

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on Tuesday, July 17, 2007. Mayor McBeath called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

**Roll Call:** Present – Mayor McBeath, Mr. Hunter, Mr. Hawkins, Ms. Brewer and Mr. Vilardo. Absent: Mr. Antell and Vice-Mayor Hinners. Mr. Hunter made the motion, seconded by Mr. Hawkins to excuse Mr. Antell and Ms. Hinners. All voted yes.

**Minutes:** Approval of the minutes of the July 3, 2007 meeting was postponed until the Council meeting of August 7, 2007 due to a lack of a quorum.

**Correspondence:** The Clerk read a request for a liquor permit for 20 Brix requesting a D2, D2X, D3 and D3A permit. A request was also read for a D3 and a D3A permit for Masadeh Investments DBA Buffalo Wings and Rings and Patio. Mr. Hunter made the motion, seconded by Mr. Vilardo that a hearing would not be requested for the permits. All voted yes.

**Financial Statements:** The Clerk asked for a motion to accept and approve the Schedule of Investments and Interest for the month of June. Ms. Brewer made the motion, seconded by Mr. Hawkins. All votes yes.

**Comments:** Suzanne Stagg, 103 Center St. addressed Council concerning garage and yard sales. She presented Council with a packet containing suggestions for possible changes to the City's yard sale ordinance. This will be referred to committee.  
Mr. Dave Harris and Mr. Doug Holland of the Milford Area JC's spoke on behalf of their organization and their desire to become more involved with the City of Milford.

#### **STANDING COMMITTEE REPORTS**

**Public Services:** Ms. Brewer reported that the Committee met on July 16, 2007. Council member presents were Ms. Brewer and Mr. Vilardo. Staff present were City Manager Rokey, Wastewater Supervisor Royer, Water Department Supervisor Sarbach and Assistant to the City Manger Ellerhorst. Also present were representatives from HDR/Quest Engineering Jeff Olsen and Karen Sherwood and Chris Malotke, President of the Milford Soccer Association was also present.

Mr. Malotke addressed the Committee on behalf of Finley Ray/GMAA requesting a waiver of reduced fee for connection to the City's water and sewer system. He explained that they need water and sewer in order to serve food and running water for hand washing. Sewer and water are both available at the end of Finley Ray Drive. Our current access fee schedule does not address flows less than 400 gallons per day or seasonal users. Based on meter size, the fee for the irrigation tap alone would be \$12,000. The Manager proposed that our residential rate be used for each water and sewer tap, at \$3,000. There is also a \$50 inspection fee that would apply. The tap fees would then total \$9,000 that could be further reduced for a nine-month season. The total fee would be reduced to \$6,750 plus \$150.00 inspection fees for a total of \$6,900. This could be written specifically in an ordinance in keeping with our current fee structure. If we find that their usage is significantly greater than they have represented after the first year, we have the right to re-evaluate this charge. This is already stated in the current ordinance. (The customer is still required to purchase the meters for installation by their contractor). The Committee agreed to make a motion to draft an Ordinance authorizing the use of residential fees in the calculation of water and sewer access fees for GMAA to connect to the Milford public water and sewer system and pro-rating this charge for nine-months of seasonal use plus inspection fees in the total amount of \$6,900. Ms. Brewer made the motion, seconded by Mr. Hunter. All voted yes.

City Manager Rokey introduced Jeff Olsen and Karen Sherwood from HDR/Quest to discuss the bid results regarding the Combined Sewer Overflow (CSO) Elimination project. The engineer's estimate was \$970,000 and the bids came in well below this figure. It was recommended that we accept the bid from Fields Excavating in the amount of \$311,571.30. The Committee discussed the option of daytime versus night work schedules. It was recommended that construction remain on a traditional daytime schedule. The Committee agreed to make a motion to draft an Ordinance authorizing a contract with Fields Excavating in the amount of \$311,571.30 for the Combined Sewer Elimination Project, Phase IIA. Ms. Brewer made the motion, seconded by Mr. Hunter. All voted yes.

