Garfield Park, Carriage Way Park and Clertoma Park. The Department is also in the process of hiring seasonal workers for the busy months ahead.

The Wastewater Department reports that they have successfully completed its annual Compliance Evaluation Inspection. This is important to the City for qualification for funding for future projects. The new oxidation ditches and clarifiers are now in service and Phase 2 in now in the rehab portion. The existing ditches and clarifiers with a volume of 1 million gallons are draining to the new tanks along with all the raw wastewater. Currently the new treatment process is operating under maximum design limits and doing well.

The Solid Waste & Recycling Department will mail the stickers and brochures on April 19th.

Parks & Recreation report that the Arbor Day Celebration will be held at Pattison Elementary on April 27th with a tree planting and a proclamation.

The Clermont Transportation Connection is investigating a new route with regular service from Goshen to Milford. If there is interest, a letter of support would be appreciated.

Deadline for articles to appear in the next newsletter is April 6th.

Committee Meetings

Administrative Serv.	Wednesday, April 4, 2007	5:30 PM
Safety Services	Tuesday, April 10, 2007	6:00 PM

Reminders

Planning Commission	Wednesday, April 11, 2007	6:00 PM
Parks & Recreation	Monday, April 16, 2007	5:30 PM
Litter Pick-up	Saturday, April 21, 2007	9 to 12
Dinner of Excellence	Wednesday, April 25, 2007 (Oasis)	
Bd. of Zoning Appeals	Thursday, April 26, 2007	7:00 PM

Additional reminders can be found in the City Manager's Report of April 3, 2007.

Police Department: Chief Machan announced that Larry Oaks would be honored at the Police Banquet that will be held on May 24th at Eastgate. Ms. Brewer questioned the continued speeding on Center and Forest Streets. Mr. Hunter commented on the disorderly children at the bus stops. Chief Machan said the Department would look into both the speeding and bus stop behavior.

Fire Department: Chief Cooper asked to be put on the agenda of the Safety Services Committee meeting. He announced that fund raising for Corey Nickell continues. A benefit hockey game is scheduled for May 18th to raise funds for Corey and Rebecca Bennett; a friend of Corey's who also has cancer. The game will be between the Greater Cincinnati Firefighters and the Columbus Police Dept. and the Greater Cincinnati Firefighters and the Ft. Wayne Police Dept. A dinner-auction-dance will also be held for Corey on August 4th at the Firefighters Hall

Comments: None

Old Business: None
Ordinances and Resolutions

New Business
Ordinances and Resolutions

- 07-576 An Ordinance amending Ordinance 04-391 regarding Section IV of the policy related to Storm Water Credits. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Mr. Hunter. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Antell. All voted yes.
- 07-577 An Ordinance accepting a proposal from CDP Engineers in the amount of \$8,000 for preliminary engineering the Garfield Force Main Improvement project and the evaluation of waterlines with the project. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Mr. Antell made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 07-578 An Ordinance accepting a proposal from Rawdon Meyers for telemetry equipment in the amount of \$52,000. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Antell. All voted yes.
- 07-579 An Ordinance authorizing the purchase of a tractor from Equipment Maintenance and Repair in amount of \$41,654.25. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Mr. Antell made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 07-580 An Ordinance authorizing the City Manager to amend the agreement with Clermont 20/20 to remove the word "greater" from the agreement and execute. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Mr. Antell made the motion to adopt, seconded by Ms. Hinners. All voted yes.
- 07-581 An Ordinance authorizing the City Manager to enter into a one-year contract with LTD Landscapes in the amount of \$46,247.00. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Mr. Antell made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 07-582 An Ordinance authorizing the City of Milford to execute a contract with the Clermont County Health District Advisory Council for the provision of Public Health Services for 2008. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Mr. Antell made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 07-583 An Ordinance authorizing the Vice-Mayor to officiate at Marriage Ceremonies. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Mr. Hunter. All voted yes. Mr. Antell made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 07-529 A Resolution authorizing the appointment of City Manager, Loretta Rokey to the JEDD Board. Mr. Antell made the motion to adopt, seconded by Ms. Brewer. All voted yes.

Adjourn: There being no further business to come before Council the meeting was adjourned at 8:00 p.m. with a motion from Mr. Antell, seconded by Mr. Hawkins. All voted yes.

Joanne Trilety, Clerk

Kimberly McBeath, Mayor