

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on Tuesday, December 4, 2007. Mayor McBeath called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor McBeath, Vice-Mayor Hinnners, Mr. Antell, Mr. Hunter, Mr. Hawkins, Mr. Vilardo, and Ms. Brewer.

Minutes: Mr. Vilardo made the motion, seconded by Ms. Hinnners to waive the reading and adopt the Minutes of the November 20, 2007 Council meeting. All voted yes.

Correspondence: The Clerk stated she had received a letter from Duke Energy informing the City that they were applying for an increase in gas rates.

Financial Statements: None

Comments: None

STANDING COMMITTEE REPORTS

Public Services: Ms. Brewer reported that the Committee met on November 26, 2007. Council members present: Ms. Brewer, Mr. Hunter and Mr. Vilardo. Staff present: City Manager Rokey. Also present was Mike Chapman of CDP Engineers.

Mr. Chapman discussed the bids reviewed for the East Milford Storm Sewer Project. They have recommended award of the bid to Broshear Contractors with a base bid of \$333,456; we can afford to extend the project area to Center Street at Miami Avenue with the alternate bid of \$189,286. The Committee agreed to make a motion to draft an Ordinance authorizing a contract with Broshear Contractors, Inc. in the amount of \$333,456 base bid and the alternate bid of \$189,286 for the East Milford Storm Sewer Project. Ms. Brewer made the motion, seconded by Ms. Hinnners. All voted yes. The Committee asked several questions regarding the timeline and process of construction. Details will be available after a pre-construction meeting with the contractor with all staff present to discuss traffic circulation and staging of materials, etc. A letter will be sent to residents indicating the process and timeline.

The Manager advised the Committee that after investigating a report of unauthorized "fill" reported at 103 Mound Avenue, no violation was found at this time.

Administrative Services: Ms. Hinnners reported that the Committee met on November 26, 2007. Council members present: Ms. Hinnners, Mr. Vilardo and Mr. Hawkins. Staff Present: City Manager Rokey. The City Manager introduced amendments to our drug and alcohol testing policies to eliminate pre-employment testing for non-safety sensitive positions. This is in response to a new legal interpretation of the requirement. The revisions are: Section D. 1. Applicant Drug Testing: Applicants **may be subject to pre-employment drug testing and** required to sign a written waiver and consent form....Section D. 2. Employee Drug Testing: The Employer reserves the right to set standards for employment and **may** require employees, as a condition of continued employment to.... The Committee agreed to make a motion to draft an Ordinance Amending Chapter Five of the Milford Personnel Policy Manual and Ordinance #04-401 regarding the Drug Testing Policy. Ms. Hinnners made the motion, seconded by Mr. Vilardo. All voted yes. The Finance Director reviewed temporary appropriations to allow spending in the first quarter of 2008 until they are replaced by the permanent appropriations budget. The Committee agreed to make a motion to draft an Ordinance Adopting Temporary Appropriations for 2008. Ms. Hinnners made the motion, seconded by M. Hunter. All voted yes.

Finance Director Steger discussed the audit proposals received for the years 2006/2007 and 2008/2009. After that time the Auditor of State must conduct our audit since they are required to do so at least once every ten years. Balestra, Harr & Scherer offered the most competitive price at a cost of \$22,000 per audit, \$44,000 for the four-year period. The Committee agreed to make a motion to draft an Ordinance Authorizing a contract with Balestra, Harr & Scherer, CPAs Inc. in the amount of \$44,000 for a four-year period. Ms. Hinnners made the motion, seconded by Mr. Vilardo. All voted yes.

Safety Services: No Report – Mr. Hunter thanked the Police Department for the quick arrest of a robbery suspect at Cash Express.

Community Development: No Report

City Manager's Report: City Manager Rokey apologized to the residents on Robbie Ridge because their leaves have not been picked up. The recent road construction prevented the vac-all from picking up the leaves.

The Street/Service Department reports that leaves will continue to be picked up as long as necessary. Brush will be picked up on a call in basis. The salt trucks are loaded and ready for anticipated snow.

The Wastewater Department construction projects are finished with the exception of relocating the sewer main due to the new Clearwell project. The new upgrade at the plant has some issues that should have solutions soon.

The Water Department greased 34 hydrants as part of our preventative maintenance program. Parts have been ordered for a new valve installation on Race Street to isolate the water line from High Street during the construction of the Clearwell. Construction has begun on the new Clearwell project. OEPA staff has been on site to inspect the site and discuss revisions to our wellhead protection plan.

The Parks & Recreation Commission reports that Dave Whittaker has resigned. A position is available on the Commission. A public notice has been sent to the Media.

