

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on Tuesday, June 19, 2007. Mayor McBeath called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

**Roll Call:** Present – Mayor McBeath, Vice Mayor Hinnners, Mr. Antell, Mr. Hunter, Mr. Hawkins, Ms. Brewer and Mr. Vilardo.

**Minutes:** Ms. Hinnners made the motion, seconded by Mr. Antell to waive the reading and approve the minutes of June 5, 2007. All voted yes.

**Correspondence:** The Clerk announced she had received a letter from Duke Energy stating that they would be applying to increase electric and gas rates by 5.8% effective January 2008.

**Financial Statements:** The Clerk asked for a motion to accept and approve the Schedule of Investments and Interest for the month of May. Ms. Hinnners made the motion, seconded by Mr. Antell. All votes yes.

**Comments:** Karen Huff, Milford/Miami Township Chamber of Commerce, thanked all of the volunteers who helped during Frontier Days. She announced that Faith Church was the first place winner of floats, Evans Funeral Home placed 2<sup>nd</sup> and the Buskar Festival was 3<sup>rd</sup>. Ms. Huff stated that the Chamber is open to suggestion for next year's event.

Ms. Hinnners commented that the rides at the festival were very good this year.

Mayor McBeath requested a motion to enter into an Executive Session immediately following the regular Council Meeting for personnel and legal reasons. Ms. Hinnners made the motion, seconded by Mr. Hunter. Voting yes: Mr. Hunter, Mr. Hawkins, Ms. Brewer, Ms. Hinnners, Mr. Vilardo and Ms. McBeath. Voting no: Mr. Antell.

#### **STANDING COMMITTEE REPORTS**

**Public Services:** Ms. Brewer reported that the Committee met on June 19, 2007. Committee members present were Ms. Brewer, Mr. Vilardo and Mr. Hunter. Staff present were City Manager Rokey and Wastewater Supervisor Royer. Also present were Jeff Olsen and Karen Sherwood from HDR/Quest. The Manager introduced Jeff Olsen and Karen Sherwood to discuss the status of the CSO project and options for bidding and construction schedules. The goal is to begin the project as soon as possible and be completed prior to Buskerfest and the opening of school. The Committee agreed that it was best to advertise the project while the OPEA conducted the plan review process rather than afterwards. The bids will be good for 60 days and would not be awarded until the Permit to Install was received from the OEPA. Staff and the consultant will proceed with Option I to expedite the project.

The Manager advised that the total cost of the project is \$1,150,000 and OPWC has awarded \$450,000 in grant and \$113,500 in 0% loan funds toward the project. The remainder of the cost, including the overruns, will be from City funds. Next year with expected additional grant and loan money from OPWC and OEPA the final phase of the project should be completed.

Carol Royer noted that she has contracted with SWS to TV the side streets within the project area to determine whether any of these flow into the CSO project area.

She also reported that the new plant operation indicates savings in the cost of sludge hauling since the new system is more efficient. Once the contractor is off site and it is cleaned up Carol will schedule a ribbon cutting/tour.

The Manager provided information regarding the Storm Water Credit Policy. One business owner was confused regarding whether credits were retroactive or not. This has been clarified by the Law Director and Credits are not applied until the billing date following receipt and approval of the credit application. Storm water credit is not retroactive.

The Manager noted that since the last meeting it was confirmed that the current signal at Castleberry Court could not be modified with existing equipment to provide sufficient delay for left turns from S.R. 28. We have a proposal from Wagner Smith to relocate the old controller from River's Edge and make the necessary adjustments for \$8,565. Mr. Hunter asked if this would include the movement of the stop bars requested by the Fire Chief. The Manager said that Wagner Smith is only concerned with the signal and that striping would be contracted separately. The Committee agreed to make a motion to draft an Ordinance Authorizing a contract with Wagner Smith in the amount of \$8,565 to modify the signal operation at Castleberry Court. Ms. Brewer made the motion, seconded by Mr. Antell. All voted yes. Ms. Rokey also provided staff's recommendation that a solid white lane line be added at the Five Points intersection as a visual reminder to travelers westbound on Lila/U.S. 50 indicating that the right lane is to continue on Lila Avenue and the left lane is for movements onto Wallace Ave. or U.S. 50/Main Street. Hamilton County Natural Hazard Mitigation is requesting a Resolution from the City adopting their plan. The Committee agreed to make a motion to draft a Resolution Adopting the Hamilton County Natural Hazard Mitigation Plan. Ms. Brewer made the motion, seconded by Mr. Hawkins. All voted yes.

