

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on Tuesday, February 5, 2008. Mayor Hunter called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Hunter, Vice-Mayor Hinners, Ms. Brewer, Mr. Hawkins, Ms. McBeath, Mr. Vilardo.

Minutes: Ms. Hinners made the motion, seconded by Ms. McBeath to waive the reading and adopt the Minutes of the January 15, 2008 Council meeting. All voted yes. Ms. McBeath made the motion, seconded by Ms. Hinners to waive the reading and adopt the minutes of the January 29, 2008 Work Session of Council. All voted yes.

Correspondence: The Clerk read an e-mail letter from Mr. James Antell announcing his resignation from Milford City Council effective January 30, 2008. The Clerk also read a letter of resignation from Vanessa Hannah from the Board of Zoning Appeals. The Clerk read correspondence from the Board of Liquor Control advising of a D-2 Liquor License transfer for Bangkok Thai Cuisine. Ms. McBeath made a motion that a hearing would not be necessary for this transfer, seconded by Ms. Hinners. All voted yes.

Financial Statements: None

Proclamations and Presentations: Mayor Hunter presented a proclamation and a plaque to Mr. Antell in appreciation of his years as a Council member. Mr. Antell was also presented a plaque for his term of Mayor of the City of Milford.

Mayor Hunter presented a proclamation to Diana Kuhnell from the City of Milford for 24 years as a business owner in downtown Milford. Mrs. Kuhnell was the owner of the Village Mouse until her retirement.

Mr. Antell expressed his appreciation and thanks for the privilege of serving the City of Milford.

Mr. Minniear stated his thanks to Mr. Antell for his years of service. A group of former Council members were in attendance to show their appreciation for Mr. Antell's years of service to the City.

Ms. Kuhnell thanked the City for presenting her with a proclamation.

Public Comments: Former Mayor and Council Member, Lou Bishop voiced his thanks and appreciation to Jim Antell. He also expressed his thanks to Diana Kuhnell for her involvement in Old Milford.

Karen Huff from the Milford/Miami Township Chamber announced that the Chamber would sponsor a breakfast on February 21st at the Bridge Café. The Chamber is planning a Red's game involving Loveland, Goshen and Milford/Miami Township.

Ms. Huff announced that Liberty Tax Service is sending Valentine's to our troops. Anyone interested is asked to call at 248-0727

Ms. Huff presented letters of appreciation to Mr. Antell and Ms. Kuhnell from the Miami/Township Chamber of Commerce Board of Directors.

Former Councilman Shannon Reynolds stated that Mr. Antell was instrumental in getting him involved as a Councilman. Mr. Reynolds expressed his appreciation to Mr. Antell.

STANDING COMMITTEE REPORTS

Public Services: No Report

Administrative Services: Ms. Hinners reported that the Committee met on January 29, 2008. Present: Ms. Hinners, Mr. Hawkins and Mr. Vilardo, Jr. Staff present: City Manager Rokey, Director of Finance, Tim Petric, and Harry Steger, former Finance Director.

The Finance Director introduced a proposal from Fraunfelter Accounting Services to prepare 2007 Basic Financial Statements estimated in the amount of \$8,450. The Committee agreed to make a motion to draft an Ordinance accepting a proposal from Fraunfelter Accounting Services in an amount not to exceed \$8,450 for the preparation of Financial Statements for 2007. Ms. Hinners made the motion, seconded by Mr. Hawkins. All voted yes.

The Manager provided summary results from the wage study conducted for non-union positions by Clemens, Nelson and Associates.

E-mail retention was briefly discussed in relation to the Public Records Law. Additional language was suggested to be added to all internal and external e-mails. The Manager will follow-up with the Law Director for clarification regarding verbiage to be adopted.

Ms. Hinners gave a report for Council on the Parks and Recreation Commission meeting. Ms. Hinners stated that the Commission introduced all new participants and members. Nominations and voting for Rachele Rapp-Dickerson, as Chairperson and Judy Hackmeister for Vice Chairperson were approved. The Commission discussed several items including updating the Milford Urban Trail System; updating the tree ordinance and making sure the Commission had the Community Development minutes. Under new business there will be a memorial at Garfield Park donated by Jay Junglas and approved by Virginia Critchell of the Bicentennial Commission. Tim Petric will be asked to come to the Commission meeting to explain the budget. Handouts will be available for those attending the meeting.

Safety Services: No Report.

Community Development: No Report

City Manager's Report: City Manager Rokey reported that the Street/Service Department has used 500 tons of salt so far this winter. The leaf truck will go through the City one more time. Due to the high winds we will have brush pick-up through the entire city this week. 200 Christmas trees were picked up in January.

