

Hinners. All voted yes.

**Minutes:** Ms. Hinners made a motion, seconded by Mr. Hunter to waive the reading and approve the minutes of April 17, 2007. All voted yes.

**Correspondence:** None

**Financial Statements:** None

**Comments:** Jean Ackermann of OMMA addressed Council concerning the hazardous traffic conditions at Milford Parkway and Chamber Drive. She stated many residents have questioned her about this situation. A discussion was held among Council concerning the intersection and how the problem could be solved. Ms. Ackermann announced that Old Milford Merchants would have their stores open from 5-9 on the 1<sup>st</sup> Friday of each month.

Bob Terwilligar, a resident, spoke to Council concerning a tree in the right-of-way that needs to be cut down. Mr. Terwilligar had issues with who would pay for the removal of the tree. A discussion was held with Council members concerning this issue. Mr. Terwilligar was told that trees in the right-of-way are the responsibility of the homeowner. Mayor McBeath stated that she would have City employees look at the tree to determine who would be responsible.

Ms. Hinners commented on residents who put blocks, stones, etc. to block parking in front of their homes. Karen Huff, Milford/Miami Township Chamber, announced that there would be no throwing of candy, or prizes from participants of the Frontier Days Parade. This was done to protect the safety of children who run into the parade for the treats.

Ms. Hinners announced the 7<sup>th</sup> Annual Day of Prayer would be held at 8:00 am on May 3<sup>rd</sup> in front of City Hall.

Mr. Hunter stated that he had received complaints from several residents concerning lights from nearby residents and businesses shining onto their property. Mr. Minniear stated the Nuisance Ordinance should take care of the situation.

## **STANDING COMMITTEE REPORTS**

**Public Services:** Ms. Brewer reported that the Committee met on April 23, 2007. Present were Council Members; Amy Brewer, David Hunter and Ralph Vilaro, Jr. Staff present were City Manager Rokey, Water Supervisor Sarbach, Service Director Mike Haight.

Mr. Sarbach requested authorization to purchase two handheld devices with related software to download data. The Committee agreed to make a motion to draft an Ordinance authorizing the purchase of two handheld meter reading unites with related hardware and software from Neptune Equipment in the amount of \$12,900. Ms. Brewer made the motion, seconded by Ms. Hinners. All voted yes.

The Committee briefly discussed the loan funding for the Clearwell Project. The Manager noted that about \$700,000 was being requested from OEPA Water Supply Revolving Loan Fund toward an estimated project cost of \$1,521,000. The Committee agreed to make a motion to draft a Resolution authorizing the City Manager to apply for, accept, and enter into a Water Supply Revolving Loan account agreement on behalf of the City of Milford, Ohio for Planning, Design and/or Construction of Water Facilities, specifically the new Clearwell Improvement; and designating a dedicated repayment source for the project. Ms. Brewer made the motion, seconded by Ms. Hinners. All voted yes.

Mr. Haight provided proposals from Humphries Construction to replace outside doors to City Hall. The Committee agreed to make a motion to draft an Ordinance accepting proposals from Humphries Construction, Inc. in the total amount of \$15,709.99 for the purchase and installation of new doors for City Hall. Ms. Brewer made the motion, seconded by Ms. Hinners. All voted yes.

The Committee also discussed a proposal to paint the bridge area currently littered with graffiti. Since the cost is less than \$7,500 no formal action is required.

The Committee briefly discussed street resurfacing planned for this year. Robbie Ridge, Susan Circle and Kenny Court are all concrete streets that need serious attention and will be very expensive. We do not have the engineer's estimate at this time, but this project may require the \$200,000 allocated for streets this year. Because of the slope and suspected underground water issues, asphalt has not been recommended. Due to the cost the Committee recommended that the engineer see if asphalt could be used at least in some areas. The Committee also agreed that Cleveland Avenue and Baker Drive are in need of attention.

The Manager provided information from the Clermont County Transportation Improvement District (TID) regarding the cost and timing for improvements to S.R. 28. She also provided a rough proposal to begin seeking funding to make improvements to S.R. 131 at the bridge in Milford. This intersection is anticipated To require modification following the build out of the Milford Commerce Park and to serve additional development in Miami Township. The target year for construction is unknown.

been reviewed by all department heads and are recommended by the City Engineer. The Committee agreed to make a motion to draft an Ordinance amending specifications for the Roadway Details for the Sanitary Sewer Construction Details and Water Construction Details and Declaring an Emergency. Ms. Brewer made the motion, seconded by Ms. Hinners. All voted yes.

