

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on Tuesday, May 6, 2008. Mayor Hunter called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

**Roll Call:** Present: Mayor Hunter, Vice-Mayor Hinners, Ms. Brewer, Mr. Hawkins, Mr. Vilardo and Mr. Pschesang. Absent: Ms. McBeath. Mr. Vilardo made the motion, seconded by Mr. Hawkins to excuse Ms. McBeath. All voted yes.

**Remarks from the Mayor:** Mayor Hunter expressed the condolence of Council to Chief John Cooper upon the death of his Mother. He also thanked Ms. Hinners for her volunteerism to many organizations in our community, including the National Day of Prayer and St. Vincent de Paul.

**Proclamation:** Mayor Hunter presented a proclamation to the American Legion 450 Auxiliary proclaiming May 16<sup>th</sup> and 17<sup>th</sup> as Poppy Days in the City of Milford.

**Minutes:** Ms. Hinners made the motion to adopt the minutes of April 15, 2008, as corrected, seconded by Mr. Pschesang. All voted yes.

**Correspondence:** None

**Financial Statements:** None

**Public Comments:** Karen Huff, Milford/Miami Township Chamber of Commerce, offered condolences from the Chamber to Chief Cooper. She also congratulated all of the teachers who received awards at the Dinner of Excellence.

She noted that Frontier Days will be June 5, 6, 7 and 8. The theme this year will be "Building Bridges Together." Ms. Huff also thanked all of the volunteers and sponsors who responded to the Matt Maupin funeral. She stated that she was overwhelmed by the response.

#### **STANDING COMMITTEE REPORTS**

**Public Services:** Ms. Brewer asked Mr. Vilardo to precede with the report due her laryngitis. Mr. Vilardo reported that the Committee met on April 29, 2008. Present: Amy Brewer, Ralph Vilardo and Sam Pschesang. Staff present: City Manager Rokey. Also present: Scot Conover and Cathy Cardone, residents. Mr. Conover addressed the Committee regarding temporary drainage improvements he is making at the time of his driveway relocation to McCormick Trail. He and his contractor have been working closely with Bud White. He stressed that his intent is to temporarily improve the situation until the City commits to continue the piped drainage system from 6 McCormick Trail along his property to S.R. 131. The Manager noted that although there is a drainage easement referred to on the sub-division documents, this was never recorded. It was likely neglected since the developer's project limits ended at 6 McCormick Trail. Ms. Cardone also provided photos of standing water in her yard that she would like to see addressed. They both requested the City commit to a permanent solution to address these drainage issues, particularly as the Grey Cliff development across the street at S.R. 131 progresses.

Staff was directed to investigate the addition of this project for future storm water funding. The Committee expressed their support and intent to proceed with the project within the next four years.

The Manager provided photographs and correspondence regarding the progress of the Clearwell. The Surety has been responsive and the contractor has successfully poured the base of the tank. The walls will follow in the next week. The project is being closely monitored.

The Manager provided a list of appropriation increases requested for the Storm Water budget. There are currently three change orders related to the East Milford Storm Sewer project and an additional cost for asphalt quantities to re-build Dot St. and increase the depth of pavement on several streets in the project area. An appropriation change has also been estimated for the U.S. 50 Storm Sewer Project. If the Ordinance is passed regarding the Castrucci reimbursement, this amount must also be appropriated. The total has been rounded up to \$70,000 to allow for any additional contingencies.

The Committee agreed to make a motion amending Appropriations Ordinance 08-654 increasing appropriations from the Storm Water Fund in the amount of \$70,000. Mr. Vilardo made the motion, seconded by Ms. Brewer. All voted yes.

The Manager reported that topsoil has been placed at the Critchell Park erosion project to prepare for planting. The planting should begin around May 7<sup>th</sup>.

The Manager advised that a Resolution is required for submittal of the CSO Elimination and Garfield Force Main project loans. The Committee agreed to make a motion to draft a Resolution Authorizing the City Manager to Apply for, Accept, and Enter into a Water Pollution Control Loan Fund Agreement on behalf of

the City of Milford, Ohio for Construction and Administration of the CSO Elimination and Garfield Force Main Installation project; and Designating a Dedicated Repayment Source for Each Project. Mr. Vilaro made the motion, seconded by Ms. Brewer. All voted yes. The Manager provided a draft of a letter from the Clermont County Transportation Improvement District to be sent to property owners within the S.R. 28 project area from I-275 to Castleberry Court.

**Administrative Services:** No Report

**Safety Services:** No Report.

**Community Development:** No Report. Mr. Hawkins requested a motion from the Committee of the Whole to draft a Resolution authorizing the City Manager to file a Grant Application for FY 2007 Comprehensive Downtown Revitalization Tier One Community Development Block Grant Funds from the Ohio Department of Development, Office of Housing & Community Partnerships, seconded by Ms. Hinnners. All voted yes. Mr. Vilaro stated that he had attended the ICRC meeting.

**City Manager's Report:** City Manager Rokey reported that the Community Development Committee would meet on Monday, May 12, 2008 at 5:30p.m. and the Safety Services Committee would meet on Thursday, May 15, 2008 at 7:30 p.m.

The Street/Service Department continues to collect brush twice a week and mowing has begun on all city-owned properties including the parks and Greenlawn Cemetery. The Cemetery will receive extra attention due to Mother's Day and Memorial Day.

The Wastewater Department, in addition to its normal operations, is working on identifying all sanitary taps on the 54" CSO. This will be the last phase of the CSO Separation Project.