HDR/Quest provided a proposal to complete bidding and provide construction management services for the CSO Elimination project in the Amount of \$26,000. Mr. Olsen serves as our project manager for OPWC funding and manages the paperwork for payments. This contract will also be approved for payment through OPWC. Since our total cost of the project will be much less than anticipated, the OPWC Grant and loan funds used will be reduced proportionately. (49% will be funded by OPWC Grant and Loan). The Committee agreed to make a motion to draft an Ordinance accepting a proposal from HDR/Quest for engineering services for the Combined Sewer and Elimination Project, Phase IIA in the amount of \$26,000. Ms. Brewer made the motion, seconded by Mr. Vilardo. All voted yes.

Susan Ellerhorst provided information regarding the new Water Management Sediment Control regulations to be effective for Clermont County at the end of the month. In order to stay in compliance with the NPDES Phase II storm water permit process with the County, Milford must also adopt these regulations, however they require modification since we have our own building department, city engineer and storm

water utility. We also plan to specify that all appeals will be through our Board of Zoning Appeals rather than the County's new appeals board. Revisions ready for adoption will be prepared for the next meeting of the Committee.

The advertisement for street bids will be opened on August 2, 2007. The water plant Clearwell bids will also be due on August 2<sup>nd</sup>.

The Manager advised the Committee that nine proposals had been received for traffic engineering services.

**Administrative Services:** No Report. Mr. Hawkins made a motion, seconded by Ms. McBeath for an Executive Session immediately following the Council meeting for personnel and real estate purposes.

**Safety Services:** No Report

**Community Development:** No Report. Mayor McBeath announced that She would be the new chairman of the Committee and that the Committee will meet on August 20<sup>th</sup> at 7:00 p.m. to discuss the proposed Community Center. Ms. Brewer announced that on July 23<sup>rd</sup> an after 5 meeting will be held at the Chamber.

**City Manager's Report:** City Manager Rokey reported that the Street/Service Department has replaced the flagpole at Greenlawn Cemetery. The cemetery office has been updated with new windows and HVAC system. All of the alleys and 99% of the street have been hot patched. Bids for street repairs are being advertised and are due August 2<sup>nd</sup>.

The Wastewater Departments reports that Phase 2 of the Treatment Plant upgrade is nearing completion. Incorporating a new treatment process is going well and the final punch list is scheduled to begin soon. The Water Department installed a new curb stop on Main Street on July 7<sup>th</sup>. One business was closed during the repair but no one was without water during this work. Following July meter reading water personnel will be installing radio read meters in Indian Knolls and Miami Woods area. Clearwell bids are due August 2<sup>nd</sup>.

The Solid Waste and Recycling Department will mail garbage stickers on July 19<sup>th</sup>.

Several phone calls have been received concerning disposal of household hazardous waste materials not permitted in curbside garbage collection. The Adams-Clermont Solid Waste Management District is working with Environmental Enterprises to offer a free drop-off program for waste materials that are difficult to dispose of. Residents can call 732-7894 for additional information

Complaints have been received from residents that the Rumpke Recycling truck will not take pizza boxes, frozen food containers, and Styrofoam food containers. These items are contaminated and are not recyclable.

Area residents have fallen victim to an Emerald Ash Borer scam in which they were informed by an alleged tree company that the trees on their property is infected by the EAB. After the residents provided a large deposit, the work was not completed and the tree company disappeared. Before contracting with a company who made a claim of infestation, call the Milford Police Department at 248-5084. So far Clermont County has had no reports of the EAB.

Our records committee and staff are prepared for compliance with the latest changes in the Public Records Law.

There will be special Council meeting on Tuesday, July 24, 2007 at 7:00 p.m. to discuss health insurance and Council policies.

#### **Committee Meetings**

Public Services	Friday, August 3, 2007	5:00 p.m.
Community Dev.	Monday, August 20, 2007	7:00 p.m.