Mike Haight has obtained his Category 5 license to spray pesticides and his Category 6-C license to spray ornamental trees and shrubs. Half of the Service Department is certified to apply pesticides with the remaining members to receive their certificates by spring.

Wastewater Department has no report. Everything is working well.

The Water Department reported that a hydrant at High Street and Main Street was struck by a vehicle and has been repaired. Leaks were repaired at Lila Avenue, and at the Kenny Court and Robbie Ridge. The Lila Avenue repair required the curb lane to be closed at Mohawk Trail for two days.

Committee Meetings Proposed

Council Work Session	Saturday, February 16, 2008	8:30 a.m.
Council Follow-up Session (if needed)	February 26, 2008	7:30 p.m.
Public Services	Wednesday, February 20, 2008	6:00 p.m.
Safety Services	Monday, February 25, 2008	5:30 p.m.
Admin. Services	Monday, February 25, 2008	6:30 p.m.
Comm. Development	Tuesday, February 26, 2008	5:30 p.m.

Reminders

Small Business Luncheon	Friday, February 8, 2008 (Eastgate)	11:15 a.m.
Comp. Plan Open House	Monday, February 11, 2008 (Firefighter's Hall)	7-9 p.m.
Planning Commission	Wednesday, February 13, 2008	6:00 p.m.
Citizen's Housing	Monday, February 25, 2008	7:00 p.m.
Bd. Of Zoning Appeals	Thursday, February 28, 2008	7:00 p.m.
Office Closed	Monday, February 18, 2008 – President's Day	
Urban Trail Walk	Sunday, March 9, 2008	1:00 p.m.
Parks & Recreation	Monday, March 10, 2008	5:30 p.m.

Police Department: Chief Machan reported that that the Department will be receiving trading cards with pictures of the police officers. Chief Machan introduced Greg Horton from Wal-Mart and announced that Wal-Mart will be financing this project. Each police officer will be featured on a card and the cards will be distributed in the community. Chief Machan thanked Greg Horton and Wal-Mart for their involvement in this community project.

Chief Machan announced that on February 15th, Sergeants Asa Burroughs and Ron Crider will graduate from the Certified Law Enforcement Executive Program in Columbus, Ohio.

Fire Department: No Report

Council Comments: Mayor Hunter stated that Council needed to review the Rules of Council for any additions or changes needed before its passage by Resolution. Mr. Hawkins made a motion to draft a Resolution adopting the Rules of Council, seconded by Ms. McBeath. All voted yes.

A discussion was also held among Council concerning establishing rules for City or Milford Emails. The Law Director stated he would prepare the wording for the proposed Ordinance.

New Business – None

Ordinances and Resolutions

8.652 An Ordinance accepting a proposal from Fraunfelter Account Services in an amount not to exceed \$8,450 for the preparation of Financial Statements for 2007. Ms. Hinners made the motion to suspend the rules and read by title only, seconded by Mr. Vilardo. All voted yes. Ms Hinners made the motion to adopt, seconded by Mr. Hawkins. All voted yes.

Old Business: None

Ordinances and Resolutions

8.649 An Ordinance Authorizing an Agreement with LTD Landscaping for Landscaping Services. Mr. Vilardo made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Vilardo. All voted yes.

- 8.650 An Ordinance Authorizing the Vice-Mayor to Officiate at Marriage Ceremonies. Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Hawkins. Voting yes: Mr. Hawkins, Ms. Brewer, Mr. Vilaro, Ms. McBeath and Mr. Hunter. Abstaining: Ms. Hinners. Ms. McBeath made the motion to adopt, seconded by Mr. Hawkins. Voting yes: Mr. Hawkins, Ms. Brewer, Mr. Vilaro, Ms. McBeath and Mr. Hunter. Abstaining: Ms. Hinners.
- 8.651 An Ordinance Charging Cable/Video Service Providers that have obtained a Video Service Authorization of renewal pursuant to the Authority of the State of Ohio a Video Service Provider Fee in the amount of five percent (5%) of Gross Revenues, additionally including Advertising Revenues, and authorizing the City Manager to deliver notice of this Ordinance to Video Service Providers within ten (10) days of receiving notice of the Provider's intent to offer service in the City of Milford. Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Vilaro. All voted yes. McBeath made the motion to adopt, seconded by Mr. Vilaro. All voted yes.

Adjourn: There being no further business to come before Council the meeting was adjourned at 8:00 p.m. with a motion by Ms. McBeath, seconded by Ms. Hinners. All voted yes

Joanne Trilety, Clerk

David M. Hunter, Mayor