

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on Tuesday, August 21, 2007. Mayor McBeath called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present – Mayor McBeath, Vice-Mayor Hinnners, Ms. Brewer, Mr. Antell, Mr. Hawkins, Mr. Hunter and Mr. Vilardo.

Minutes: Ms. Hinnners made the motion to waive the reading and adopt the minutes of the July 3, 2007 meeting, seconded by Mr. Antell. Voting yes: Mr. Antell, Ms. Hinnners, Ms. Brewer, Mr. Vilardo and Ms. McBeath. Abstaining: Mr. Hawkins and Mr. Hunter. Mr. Hunter made the motion to waive the reading and adopt the minutes of the August 7, 2007 meeting, seconded by Mr. Hawkins. Ms. Brewer stated she had a correction for the minutes. Mr. Hunter made the motion as corrected minutes. Voting yes: Mr. Hawkins, Ms. Hinnners, Mr. Vilardo, Ms. McBeath and Mr. Hunter. Abstaining: Mr. Antell and Ms. Brewer.

Correspondence: None

Financial Statements: The Clerk as for a motion to approve and accept the Schedule of Investment and Interest for July 2007. Mr. Antell made the motion, seconded by Ms. Brewer. All voted yes.

Speakers: Dr. Robert Ferrell, Superintendent of the Milford School District and Mr. Tim Ackermann, Director of Human Resources introduced themselves to Council and residents. Dr. Ferrell stated that the Milford School Board is looking forward to working with the City of Milford as both the School and the City is on the same mission. They intend to listen to the people and have community dialogue. Mr. Ackermann reinforced Dr. Ferrell's statements and said they wanted to build relationships with the City and the Township.

Carrie Owens, Economic Developer, gave a report to Council of the results of a survey that was taken of residents. She gave an overview of the survey including the number of empty businesses within the city. Ms. Owens said that there would be a one-hour seminar on September 11th. City Manager Rokey stated that the work Ms. Owens is doing has been a great help to her and to Assistant City Manager Holbrook.

Comments: Karen Huff from the Milford/Miami Township Chamber of Commerce announced upcoming events sponsored by the Chamber. On August 23rd there will be luncheon at Panera Bread and the Fall Classic golf tournament will be held on October 15th. Law Director Minniear will be the Chairman of the Classic. Mr. Minniear stated that Miami Township has issued a challenge to the City of Milford. The Cover Awards Dinner will be on November 8th. There will be more information later.

STANDING COMMITTEE REPORTS

Public Services: Ms. Brewer reported that the Committee met on August 16, 2007. Council members present: Amy Brewer and Ralph Vilardo, Jr. Staff present: Loretta Rokey, City Manager and Dan Sarbach, Water Plant Supervisor.

Rob Williams with HDR/Quest Engineering provided an overview of the construction of the CSO Elimination project to begin on August 20th. He and representatives from Fields Excavating attended the merchants meeting and explained that the construction will begin at Race Street and continue towards Elm Street. They are mandated by the contract to be done by October 1st.

Mr. Williams also provided bid results for the Water Plant Clearwell Project. After review, the following recommendations were made to authorize contracts with: Perkins Carmack Construction in the amount of \$1,640,000 as general contractor, Queen City Electrical in the amount of \$232,995, and Winelco for HVAC.

The Manager noted that due to the bids coming in over the original amount estimated, there must be an adjustment to city appropriations. There are sufficient funds available and the Finance Director provided a request for an amendment to Appropriations Ordinance 07-575.

The Committee agreed to make a motion to draft an Ordinance amending Appropriations Ordinance 07-575 increasing appropriations for the Water Plant Clearwell Project. Ms. Brewer made the motion, seconded by Mr. Hunter. All voted yes.

The Committee agreed to make a motion to draft an Ordinance authorizing a contract with Perkins Carmack Construction in the total amount of \$1,640,000 for the Water Plant Clearwell Project. Ms. Brewer made the motion, seconded by Mr. Hunter. All voted yes.

