

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on Tuesday, March 18, 2008. Mayor Hunter called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

**Roll Call:** Present: Mayor Hunter, Vice-Mayor Hinners, Mr. Vilardo, Jr., Ms. Brewer, Mr. Hawkins, Ms. McBeath, and Mr. Pschesang.

**Remarks from the Mayor:** Mayor Hunter stated that Mr. Pschesang will serve on the Administrative Services Committee and also be the Council representative to the Clermont County Chamber of Commerce. He also advised that Ms. Hinners and a group of interested citizens would meet on Thursday, March 20<sup>th</sup> at 7:00 p.m. to discuss gateway signage and what needs to be done to enhance the entrances to the City.

**Minutes:** Ms. McBeath made the motion, seconded by Ms. Hinners to waive the reading and adopt the minutes of the March 5, 2008 Council meeting. Voting yes: Mr. Hawkins, Ms. Brewer, Ms. Hinners, Ms. McBeath, Mr. Hunter and Mr. Pschesang. Abstaining: Mr. Vilardo, Jr.

**Correspondence:** The Clerk read a letter from Melody Gulleman, 602 Main St. commending the City's Street/Service Department for their work in clearing our City streets during the recent snow storm.

**Financial Statements:** The Clerk asked for a motion to accept and approve the financial statements: Investment Report, Statement of Cash Position, Statement of Unexpended Fund Balances and General Fund comparison of Budgeted V. Actual Expenditures for January 2008 and February 2008. Also the City of Milford Tax Reports for January and February 2008. Ms. McBeath made the motion to accept and approve the Financial Statements, seconded by Ms. Hinners. All voted yes.

**Public Comments:** Mr. Jon Peterson, 35 Mound St. stated that he was also impressed with the work the Street/Service Department did in clearing our streets. He commended the Department for their concerns in keeping the streets in such good shape for those traveling through Milford.

#### **STANDING COMMITTEE REPORTS**

**Public Services:** Ms. Brewer reported that the Committee met on March 10, 2008. Present: Amy Brewer, Ralph Vilardo, Jr. and Sam Pschesang. Staff Present: City Manager Rokey, Service Director Mike Haight and Water plant Supervisor Matt Newman.

The Committee reviewed proposals for cleaning the Lime Lagoons at the Water Treatment Plant. Two bids were received but only one had prior experience. The Committee agreed to make a motion to draft an Ordinance authorizing an agreement with Pohlkat, Inc. in the amount of \$59,950. Ms. Brewer made the motion, seconded by Mr. Vilardo, Jr. All voted yes.

Matt Newman and Mike Haight were present to discuss the purchase of trucks for each of their departments. Matt and Carol Royer have not completed their evaluation of bids and are comparing the prices from Ford and Chevrolet. 32 Ford has the state bid contract for Ford trucks. Mike Haight feels that the state bid through 32 Ford offers what he requires and requested the authorization of two trucks for use by the Service Department. One truck without a utility body is \$25,847 and one truck with a utility body is \$29,392. The Committee agreed to make a motion to draft an Ordinance authorizing the purchase of two trucks from 32 Ford under the state bid contract in the amount of \$55,239.00. Ms. Brewer made the motion, seconded by Mr. Vilardo, Jr. All voted yes.

Mr. Haight reported that 202 hours of Overtime and 311 tons of salt have been used in the last two weeks. The Committee agreed that the department did a great job and commended all of Mike's staff.

The Manager provided a rough concept for future improvements to the intersection of S.R. 131/U.S. 50. Conversations have begun with Miami Township and the Clermont County Transportation Improvement District to determine if there is an opportunity to collaborate on design and funding similar improvements that may be beneficial to the county and township along this corridor.

The Committee was reminded to review the streets recommended for repair.

There was discussion concerning the Old Milford tree lights. The conclusion was that the lights would not be on during daylight savings time.

**Administrative Services:** Ms. Hinners reported that the Committee met on March 14, 2008. Present: Ms. Hinners, Mr. Hawkins and Mr. Vilardo, Jr. Staff present: City Manager Rokey, Finance Director Petric, Water Plant Supervisor Newman and Wastewater Plant Supervisor Royer.

Several items were not ready to be addressed by the Public Services Committee that was requested for consideration by the Administrative Services Committee.

