

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on Tuesday, January 15, 2008. Mayor Hunter called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Hunter, Vice-Mayor Hinners, Ms. Brewer, Mr. Hawkins, Ms. McBeath, Mr. Vilardo. Absent Mr. Antell. Ms. Hinners made a motion to excuse Mr. Antell, seconded by Mr. Hawkins. All voted yes.

The Clerk read an e-mail from Mr. Antell stating that he would submit his resignation on January 30th. He asked to be excused because of business.

Minutes: Ms. McBeath made the motion, seconded by Mr. Vilardo to waive the reading and adopt the Minutes of the January 2, 2008 Council meeting. All voted yes.

Correspondence: None

Financial Statements: None

Public Comments: None

STANDING COMMITTEE REPORTS

Public Services: Ms. Brewer reported that the Committee met on January 11, 2008. Members present: Ms. Brewer and Mr. Vilardo. Staff present: City Manager Rokey, Assistant City Manager Holbrook, Wastewater Plant Supervisor Royer, Service Director Mike Haight, and Fire Chief John Cooper. Also present: Scott Donaldson, Natorps; Robert Louiso, Louiso Landscapes; Donald Atkins, F.M.S.; David Sence and Tim Sence, L.T.D. Landscapes and Karen Huff, Milford/Miami Township Chamber of Commerce.

City Manager Rokey requested authorization for additional services for inspection of the Clearwell project from HDR/Quest Engineers in the amount of \$30,000. The Committee agreed to make a motion to draft an ordinance authorizing an agreement for inspection services from HDR/Quest Engineers in the amount of \$30,000 for the Water Plant Clearwell Project. Ms. Brewer made the motion, seconded by Mr. Vilardo. All voted yes.

Ms. Rokey requested authorization for additional services for bidding/construction management and inspection services for the East Milford Storm Sewer Project in the amount of \$21,000. The Committee agreed to make a motion to draft an ordinance authorizing an agreement for Bidding, Inspection and Construction Management services from CDP Engineers in the amount of \$21,000 for the East Milford Storm Sewer Project. Ms. Brewer made the motion, seconded by Ms. Hinners. All voted yes.

Ms. Holbrook introduced the review of Landscaping bids for 2008. Five bids were received and the five companies addressed the Committee. After Committee discussion and in view of the significant differences in cost the Committee felt that there was adequate reason to award the bid to the lowest bidder. The Committee agreed to recommend that the bid be awarded to L.T.D. Landscapes for three years conditioned upon proper insurance and licensing required to perform the contract and meet the City's vendor requirements. Ms. Brewer made the motion, seconded by Mr. Vilardo. Voting yes: Mr. Vilardo and Ms. Brewer. Voting no: Ms. McBeath, Mr. Hunter and Ms. Hinners. Abstaining: Mr. Hawkins. After an in-depth discussion a motion was made by Ms. Brewer, seconded by Mr. Vilardo to issue a one-year contract with L.T.D. Landscapes. All voted yes.

Carol Royer provided an overview of the final Phase IIB for the Combined Sewer Overflow Elimination Project. This will be bid and constructed in 2008, following confirmation of funding through the Ohio Public Works Commission and Water Pollution Control Fund. We are under an OEPA mandate to complete this project and already have plan approval from the OEPA.

Ms. Royer also reviewed the Garfield Force Main proposed to relieve flow from the sewer line from Old Milford toward Lila Avenue. Preliminary design has been completed and we are reviewing a proposal from CDP Engineers in the amount of \$79,000 to finalize design and another \$22,000 to prepare final documents for bid. These plans must be submitted to the OEPA for approval prior to bidding for construction. The City is in the pipeline for Water Pollution Control Loan Funds and should be confirmed by July.

Santoro Engineering will be preparing construction documents for ODOT to bid on the Main Street/U.S. to S.R. 28 resurfacing project. The project will be constructed in 2009, after the CSO project is complete.

Ms. Holbrook provided information related to staff recommendations to better manage the Sidewalk Inspection process for 2008.