The Committee agreed to make a motion to draft an Ordinance authorizing a contract with Queen City Electric in the total amount of \$232,995 for the Water Plant Clearwell Project. Ms. Brewer made the motion, seconded by Mr. Hunter. All voted yes.

The Committee agreed to make a motion to draft an Ordinance authorizing a contract with Winelco Inc. in the total amount of \$27,000 for HVAC work on the Water Plant Clearwell Project. Ms. Brewer made the motion, seconded by Ms. Hinnners. All voted yes.

The Manager provided photos of street signs on mast arms in various communities taken by Chief Cooper and suggested for the city's newer mast arms. Mike Haight has obtained a proposal from A&A Safety in the amount of \$8,500. A discussion was held on having the city logo also placed on the mast arms. The Committee agreed to make a motion to draft an Ordinance accepting a proposal from A&A Safety for the purchase and installation of street signs with city logo at mast arm intersections in the amount of \$8,500.

There will be an additional cost for the logo, which will be handled as a change order within the same Ordinance. Ms. Brewer made the motion, seconded by Mr. Hunter. All voted yes.

The Manager provided copies of grant and loan applications to be submitted for OPWC and DEFA funding of wastewater projects. A Resolution is needed for submittal of the OPWC application delivered to the county. The Committee agreed to make a motion to draft a Resolution authorizing submittal of an application to OPWC for the CSO Elimination Project Phase IIB. Ms. Brewer made the motion, seconded by Ms. Hanners. All voted yes.

The Manager provided a list of traffic engineers that responded to our RFP. These were ranked by staff and proposals were provided for those recommended for further consideration. After being reviewed by Committee members, a meeting will be scheduled to conduct interviews with selected firms.

The Committee briefly discussed the transition plan for the Water Department due to Dan Sarbach's resignation. The position is currently being advertised and short-term duties will be assigned to existing staff. The Manager will oversee staff related issues and the Finance Director will oversee purchasing, payroll and budget issues. Technical, mechanical or operational issues and the Clearwell project will be coordinated with the City Engineer. Kevin Mason will be the operator of record for reporting to the OPEA.

Administrative Services: No Report.

Safety Services: No Report. Mr. Hunter made a motion, seconded by Mr. Antell to draft a Resolution approving the Submission of an Application for DARE funding. All voted yes.

Community Development: Ms. McBeath reported that the Committee met on August 20, 2007. Members present: Ms. McBeath, Ms. Brewer and Mr. Hawkins. Staff present: Assistant City Manager Holbrook, Police Chief Machan, and Fire Chief Cooper. Also present: Carrie Owens, Economic Development Project Manager; Bill Knepp, Town Crier; Karen Huff, Milford/Miami Township Chamber of Commerce; Brenda Plante, Citizen; Suzanne Stagg, Citizen and Mary Walker, Miami Township Trustee.

The Committee discussed the needs for a community center in Milford. Ms. McBeath identified what she envisioned for a community center, which includes a safe place for kids, daycare, after school care, and a place for seniors. A discussion was held among those present with each voicing their opinions on the need for a community center. At this time a community center is low on the priority list, but will be discussed at a Council meeting.

The Committee discussed noise concerns coming from activity at Quaker Steak and Lube. Ms. Holbrook distributed several noise ordinance examples. Brenda Plante stated that the noise coming from Quaker Steak and Lube decreases enjoyment of their property. Her main concern was the revving of engines as bikers left the facility. Chief Machan noted that the restaurant does not need a special permit to hold a bike night. He will have another conversation with the restaurant owner and do some research to see if the city's noise ordinance needs to be revised. Ms. McBeath stated that the Committee would review the sample noise ordinances and possibly address at a future Committee meeting.