The Manager provided another reminder of the OEPA Hearing regarding the Riverbank Erosion permit, rescheduled for June 7<sup>th</sup>. She also provided a copy of the Annual Sewer/Water Rate Study conducted by the City of Oakwood.

**Administrative Services:** No Report

**Safety Services:** No Report

**Community Development:** The Committee met on April 24, 2007. Present: Mr. Antell, Ms. Brewer and Mr. Hawkins. Staff Present: City Manager Rokey, Assistant City Manager Holbrook and Chief John Cooper. Also Present: Karen Huff, Dale Roe, Steve Early, Richard Thomas, Steve Allen, Nancy Meyer and April Prather.

Dale Roe and Steve Early spoke regarding a potential restaurant use in the building at 101 Main Street. They presented a site plan which illustrated a proposed sidewalk café adjacent to the building. Their proposal would require an extension of the sidewalk into the right-of-way of Garfield Avenue and eliminate two on street parking spots. Mr. Roe stated that they would be creating a parking lot at the corner of Garfield and Water Street that would contain 19 vehicles.

Richard Thomas, restaurant owner discussed his concept for the business. He said that Milford would provide the right setting for his restaurant and the outside seating is a critical element.

Chief Cooper felt the extension of the sidewalk into the right-of-way was possible but the turning radius may need to be adjusted. He noted that it would be important to leave Garfield open as a through road. Ms. Rokey questioned the availability of a liquor permit. Mr. Thomas stated that he feels that it would not be a problem.

Steve Allen and Nancy Meyer both agreed that the new business would be a great asset to downtown Milford.

Mr. Thomas stated that the restaurant would be a family business. The business will most likely be open for lunch on Thursday through Sunday and will not stay open as late as a bar. Chief Cooper stated that the Merchants Association needed to make business owners understand that they need to maintain evening hours. Mr. Early said that they are projecting an October 1<sup>st</sup> opening date for the restaurant.

The Committee members felt this restaurant would enhance the downtown area and were not opposed to the extension of the sidewalk. The Committee recommended that the applicants proceed with their project. The Committee received an update regarding the hiring of an Economic Development/Main Street Project Manager. Staff said that additional references had been verified. The Committee recommended that staff proceed with the process to hire the Economic Development/Main Street Project Manager.

The Committee reviewed the application for the Junction Trail Festival. The Committee tabled this review until the paperwork has been currently completed.

Staff noted that the Thundering Hearts Charity ride would be held on May 19<sup>th</sup>. Organizers would like to close Water Street up to Elm Street. Staff felt this would present a problem to business owners in the area. Chief Cooper noted that there were no issues last year. The Committee recommended that the businesses along Water Street be contacted to see if they were willing to support the closure of Water Street for this event. Ms. McBeath made a motion for a Voice Vote from Council to support the closure of Water Street to Elm Street. Mr. Hunter seconded the motion with all voting yes.

The Committee reviewed the Frontier Days special event application. Karen Huff stated that they were requesting a waiver of fees and cooperation from the City. The Committee recommended that the City support Frontier Days and the fees be waived. Ms. McBeath asked for a Voice Vote from Council to support Frontier Days and Waive the Fees. Ms. Hinners seconded the motion with all voting yes. Staff noted that outside groups have requested use of the Council Chambers for meetings. The Committee recommended that the Council Chambers be restricted to City business only.

A resident in Miami Woods requested to be able to park a medical services transportation van in the City parking lot when the van is not in use. The Committee recommended that the City parking lot not be used for any type of parking other than parking for City business.

The City received a complaint from a resident regarding the reflection of light into their home from a light mounted on the City Hall Building. A brief discussion was held and staff is exploring alleviating options. The committee was updated on a list of plantings that were removed from the public right-of-way by Davey Tree Company. A list of replacement plantings will be given to the Committee.

The Committee was provided a revised Comprehensive Plan Survey. The survey will be included in the next Newsletter and will be available online.

