

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on July 1, 2008. Mayor Hunter called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Hunter, Vice-Mayor Hinners, Ms. Brewer, Mr. Hawkins, Ms. McBeath, Mr. Vilardo and Mr. Pschesang.

Remarks from the Mayor: Mayor Hunter announced that the Kroger Company would celebrate their 125th anniversary this year. The Thursday Morning Senior Group will be at the Milford Kroger store on July 10th for a celebration.

The Mayor introduced David Whittaker and Chris Manning who will present the Riverside I and II power point program.

Minutes: Ms McBeath made a motion to waive the reading and adopt the minutes of the June 1, 2008 Council Meeting, seconded by Mr. Hawkins. All voted yes.

Correspondence: The Clerk read a letter from Duke Energy informing the City that they were applying for an increase in electric rates. This rate change should take place in 2009. The Clerk also read a letter from Time-Warner Cable announcing that a plan to effect a complete separation of Time Warner Cable and TWX. This separation will not in any way change the service that the City receives.

Financial Statements: The Clerk asked for a motion to accept and approve the following Financial Statements: Investment Income, Unexpended Fund Balances (Statement of Cash and Expenditures) and Tax Collection Comparison (Rita, Cinema Tax, Hotel Tax). Ms. McBeath made the motion to accept and approve the Financial Statements, seconded by Mr. Vilardo. All voted yes.

Presentation: Chris Manning from Human Nature and David Whitaker Parks & Recreation member presented a power point presentation on the Riverside I and II Park Master Plan. Mr. Manning thanked the City staff and the Parks & Recreation Commission. He explained that that Master Plan is a vision that is just starting. Mr. Whitaker included the design process in his presentation, including public feedback, design, green space and concepts. Mr. Manning discussed potential projects. He stated that the parks need a champion to keep the park program focused long range. Mayor Hunted thanked Mr. Whitaker and Mr. Manning for their presentation.

Public Comments: Bill Knepp said this was his 4th season as Town Crier has been very busy. He announced that there would be a program on Thursday, July 10th at Krogers. The Thursday Seniors Group will honor Kroger's on their 125th Anniversary and Kroger will be presented a proclamation from the City. Mayor Hunter read a proclamation naming Johnny Vilardo as Honorary Mayor of Milford for the rest of 2008.

STANDING COMMITTEE REPORTS

Public Services: Ms. Brewer reported that the Committee met on June 23, 2008. Present: Amy Brewer, Ralph Vilardo, Jr. and Sam Pschesang. Staff Present: City Manager Rokey, Service Director Mike Haight and Assistant to the City Manager Ellerhorst. Also Present: Jon Peterson, resident and Missy Prybel, Rumpke, Inc.

Susan Ellerhorst reviewed the bid results for curbside garbage collection and recycling services. The current volume-based system was bid in addition to unlimited collection service for comparison. Two service providers submitted bids, CSI and Rumpke. Rumpke was the lowest bidder for each alternative. The Committee discussed the pros and cons of the stickers and unlimited collection. Due to the attractiveness of the unlimited collection program, and what appeared to be a marginal difference between the costs of volume-based collection, the Committee agreed to recommend that City Council accept the bid from Rumpke for unlimited collection. Ms. Ellerhorst and Tom Rumpke addressed Council about the changes proposed.

Bids were reviewed for curb repairs to be completed before ODOT resurfaces next year. The engineer recommended acceptance of the lowest bid from Trend Construction. The Committee agreed to make a motion to authorize a contract with Trend Construction in the amount of \$52,752 for Concrete Curb Removal and Replacement. Ms. Brewer made the motion, seconded by Mr. Vilardo. All voted yes.

Bids were also reviewed for street improvements. The engineer recommended acceptance of the lowest bid from Neyra Paving. Staff recommended elimination of the re-paving of the shoulder on Garfield Ave. by the old Milford South School. This reduces the cost by \$11,745. The Committee agreed to make a motion to authorize a contract with Neyra Paving in the amount of \$134,872 for street improvements. Ms. Brewer made the motion, seconded by Mr. Vilardo. All voted yes.

Mr. Pschesang and Mr. Boller requested that the island at Mill and Main be considered for removal prior to ODOT repaving in 2009. The manager will seek guidance on this from the rest of Council and staff and ask the engineer's opinion prior to changing existing traffic patterns.

The Manager noted that there would be change orders for the storm water projects requiring appropriation adjustments that she will take to the Administrative Services Committee. Ordinances are not needed to approve the change orders as long as funds are appropriated to the additional costs related to changes in scope. The bids for the final phase of the CSO project will be opened on June 30th and will require review by the Committee.