#### **Reminders**

Ray Butler Luncheon	Friday, July 27, 2007 (Fireman's Hall)	11-1:00
Community Shred It	Saturday, July 28, 2007 (Wal-Mart)	10-2:00
Planning Commission	Wednesday, August 8, 2007	6:00 p.m.
Parks & Recreation	Monday, August 13, 2007	5:30 p.m.
Philharmonic Concert	Sunday, August 19, 2007 (SEM)	7:00 p.m.
Clermont Counseling Dinner	Thursday, August 23, 2007 (Receptions)	6-9:00 p.m.
Suffragist Event	Tuesday, August 28, 2007 (Receptions)	5:15 p.m.
City Picnic	Saturday, September 15, 2007 (Legion)	4:00 p.m.

**Police Department:** Chief Machan announced that there would be a retirement luncheon for Ray Butler on July 27<sup>th</sup> at the Fireman's Hall from 11-1:00. He also stated that on Saturday a police test was administered to 29 individuals. There will be a meeting of the South Milford Crime Watch. The Chief commented that the traffic on Center St. and Forest Ave. seems to be doing well.

**Fire Department:** Chief Cooper announced that there would be a dinner, dance and auction benefiting Corey Nickells on August 4<sup>th</sup> at the Fireman's Hall. Ticket are on sale for \$40. He stated that \$947 was raised in the tip jars at Miami Meadows and \$900 was collected in Brown County. He said that the Department responded in Miami Township to help with a house fire on Wilnean Drive.

**Comments:** Mayor McBeath apologized for the outside doors being locked at the July 3<sup>rd</sup> Council meeting. The doors were unlocked prior to the Council meeting but inadvertently became lock just before the meeting was to begin.

**New Business - None**

Ordinances and Resolutions

- 07-609 An Ordinance providing for the Issuance of not to exceed \$1,700,000 of General Obligation Refunding Bonds by the City of Milford, Ohio, for Refunding Capital Facilities Improvement Bonds, Authorizing Participation in the Ohio Capital Asset Financing Program, and Declaring an Emergency. (This Ordinance supercedes Ordinance 07-606). Ms. Brewer made the motion, seconded by Mr. Hunter to suspend the rules and read by title only. All voted yes. Ms. Brewer made the motion, seconded by Mr. Hunter to adopt. All voted yes.
- 07-610 An Ordinance Authorizing the use of residential fees in the calculation of water and sewer access Fees for GMAA to connect to the Milford public water and sewer system and pro-rating this charge for nine-months of seasonal use plus inspection fees in the total amount of \$6,900. Ms. Brewer made the motion, seconded by Mr. Hunter to suspend the rules and read by title only. All voted yes. Ms. Brewer made the motion, seconded by Mr. Hawkins to adopt. All voted yes.
- 07-611 An Ordinance Authorizing a contract with Fields Excavating in the amount of \$311,571.30 for the Combined Sewer Elimination Project, Phase IIA. Ms. Brewer made the motion, seconded by Mr. Hawkins to suspend the rules and read by title only. All voted yes. Ms. Brewer made the motion, seconded by Mr. Hawkins to adopt. All voted yes.
- 07-612 An Ordinance accepting a proposal from HDR/Quest for engineering services for the Combined Sewer Elimination Project, Phase IIA in the amount of \$26,000. Ms. Brewer made the motion, seconded by Mr. Hawkins to suspend the rules and read by title only. All voted yes. Ms. Brewer made the motion, seconded by Mr. Hunter to adopt. All voted yes.

**Old Business: None**

Ordinances and Resolutions

**Adjourn:** The meeting was recessed at 8:10 p.m. to enter into an Executive Session for Personnel and Real Estate reasons with a motion by Mr. Hunter, seconded by Mr. Hawkins. All voted yes. The Executive Session adjourned at 9:50 p.m. with a motion by Mr. Hunter, seconded by Mr. Hawkins to return to Regular Session and adjourn. All voted yes.

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Joanne Trilety, Clerk

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Kimberly McBeath, Mayor