**Administrative Services:** Ms. Hinnners reported that the Committee met on June 13, 2007. Present: Ms. Hinnners, Mr. Hawkins and Mr. Vilardo. Staff present: City Manager Rokey.

The Manager provided current pay information for non-union employees. The pay for Sergeants has already been established by Ordinance. There is a pay study to be conducted by Clemans Nelson as discussed at the last meeting. Pay rate authorization will be in effect for all other staff in July. In light of

the recent pay negotiations and in order not to delay wage adjustments for non-union staff, the Manager requested authorization for a pay increase of 3% for all staff without separate wage agreements. A separate pay Ordinance will establish pay for the Clerk of Council. Mr. Hawkins requested a projection of what the total cost of this may be. It was determined to be roughly \$12,000 plus payroll taxes. The Committee agreed to make a motion to draft an Ordinance Authorizing wage adjustments for non-union employees, excluding sergeants in the amount of 3% effective the first pay period in July. Ms. Hinnners made the motion, seconded by Mr. Hawkins. All voted yes. The Committee agreed to make a motion to draft an Ordinance Establishing the Salary for the Clerk of Council in the amount of \$7,400 per annum effective the first pay period in July 2007. Ms. Hinnners made the motion, seconded by Mr. Antell. All voted yes. The Manager distributed information provided by the Finance Director regarding an opportunity to save interest costs by refinancing the debt on the City Municipal Building. The Committee agreed to make a motion to draft an Ordinance Providing for the Issuance of Not to Exceed \$1,600,000 of General Obligation Refunding Bonds by the City of Milford, Ohio for Refunding Capital Facilities Improvement Bonds, Authorizing Participation in the Ohio Capital Asset Financing Program, and Declaring an Emergency. Ms. Hinnners made the motion, seconded by Mr. Vilaro. All voted yes. The Law Director has proposed a Resolution regarding House Bill 154 regarding the abolition of Mayor's Courts in Ohio. The Committee agreed to make a motion to draft a Resolution in Opposition to House Bill 154 regarding the abolition of Mayor's Courts in the State of Ohio. Ms. Hinnners made the motion, seconded by Mr. Vilaro. All voted yes. The Committee briefly discussed potential problems with the July 3<sup>rd</sup> council meeting being on the night before July 4<sup>th</sup> holiday.

**Safety Services:** No Report

**Community Development:** Mr. Antell reported that the Committee met on June 11, 2007. Present: Mr. Antell and Ms. Brewer. Staff present: City Manager Rokey and Assistant City Manager Holbrook. The Committee discussed the agreement to sell land currently owned by the City to the Valley View Foundation. The Land sale would amount to \$389,332 and would include two parcels totaling approximately 32.957 acres. The Manager also noted that the Queen of Angels Montessori School would be sending the City a written request to extend their purchase contract for one year. The Committee agreed to make a motion to draft an Ordinance to authorize the sale of +-32,957 acres of land to the Valley View Foundation in the amount of \$389,332. Mr. Hunter made the motion, seconded by Mr. Hawkins. Voting yes: Mr. Vilaro, Ms. McBeath, Mr. Hunter, Mr. Antell, Ms. Hinnners and Mr. Hawkins. Abstaining: Ms. Brewer.

The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to negotiate and execute an extension of the purchase agreement with the Queen of Angels Montessori School. Mr. Antell made the motion, seconded by Ms. Hinnners. All voted yes.

The Committee discussed the Board of Zoning Appeals appointment. The City received one resume for the vacancy. The Committee agreed to recommend that City Council appoint Theresa Conover to the Board of Zoning Appeals for a four-year term. Mr. Antell made the motion, seconded by Ms. Hinnners. All voted yes.

The Manager stated that the Ohio Parks and Recreation Association is requesting a Proclamation stating that July is Parks and Recreation month. The Committee agreed to recommend the proclamation. Mr. Antell made the motion, seconded by Ms. Hinnners. All voted yes.

The Committee also discussed the placement of the planter received from MRDD. A discussion was held on a tree subsidy/reimbursement program similar to the city sidewalk program. The members noted that the sidewalk repair and tree removal is completely different. The Committee agreed to revisit this item next year during the budget review. In Other business the Committee discussed liquor permits. The Manager included documentation from Ohio Division of Liquor Control that defined the various permit classifications, a list of businesses in Milford that currently have liquor permits and information on how to transfer a liquor permit. A request has been received from Buffalo Wings and Rings to transfer a license from outside the City. The members requested that the applicant supply the Committee with more information regarding what permit classification they have now and which permit classification they are seeking.