City Manager's Report: City Manager Rokey reported that the Street/Service Department would hold a pre-construction meeting with Neyra Construction regarding street repairs. The Department has also put the new vac-all into service. The Department continues with line painting.

The Wastewater Department reports that the CSO Separation Project began on August 20th. Black topping the roadways at the Sewer Plant began as well. Properties in the affected areas will receive letters and maps outlining the projected dates of construction and alternate traffic flow patterns. Construction will take place on weekdays only.

The Water Department abandoned an old service line at the water main on Locust at Cash. A service line was also repaired on High Street on August 14th. Clermont County has also repaired a second break on S.R. 28 near the Post Office. They also have a contractor repairing the sidewalk on Brooklyn and repairing the pavement on S.R. 28.

In Other business, SEM Haven will have a Ribbon Cutting/Open House on Sunday, September 23rd at 2:00 p.m.

The Newsletter is currently at the printer and the citywide yard sale is scheduled for October 12th, 13th and 14th. The Manager asked for a voice vote waiving yard sale fees for the event. All voted yes.

Committee Meetings

Public Services	Thursday, August 30, 2007	9:00 a.m.
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Reminders

Citizen's Housing	Monday, August 27, 2007	7:00 p.m.
Suffragist Event	Tuesday, August 28, 2007 (Receptions)	5:15 p.m.
City Offices Closed	Monday, September 3, 2007 (Labor Day)	
Junction Trail Fest	September 7-9, 2007	
Planning Commission	Wednesday, September 12, 2007	6:00 p.m.
Art Affaire 2007	Saturday, September 15, 2007 (Promont)	Noon-5:00 p.m.
City Picnic	Saturday, September 15, 2007 (Legion)	4:00 p.m.
Great Outdoors	Saturday-Sunday, Sept. 29-30 (at Valley View)	
Busker Festival	Saturday, October 6, 2007	Noon-9:00 p.m.
Historic Cemetery Tour	Saturday, October 6, 2007	

Police Department: Chief Machan reported that the new doors experienced some problems with the software but they should be working soon. He reminded citizens that with school beginning on August 27th they should be extra careful in the school zones. Milford will be having a meeting on School Safety with Miami Township. He noted that over the Labor Day weekend there would be heavy reinforcement of drinking and driving.

Fire Department: No Report

Comments: None

New Business - None

Ordinances and Resolutions

- 07-620 An Ordinance amending Appropriations Ordinance 07-575 increasing appropriations for the Water Plant Clearwell Project. Ms. Hinnners made the motion to adopt, seconded by Mr. Vilardo. All voted yes.
- 07-621 An Ordinance authorizing a contract with Perkins Carmack Construction in the total amount of \$1,640,000 for the Water Plant Clearwell Project. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Antell. All voted yes.
- 07-622 An Ordinance authorizing a contract with Queen City Electric in the total amount of \$232,995. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 07-623 An Ordinance authorizing a contract with Winelco Inc. in the total amount of \$27,000 for HVAC work on the Water Plant Clearwell Project. Mr. Vilardo made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Mr. Antell made the motion to adopt, seconded by Ms. Brewer. All voted yes.
- 07-624 An Ordinance accepting a proposal from A&A safety for the purchase and installation of Street signs with city logo at mast arm intersections in the amount of \$8,500. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Vilardo. All voted yes.
- 07-535 A Resolution authorizing submittal of an application to OPWC for the CSO Elimination Project Phase IIB. Mr. Antell made the motion to adopt, seconded by Ms. Brewer. All voted yes.
- 07-536 A Resolution approving the Submission of an Application for DARE Funding. Mr. Hunter made the motion to adopt, seconded by Mr. Antell. All voted yes.

Old Business - None

Ordinances and Resolutions

Adjourn: There being no further business to come before Council the meeting was adjourned at 8:10 p.m. with a motion by Mr. Antell, seconded by Mr. Hawkins. All voted yes.

Joanne Trilety, Clerk

Kimberly McBeath, Mayor