Administrative Services: No Report

Safety Services: No Report

Community Development: Mr. Hawkins reported that the Committee met on January 8, 2008. Members present: Mr. Hawkins and Ms. Brewer. Staff present: City Manager Rokey and Assistant City Manager Holbrook. Also present: Karen Huff, Chamber Director, residents Rachele Rapp-Dickerson, Vanessa Hannah and Joe Bohache.

The Committee discussed the membership to Milford/Miami Township Chamber of Commerce and the Greater Milford Area Historical Society. Ms. Rokey stated that the membership cost for the Chamber, as a trustee is \$3,000 plus a \$300 membership fee. Last year's cost for the GMAHS was \$5,000. Mr. Hawkins stated that he would prefer to review the various requests for membership during the budget work session so that Council can evaluate all requests at the same time. A discussion was held among Committee members and staff. Mr. Hawkins stated that several of the Council members are already members of the Chamber; he requested that staff check with the Law Director to determine whether there is a conflict of interest for Council members to vote on those requests if Council members already have membership in these various organizations. The Committee agreed to recommend that the Milford/Miami Township Chamber and the Greater Milford Area Historical Society requests be included in the draft budget work session. Council agreed to the recommendation.

The Committee discussed the appointment to the Parks & Recreation Commission. Two applications were received. The Committee agreed to recommend that Vanessa Hannah be appointed to the Parks & Recreation Commission. Mr. Hawkins made the motion, seconded by Ms. Brewer. All voted yes. Mr. Hawkins requested that future vacancy advertisements include a request for either a resume or letter of interest that includes applicant's education and experience.

Ms. Rokey distributed an estimate from Davey Tree for tree maintenance. The Committee also reviewed information regarding the management of trees. The Committee noted that there are several dead trees near the Welcome to Milford sign at SR 126 and Water Street.

The Committee had a brief discussion on a budget workshop and alternative dates. The Committee agreed to recommend that City Council hold an all day Budget work session on February 2, 2008, which would include Department Heads and City Council. The second work session would be on February 16 or February 23rd and would include budget approval. This recommendation was discussed among Council with the following changes: The all day session will be held on February 16th beginning at 8:30 a.m. and the second work session will be on February 26th at 6:00 p.m. The second session will be to review and approve the Budget. Council approved of the above changes.

Ms. Holbrook stated that there were several minor changes to the Records Request Policy. Mr. Hawkins asked for a voice vote approving the changes. Mr. Hawkins made the motion, seconded by Mr. Hunter. All voted yes.

Ms. Holbrook informed the Committee that the contractor has completed the Tree Ridge subdivision sign and the landscape contract bids have been received and will need to be reviewed by a committee.

After the Community Development report Mr. Hawkins made a motion for an Executive Session immediately following the Council meeting for Real Estate and Legal reasons, seconded by Ms. Brewer. All voted yes. Mr. Hawkins invited the Finance Director and the Assistant City Manager to attend the Executive Session.

Mr. Hawkins stated that ICRC is requesting a resolution documenting the 5% provider fee required to be paid to the City. Mr. Hawkins made the motion to draft the resolution, seconded by Ms. Brewer. All voted yes. This will be discussed at reviewed at the next Council meeting.

Oath of Office: Law Director Minniear administered the Oath of Office to Vanessa Hannah as a member of the Parks & Recreation Commission

Committee Assignments for 2008: Mayor Hunter announced the following committee assignments: Community Development: Bryan Hawkins, Chair, Amy Brewer, Kim McBeath. Administrative Services: Charlene Hinners, Chair, Kim McBeath, and Ralph Vilardo. Safety Services: Kim McBeath, Chair, Charlene Hinners, and Ralph Vilardo. Public Services: Amy Brewer, Chair, Bryan Hawkins, and Ralph Vilardo. ICRC, Ralph Vilardo, OKI, David Hunter, BZA, David Hunter, Parks & Recreation, Charlene Hinners, Planning Commission, Bryan Hawkins, OPWC, Amy Brewer.