Water Supervisor, Matt Newman noted that the total purchase for radio read meters as budgeted are in the amount of \$33,060. The Committee agreed to make a motion to draft an Ordinance authorizing the purchase of Radio Read Meters from Neptune Equipment in the amount of \$33,060.00. Ms. Hinners made the motion, seconded by Mr. Hawkins. All voted yes.

Mr. Newman also requested authorization to purchase a one ton truck from Taylor Chevrolet in accordance with the state bid in the amount of \$25,744.58. The Committee agreed to make a motion to draft an Ordinance authorizing the purchase of a truck from Taylor Chevrolet under the state bid contract in the amount of \$25,744.58. Ms. Hinners made the motion, seconded by Mr. Vilardo, Jr. All voted yes.

Carol Royer, Wastewater Plant Supervisor requested authorization of the wastewater sludge contract bid through Clermont County. Utter Construction was the successful bidder. The Committee agreed to make a motion to draft an Ordinance authorizing an agreement with Utter Construction for Wastewater Sludge Hauling services in the amount of \$14,969.97. Ms. Hinnners made the motion, seconded by Ms. McBeath. All voted yes.

Ms. Royer also provided a bid for a new wastewater truck from Mark Williams Beechmont Ford for an F-150 ½ ton truck. This is less expensive than a comparable truck on the state bid. The Committee agreed to make a motion to draft an Ordinance authorizing the purchase of a truck from Mark Williams Beechmont Ford under the state bid contract in the amount of \$18,448.45. Ms. Hinnners made the motion, seconded by Ms. Brewer. All voted yes. There was some discussion of the differences between trucks on and off the state bid dependent upon each department's needs.

The Finance Director, Tim Petric, requested the annual Resolution for advancement of taxes from the County Auditor. The Committee agreed to make a motion to draft a Resolution for the Advancement of Property Taxes and Estate Taxes from the Clermont County Auditor. Ms. Hinnners made the motion, seconded by Mr. Hawkins. All voted yes.

The Finance Director also provided the Committee with a revised format suggested for monthly financial reporting to City Council.

**Safety Services:** No Report. Ms. McBeath made a motion for an Executive Session for Real Estate purposes immediately after the Council Meeting, seconded by Mr. Vilardo, Jr. All voted yes.

**Community Development:** No Report. Ms. Hinnners reported that the Parks and Recreation Commission met on February 4, 2008. She gave an update on the Tree Removal Permit, Bicentennial Donation, and changes to the Master Plan 2001 – Riverside Parks I and II. Finance Director Petric gave the Commission an overview of the Parks and Recreation Budget.

**City Manager's Report:** City Manager Rokey reported that Price Rd. was closed due to a large tree that fell on the roadway, which caused wires to be taken down which caused some power outages. The Street/Service Department has been busy keeping catch basins open due to the heavy rain and melted snow.

The Wastewater Department operations are within in normal range.

The Water Department reports that the lime slaker was down March 10<sup>th</sup> thru the 12<sup>th</sup> to make maintenance repairs. The department has also installed 25 radio read meters.

The Clearwell project continues to experience challenges. Davey Tree removed three trees at the Wallace Avenue water tower.

**Other:** The newsletter is now in the proofreading state from the designer. It should be mailed to our residents by the end of the month.

**Committee Meetings Proposed**

Public Services	Monday, March 24, 2008	6:00 p.m.
Admin. Services	Monday, March 31, 2008	6:00 p.m.
Community Dev.	Wednesday, March 19, 2008	5:30 p.m.

**Reminders**

Town Crier Mobile	Thursday, March 20, 2008 (Lykins Oil)	11:15 a.m.
Jaycee Egg Hunt	Saturday, March 22, 2008 (Pattison School)	2:00 p.m.
Special Plan. Comm.	Wednesday, March 26, 2008	6:00 p.m.
Bd. Of Zoning Appeals	Thursday, March 27, 2008	7:00 p.m.
Planning Commission	Wednesday, April 9, 2008	6:00 p.m.
Yellow Ribbon Dinner	Wednesday, April 9, 2008 (Oasis)	5:00 p.m.
Urban Trail Walk	Sunday, April 13, 2008	1:00 p.m.
Parks & Recreation	Monday, April 14, 2008	5:30 p.m.
Income Tax Day	Tuesday, April 15, 2008	
Clean & Green Pickup	Saturday, April 19, 2008	9 a.m. – 12 Noon
Daffodil Day	Saturday, April 19, 2008 Promont Museum	
Citizen's Housing	Monday, April 21, 2008	7:00 p.m.
Dinner of Excellence	Wednesday, April 23, 2008 (Oasis)	5:30 p.m.
East Fork River Sweep	April 26, 2008	9 a.m. – 12 Noon
Artisan Show	Sat. & Sun. April 26 <sup>th</sup> & 27 <sup>th</sup> Milford Pottery	