The Water Department reports that the water fountain at Garfield Park has been installed. A leak related to the storm water project was repaired at 1000 Forest Ave. The water was off at this address for 6 hours.

This leak also caused an interruption of services at a section of Miami Ave. for 2 hours. There was also a minor leak on Dot St. with no interruption of service.

Perkins/Carmack poured the slab for the Clearwell Project. They are working on forming up walls and anticipate their first wall pour this coming week. The lime slaker will be down for routine repairs until Thursday.

The East Milford Contractor is on schedule and currently is laying pipe on Miami Ave. This phase is expected to be completed by early next week. The final phase of the project will consist of reconstructing May St. and paving portions of Dot, Helen, and Miami. The entire project should be completed by the end of May.

The U.S. 50 project is behind schedule but currently underway to be completed in the next two weeks.

The Finance Department reports that the auditors from Belestre, Harr & Sherer, CPA's, Inc. will be here the week of May 12th through the 19th to review records from 2006 and 2007.

The Spring Litter Collection was very successful. Some items were taken to the Clermont County Service Garage and Rumpke hauled everything else away.

In other items, the Clermont County Engineers' office has a culvert replacement project under construction on Price Road this week. It is scheduled to be open on Wednesday.

City staff has received several comments from residents pertaining to the removal of three trees on Center St. The owners of the house had permission to remove the trees, all of which were determined to be diseased or dying by a representative from Davey Tree. The owner has also planned to replace the trees after all of the roots and debris is cleared away.

#### **Committee Meetings**

Community Dev,	Monday, May 12, 2008	5:30 p.m.
Safety Services	Thursday, May 15, 2008	7:30 p.m.

#### **Reminders**

Parks & Recreation	Monday, May 12, 2008	5:30 p.m.
Public Hearing (following the Parks & Rec. meeting to discuss Com. Dev. Block Grant Tier One)		
Planning Commission	Wednesday, May 14, 2008	6:00 p.m.
City Wide Yard Sale	Fri.-Sun. May 16 – 18 <sup>th</sup>	
Thundering Hearts	Saturday, May 17, 2008	9:30 a.m.
Citizens Housing	Monday, May 19, 2008	7:00 p.m.
Police Appre. Banquet	Thursday, May 22, 2008 (Holiday Inn)	5:30 p.m.
Memorial Day Parade	Monday, May 26, 2008	9:00 a.m.
City Offices Closed	Monday, May 26, 2008	
Frontier Day Parade	Thursday, June 5, 2008 – streets closed 5:30-Parade 6:30 p.m.	
Dedication of Founders Day	Saturday, June 7, 2008 (Garfield Park)	2:00 p.m.

City Manager Rokey asked if Council would be interested to have a sister City in Germany. Milford has been asked to participate with a City in Germany. Council responded positively. The Clermont County Commissioners will have a meeting on October 22<sup>nd</sup> at the Miami Township Civic Center. More information later.

**Police Department:** Chief Machan stated that the Department has received numerous calls concerning skateboarders in the City. The Chief noted that skateboarders are not permitted to ride on city streets. Chief Machan announced that the Police Banquet would be on May 22<sup>nd</sup> at 5:30 p.m. at the Eastgate Holiday Inn. Rich Jaffe from Channel 12 will be the MC.

**Fire Department:** No Report

**Council Comments:** Ms. Hinnners thanked Chief Machan for the department's help with the National Day of Prayer services on May 5<sup>th</sup>. She also stated that the new gateway signs would arrive soon.

**New Business – None**

Ordinances and Resolutions

- 8.675 An Ordinance Authorizing an Agreement with Davey Tree for Tree Maintenance. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Hawkins. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 8.676 An Ordinance Authorizing Reimbursement to Mike Castrucci Chevrolet-Olds Sales, Inc. for Public Storm Water Improvements. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Hawkins. Voting yes: Mr. Hawkins, Ms. Brewer, Mr. Hunter, Ms. Hinnners. Voting no: Mr. Vilaro and Mr. Pschesang. Mr. Hawkins made the motion to adopt, seconded by Ms. Hinnners. Voting yes. Mr. Hawkins, Ms. Brewer, Ms. Hinnners, Mr. Hunter. Voting no: Mr. Vilaro and Mr. Pschesang.
- 8.540 A Resolution Authorizing the City Manager to apply for, accept, and enter into a Water Pollution Control Loan Fund Agreement on behalf of the City of Milford, Ohio for construction and administration of the CSO Elimination and Garfield Force Main Installation Projects and Designating a Dedicated Repayment Source for each project. Ms. Hinnners made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 8.541 A Resolution to Authorize the City Manager to file a Grant Application for FY 2007 Comprehensive Downtown Revitalization Tier One Community Development Block Grant Funds from the Ohio Department of Development, Office of Housing and Community Partnerships. Mr. Vilaro made the motion to adopt, seconded by Ms. Hinnners. All voted yes.

**Old Business:** None

Ordinances and Resolutions

- 8.677 An Ordinance Amending Appropriations Ordinance 08-654. Ms. Hinnners made the motion to Adopt; seconded by Mr. Hawkins. All voted yes.

**Adjourn:** There being no further business to come before Council the meeting was adjourned at 7:50 p.m. with a motion by Mr. Hawkins, seconded by Ms. Hinnners. All voted yes

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Joanne Trilety, Clerk

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David M. Hunter, Mayor