City Manager's Report: City Manager Rokey reported that the Street/Service Department has picked up 155 loads of leaves and will do one more sweep for the season.

So far with the snow we have had the City has used 374 tons of salt. Christmas tree pickup will continue through the end of January. Brush is on a call-in basis.

There have been no changes in the Wastewater Department.

The Water Department reports that the utilities have been located so the contractor has resumed digging for the Clearwell. Water pump #1 and #3 experienced problems. They have been repaired at no expense since they are a part of the new Clearwell project.

A hydrant that was struck in an automobile accident at Oakcrest and Promont has been repaired.

The Wellhead Protection Plan will be endorsed by the end of the year.

Garbage stickers will be mailed January 17th.

Committee Meetings

None planned

Reminders

City Offices Closed	Monday, January 21, 2008	
Council work session	Tuesday, January 29, 2008	6:00 p.m.
Parks & Recreation	Wednesday, January 23, 2008	5:30 p.m.
Bd. Of Zoning Appeals	Thursday, January 24, 2008	7:00 p.m.
Legislative Luncheon	Friday, January 25, 2008 (Receptions)	11:15 a.m.
Citizens Housing	Monday, January 28, 2008	7:00 p.m.
Master Plan Mtg.-Parks	Monday, February 4, 2008	7:00 p.m.
Chamber Volunteer Appreciation	Monday, February 11, 2008	5:00 p.m. (Holiday Inn)
Sm. Business Awards Luncheon	Friday, February 8, 2008	1:15 a.m. (Holiday Inn)
Comp. Plan Open House	Monday, February 11, 2008 (Firefighters Hall)	7-9 p.m.

If anyone has pictures of the Old Robinson Circus and Tilley the Elephant please contact the Terrace Park Historical Society or the Greater Milford Historical Society.

Police Department: Chief Machan reported that a car hit a fire hydrant and drove away. The driver was apprehended.

The Chief announced that Officer Lane was recognized at the Task Force meeting.

Fire Department: Chief Cooper distributed the monthly Department report to Council. In an update on Corey Nichols, the Chief stated that Corey is now home and continues to be cancer free.

Council Comments: Mayor Hunter stated that he attended a Board Meeting at OKI and one of the items on the agenda was a possible shuttle bus from Goshen to Milford.

He also asked Council members that plan to attend any events to please advise the Clerk so that we will know who is attending.

Mayor Hunter thanked Judy Hackmeister and the residents of Stepping Stones for their help in preparing the garbage stickers for mailing. Ms. Ellerhorst sent a letter thanking Judy and her group.

The new City brochure is finished and may be viewed at the City Hall office.

Ms. Hinnners announced that she and Ms. Brewer had attended grand openings at R.E.Digital Printing and Liberty Tax Service.

New Business – None

Ordinances and Resolutions

- 8.646 An Ordinance Amending Chapter 1100 of the City of Milford Zoning Ordinance.
Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 8.647 An Ordinance authorizing an agreement for inspection services from MDR/Quest Engineers in the amount of \$30,000 for the Water Plant Clearwell project.
Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Vilardo. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Vilardo. All voted yes.
- 8.648 An Ordinance authorizing an agreement for Bidding, Inspection and Construction Management Services from CDP Engineers in the amount of \$21,000 for the East Milford Storm Sewer Project.
Mr. Vilardo made the motion to suspend the rules and read by title only, seconded by Ms. Hinnners. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Vilardo. All voted yes.

Old Business: None

Ordinances and Resolutions

Adjourn: There being no further business to come before Council the meeting was recessed at 8:30 p.m. to enter into Executive Session for the purpose of Legal and Real Estate matters. Ms. McBeath made the motion, seconded by Mr. Hawkins. All voted yes. Council returned from Executive Session at 9:25p.m. and adjourned with a motion by Mr. Hawkins, seconded by Ms. McBeath. All voted yes.

Joanne Trilety, Clerk

David M. Hunter, Mayor