During the Christmas holidays there will be a one-day delay in garbage collection on December 25th.

Public Records Training: On November 29th Susan Ellerhorst, Assistant to the City Manager, and Sharon Waldmann, Administrative Secretary, attended mandated training concerning House Bill 9. They are now the official designees for all City Council members, the Law Director, the Clerk of Council and the City Manager. Documentation of their attendance will be filed according to State mandates for the purpose of future audit.

Comprehensive Plan Update and Riverside Parks I and II Community Meetings. The first meeting will be held on December 10, 2007 at 7:00 p.m. at the Firefighters Hall. The meeting will begin with a short presentation by Human Nature, the consultant working on the Riverside Park I and II Master Plan. Wendy Moeller, with McBride Dale Clarion will speak regarding the comprehensive plan update. The second meeting will be held on January 7, 2008 for the business community to provide input for the Comprehensive Plan Update.

Committee Meetings

Community Dev.	Thursday, December 13, 2007	5:30 p.m.
Admin. Services	Thursday, December 13, 2007	7:30 p.n.

Reminders

Promont Xmas	November 23 rd through January 14 th	
Historical Society	Thursday, December 6 th – 40 th Anniversary at T.P. County Club	
1 st Friday Shop Hop	December 6 th – Main Street	
Planning Commission	December 12, 2007	6:00 p.m.
City Christmas Lunch	December 14, 2007 – Firefighters Hall	11:00 – 1:00
Parks & Recreation	Monday, December 17, 2007	5:30 p.m.
Citizen’s Housing	Monday, December 17, 2007	7:00 p.m.
City Offices Closed	December 25 th and January 1 st	

Police Department: Sgt. Asa Burroughs reported that the Police Department was investigating an incident in the Stoneridge subdivision concerning a mailbox explosion.

Fire Department: No Reports

Comments: Charlene Hinnners announced that there would be a dinner at the American Legion Hall on December 19th to benefit the staff of By-Jolly’s.

Mike Meyers of the Milford JC’s announced the following upcoming events. There will be a Membership Meeting on December 12th. The JC’s will be at the Midwest Children’s Home with presents for the children on December 13th and “Shop with Heroes” will held on December 16th at 6:00 p.m. at Target.

New Business – None

Ordinances and Resolutions

- 7.640 An Ordinance Amending Chapter Five of the Milford Personnel Policy Manual and Ordinance #04-401 regarding Drug Testing Policy. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Hunter. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 7.641 An Ordinance Adopting Temporary Appropriations for 2008. Mr. Antell made the motion to adopt, seconded by Mr. Hunter. All voted yes.
- 7.642 An Ordinance Authorizing a contract with Balestra, Harr & Sherer, CPAs Inc. in the amount of \$44,000 for a four-year period. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Hunter. All voted yes.
- 7.643 An Ordinance Authorizing a contract with Broshear Contractors, Inc. in the amount of \$333,456 Base bid and the alternate bid of \$189,286 for the East Milford Storm Sewer Project. Mr. Vilardo made the motion to suspend the rules and read by title only, seconded by Mr. Hunter. All voted yes. Ms. Brewer made the motion to adopt, seconded by Ms. Hinnners. All voted yes.

Old Business: None

Ordinances and Resolutions

- 7.636 An Ordinance Authorizing the City of Milford to contract with the Milford Community Fire Department, Inc. for Fire Services. Mr. Vilaro made the motion to suspend the rules and read by title only, seconded by Mr. Hunter. All voted yes. Ms. Brewer made the motion to adopt, seconded by Ms. McBeath. All voted yes.
- 7.637 An Ordinance Authorizing the City of Milford to contract with the Milford Community Fire Department, Inc. Emergency Medical Service Division for Emergency Medical Services. Mr. Vilaro made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Mr. Antell made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 7.638 An Ordinance Authorizing the purchase of a Cruiser for the Milford Police Department. Mr. Vilaro made the motion to suspend the rules and read by title only, seconded by Mr. Hunter. All voted yes. Mr. Antell made the motion to adopt, seconded by Ms. Hinners. All voted yes.
- 7.639 An Ordinance Authorizing the purchase of Bulletproof Vests for the Milford Police Department. Mr. Antell made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Ms. Hinners made the motion to adopt, seconded by Mr. Hawkins. All voted yes.

Adjourn: There being no further business to come before Council the meeting was adjourned at 7:35 p.m. with a motion by Mr. Hawkins, seconded by Ms. Hinners. All voted yes.

Joanne Triletty, Clerk

Kimberly McBeath, Mayor