The Parks and Recreation Commission made a recommendation that the City accept the proposal from Human Nature, Inc. for work on the Riverside Park I and II Master Plan in the amount of \$30,000. The

**City Manager's Report:** The City Manager reported that the Street/Service Department continues brush pick-up, mowing and weed whipping the cemetery. The Wastewater Department has had some construction delays due to the rainy weather. Completion is anticipated in June. Garbage stickers will be mailed on April 19<sup>th</sup>. The City Spring Litter Collection was on April 21<sup>st</sup>. The event was a complete success. 103 volunteers worked collecting the trash and litter. An Arborist is currently inventorying the trees throughout the City. He will provide a detailed report to the City on his findings and recommendations. The Summer Newsletter will be printed within the next two weeks. It will include a survey seeking public input on the City's Comprehensive Plan update. The City is in the process of updating the City's promotional brochure with the assistance of Duke Energy. They are updating our "Community Profile" and will pay the printing costs of our brochure. The League of Women Voters is accepting applications for the Orpha Gatch Citizenship award.

**Committee Meetings**

Safety Services	Monday, May 7, 2007	5:30 PM
Public Services	Monday, May 7, 2007	9:00 AM

**Reminders**

Planning Commission	Monday, May 9, 2007	6:00 PM
City Wide Yard Sale	Friday-Sunday, May 18-20	
"Best of the Bottoms"	May 25 <sup>th</sup> and June 15 <sup>th</sup> (Nature Center)	
Thundering Hearts Ride	Saturday, May 19, 2007 (begins at the Legion)	12:00 noon
Super Senior Saturday	May 19, 2007 Miami Twosp. Civic Center	10-2:00
Bd. of Zoning Appeals	Thursday, May 24, 2007	7:00 PM
Police Banquet	Thursday, May 24, 2007 (Holiday Inn)	6:30 PM
City Offices Closed	Monday, May 28, 2007 (Memorial Day)	
45 <sup>th</sup> Frontier Days	May 31 – June 2 <sup>nd</sup>	
OPEA Public Hearing	Thursday, June 7, 2007 (Council Chambers)	7:00 PM

**Police Department:** Chief Machan reported that the DARE graduation will be on May 8<sup>th</sup> at Pattison Elementary. He also reported that the second speed sign has been ordered. The Chief explained about reaching the Police Department during and after hours. Ms. Brewer thanked the Chief for the slow down of speeders on Forest and Center Street.

**Fire Department:** Chief Cooper Stated that applications to enter the Frontier Days parade are due on May 11<sup>th</sup>. The Chief announced that there would be a benefit for Alex Haight at Sneaky Pete's on May 12<sup>th</sup>. On May 16<sup>th</sup> at Roadhouse Restaurant the Department will receive 10% of all Tabs as a benefit for Corey Nickells. On May 18<sup>th</sup> there will a Hockey game benefit also.

**Comments:** None

**New Business:** None

Ordinances and Resolutions

- 07-589 An Ordinance authorizing the purchase of two handheld meter reading units with related hardware and software from Neptune Equipment in the amount of \$12,900. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Hunter. All voted yes. Ms. Brewer made the motion to adopt, seconded by Ms. Hinnners. All voted yes.
- 07-590 An Ordinance accepting proposals from Humphries Construction, Inc. in the total amount of \$15,709.99 for the purchase and installation of new doors for City Hall. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Hunter. All voted yes.
- 07-591 An Ordinance amending specifications for the Roadway Details for the Sanitary Sewer Construction Details and Water Construction Details and Declaring an Emergency. Ms. Hinnners made the motion to adopt, seconded by Ms. Brewer. All voted yes.
- 07-592 An Ordinance authorizing the City Manager to enter into a contract with Human Nature, Inc. for work on the Riverside Park I and II Master Plan in the amount of \$30,000. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Hawkins. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Hunter. All voted yes.
- 07-530 A Resolution authorizing the City Manager to apply for, accept, and enter into a Water Supply Revolving Loan Account Agreement on behalf of the City of Milford, Ohio for Planning, Design And/or Construction of Water Facilities, specifically the new Clearwell Improvement and designating a dedicated repayment source for the project. Ms. Hinnners made the motion to adopt, seconded by Mr. Hunter. All voted yes.

**Old Business -** None

Ordinances and Resolutions

**Adjourn:** There being no further business to come before Council the meeting was adjourned at 8:00 p.m. with a motion from Ms. Hinnners, seconded by Mr. Hawkins. All voted yes.