**City Manager's Report:** City Manager Rokey reported that the Street/Service Department continues with brush pick-up, street sweeping and upkeep of city-owned properties. They are also in the process of cleaning all of the catch-basins.

The Wastewater Department reports the start up of #1 digester blowers and the post aeration system will begin this week. After inspection of #1 digester, work will begin on #2 digester, which is the last main project in Phase 2 improvements. In preparation for the CSO separation second phase, from Elm to Race Street off Main, will be inspected with a video camera. This will identify any side street sewer taps to the combined sewer on Main St.

The Water Department telemetry components were repaired June 8<sup>th</sup>. Water personnel continue to man extra pumps due to the hot, dry weather.

In other business, the City has received about 190 completed surveys for the Comprehensive Plan Update. McBride Dale Clarion will be compiling the results.

Glenn Johnson, from the American Legion asked that Council be invited to the weekly Friday evening cookouts held at the Legion grounds. The cookouts are part of the 'First Friday' events held monthly with the downtown merchants.

The solid waste and recycling stickers and flyers will be mailed on July 19<sup>th</sup>.

#### Committee Meetings

Admin. Services	Tuesday, June 26, 2007	9:00 a.m.
<b>Reminders</b>		
Personnel Com.	Tuesday, June 26, 2007	4:30 p.m.
Planning Com.	Wednesday, July 11, 2007	6:00 p.m.
Parks & Recreation	Monday, July 16, 2007	5:30 p.m.
Community Shred-it	Saturday, July 28, 2007 (Wal-Mart)	10-2:00
Tax Budget Hearing	Tuesday, July 3, 2007 (Council Chambers)	4:00 p.m.
City Offices Closed	Wednesday, July 4, 2007	

**Police Department:** Chief Machan reported that the first meeting of the Speed Watch group met where they were instructed on the use of the radar gun. Six residents attended the meeting. Future meetings are planned.

**Fire Department:** No Report – The monthly Department report was distributed to Council

**Comments:** None

#### New Business - None

##### Ordinances and Resolutions

- 07-532 A Resolution in opposition to House Bill 154 regarding the abolition of Mayor's Court in the State of Ohio. Mr. Antell made the motion to adopt, seconded by Ms. Hinnners. All voted yes.
- 07-533 A Resolution adopting the revised Hamilton County Natural Hazard Mitigation Plan. Ms. Hinnners made the motion to adopt, seconded by Mr. Antell. All voted yes.
- 07-602 An Ordinance authorizing the sale of 32.957 acres of land to the Valley View Foundation. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Hinnners. Voting yes: Mr. Hunter, Mr. Antell, Mr. Hawkins, Ms. Hinnners, Mr. Vilarado and Ms. McBeath. Abstaining: Ms. Brewer. Mr. Antell made the motion to adopt, seconded by Mr. Hunter. Voting yes: Ms. McBeath, Mr. Hunter, Mr. Antell, Mr. Hawkins, Ms. Hinnners, and Mr. Vilarado. Abstaining: Ms. Brewer.
- 07-603 An Ordinance authorizing a contract with Wagner Smith in the amount of \$8,565 to modify the signal operation at Castleberry Court. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Hinnners. All voted yes. Mr. Antell made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 07-604 An Ordinance authorizing wage adjustments for non-union employees, excluding sergeants in the Amount of 3% effective for the first pay period in July. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Hinnners. All voted yes. Mr. Antell made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 07-605 An Ordinance establishing the salary for the Clerk of Council in the amount of \$7,400 per annum effective the first pay period in July. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Hunter. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Antell. All voted yes.
- 07-606 An Ordinance providing for the Issuance of Not to Exceed \$1,600,000 of General Obligations Refunding Bonds by the City of Milford, Ohio for Refunding Capital Facilities Improvement Bonds, Authorizing Participation in the Ohio Capital asset Financing Program, and Declaring an Emergency. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Antell. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Hunter. All voted yes.

#### New Business: None

##### Ordinances and Resolutions

**Adjourn:** The meeting was recessed at 8:05 p.m. to enter into an Executive Session for Personnel and Legal reasons with a motion by Ms. McBeath, seconded by Mr. Hawkins. All voted yes. The Executive Session adjourned at 9:00 p.m. with a motion by Ms. McBeath, seconded by Ms. Hinnners to return to Regular Session and adjourn. All voted yes.