**Police Department:** Sgt. Asa Burroughs reported on the tree blocking Price Rd. He also announced the DARE graduation will be at Pattison Elementary on March 19<sup>th</sup> at 2:00 p.m. Sgt. Burroughs stated that the Midland Police Department expressed their thanks for the used Police Cruiser that the Milford Department gave to them.

**Fire Department:** Chief Cooper distributed the monthly Fire and EMS reports to City Council. The Chief expressed his thanks to our street department with their efforts to keep our streets clear during the heavy snow. The fire and EMS vehicles were able to make their runs. Mr. Hawkins questioned the amount of false alarms on the monthly report.

Chief Cooper reported that Corey Nickells is doing well and is still cancer free.

**Council Comments:** Ms. Hinners stated that June Izzy-Bailey of the Yellow Ribbon Committee thanks everyone who supports the Committee. Ms. Hinners also said that this year would be the 8<sup>th</sup> anniversary of the World Day of Prayer services in Milford. Residents are asked to be at the flagpole at City Hall at 8:00 a.m. There will also be a noon event and a 7:00 p.m. service (location to be announced). The services will be on Thursday, May 8<sup>th</sup>.

Mr. Hunter announced that there would be a program at the Union Township Civic Center on April 3, 2008 from 6:00 – 8:30 p.m. concerning underage drinking. The public is invited to attend.

Law Director Minniear said that he would have the draft of the sidewalk ordinance at the next Council meeting.

**New Business – None**

Ordinances and Resolutions

- 8.539 A Resolution authorizing request for advancement of property taxes and estate taxes from the Clermont County Auditor. Ms. McBeath made the motion to adopt, seconded by Ms. Hinners. All voted yes.
- 8.659 An Ordinance authorizing an agreement with Pohlkat, Inc. in the amount of \$59,950. Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Ms. Hinners. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 8.660 An Ordinance authorizing the purchase of two trucks from 32 Ford under the state bid contract in the amount of \$55,239.00. Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Vilardo, Jr. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Vilardo, Jr. All voted yes.
- 8.661 An Ordinance authorizing the purchase of Radio Read Meters from Neptune Equipment in the amount of \$33,060.00. Ms. Hinners made the motion to suspend the rules and read by title only, seconded by Mr. Vilardo, Jr. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 8.662 An Ordinance authorizing the purchase of a truck from Taylor Chevrolet under the state bid contract in the amount of \$25,744.58. Mr. Vilardo, Jr. made the motion to suspend the rules and read by title only, seconded by Ms. McBeath. All voted yes. Ms. McBeath made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 8.663 An Ordinance authorizing an agreement with Utter Construction for Wastewater Sludge Hauling Services in the amount of \$14,969.97. Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Ms. Hinners. All voted yes. Ms. Hinners made the motion to adopt, seconded by Ms. Brewer. All voted yes.
- 8.664 An Ordinance authorizing the purchase of a truck from Mark Williams Beechmont Ford under the state bid contract in the amount of \$18,448.45. Mr. Vilardo, Jr. made the motion to suspend the rules and read by title only, seconded by Ms. McBeath. All voted yes. Ms. Hinners made the motion to adopt, seconded by Ms. McBeath. All voted yes.

**Old Business: None**

Ordinances and Resolutions

**Adjourn:** The Council meeting was recessed at 7:55 p.m. to enter into an Executive Session for real estate purposes with a motion by Ms. Brewer, seconded by Ms. Hinners. All voted yes.

The Executive Session adjourned at 8:20 p.m. with a motion from Mr. Brewer, seconded by Ms. McBeath. All voted yes. Council returned to regular session with a discussion concerning a budget review for real estate acquisition. It was also discussed that the Economic Development Director attend the Community Development Committee meetings and post monthly reports to the Committee.

There being no further business before Council the meeting was adjourned at 8:35 p.m. with a motion from Ms. Brewer, seconded by Ms. McBeath with all voting yes.

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Joanne Trilety, Clerk

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David M. Hunter, Mayor