The Manager noted that the ODOT repaving plans have been submitted for their review. Preliminary estimates of the cost for the pavement markings and lighted crosswalk proposed at Elm St. cost \$28,000 and \$40,000 respectively. They are in the plan as bid alternates that we may want to revise or remove and deal with separate from ODOT's project. Mike Haight provided preliminary information about a solar-powered crosswalk that could be more cost effective.

Administrative Services: Ms. Hinnners reported that the Committee met on June 25, 2008. Present: Charlene Hinnners, Sam Pschesang and Bryan Hawkins. Staff Present: City Manager Rokey, Police Chief Mark Machan, and Director of Finance Tim Petric. Also present: Steve Boller and Sharon Jetter, residents. The Manager noted that there were some personnel matters to be discussed related to the FOP contract and individual employee wages that were not appropriate for public distribution at this time and requested that these be held for an executive session later in the agenda. If accepted the complete FOP contract will be brought to City Council for consideration.

Ms. Hinnners reminded the Committee that it was time for the evaluation of the City Manager. City Council as a whole will initiate the review following receipt of the Manager's listing of goals and accomplishments. A copy of her current employment contract was also provided.

The Finance Director provided update financial information for year to date, March, April and May 2008. This will be copied separately to Council. There was an error noted for correction on the May Investment report. A six-month review of revenues and expenditures will be prepared after June reports are available for analysis.

Due to periodic inquires, a memo was also provided to estimate the impact of a ½% - 1% credit if granted on income tax paid to another community.

The Finance Director provided a listing and discussed several appropriation changes requested at this time. The request for \$145,000 transfer to the General Bond Retirement Fund may have been in error. He will check on this and remove it if not necessary. The Committee agreed to make a motion to draft an Ordinance Amending Appropriations Ordinance #08-654. Ms. Hinnners made the motion, seconded by Mr. Hawkins. All voted yes.

The Committee adjourned to Executive Session to discuss personnel matters related to individual pay negotiations. The motion was made by Ms. Hinnners, seconded by Mr. Pschesang. A motion was made by Hawkins to return to regular session, seconded by Mr. Pschesang.

The Committee agreed to request an Executive Session to discuss personnel matters immediately follow the next meeting of City Council. Ms. Hinnners made the motion, seconded by Ms. McBeath. All voted yes.

Safety Services: No Report

Community Development: Mr. Hawkins reported that the Committee on met June 23, 2008. Present: Bryan Hawkins, Amy Brewer and Kim McBeath. Staff Present: City Manager Rokey and Service Director Mike Haight. Also Present: Karen Huff, MMTCC, Sara Huseman, Rachel Rapp Dickerson, Sharon Jetter, W. Steven Boller, Andy Johns, and Jon Peterson, residents. Also Present: Sam Pschesang, Council Member and Missi Prybel from Rumpke, Inc.

Carrie Owings was present to discuss economic development initiatives and the A.R.M.E.D. report with the Committee. Mr. Hawkins provided feedback requesting clarification of some terminology and references that were unclear. Carrie noted his recommendations and will further refine the report. She provided some indication of the projects she has been involved in, including work with Linda Fitzgerald on the Tier I CDBG grant. She has sought funding to supplement her position and has promises but no commitments as yet. The Manager will investigate release of funds from Clermont County 20/20 toward the project.

The Park Master Plan was discussed and Human Nature will attend the next meeting of City Council to review the plan discussed with the Parks & Recreation Commission and solicit Council's feedback. Mr. Hawkins noted that the total cost estimated to implement the plan is over \$6,000,000. This needs to be broken down between City controlled vs. privately owned property and prioritized into phases. He requested that the staff have the consultant provided an overlay indicating the boundaries of property and City ownership.

Mr. Boller shared his concern for the cost of the overall plan and hopes he can be given an opportunity to suggest ways to enhance the plan and the funding for it. He will advise Council when he is ready to present his suggestions.

Rachelle Rapp Dickerson thought that the trail connection was identified as a manageable first step. The Parks & Recreation Commission felt that the plan created an overall vision with the understanding that some elements must wind around private properties and until new opportunities were created. The Commission is happy to receive more input from City Council and Mr. Boller. Ms Brewer applauded the Parks & Recreation Commission for their work.

Mr. Hawkins noted that he and Pat Toomey, Pam Holbrook, David Hunter and Wendy Moeller met to review the current draft of the Comprehensive Plan update. This will be brought to City Council the second meeting in August and the revised document will be distributed as soon as possible.

A letter was received from Mr. Boller expressing concern that a restrictive overlay zone may be considered for residential areas. The Manager noted that there have been inquiries related to demolition of homes in South Milford that may have prompted some interest in further discussion by the neighborhood. If enough interest is shown in further discussion Mr. Hawkins offered to schedule a public meeting.

The Committee briefly discussed the Noise Ordinance requested by the Planning Commission due to the increase in requests for outdoor seating areas. There were elements of the West Chester ordinance that specifically address noise limits for establishments with a "D" liquor permit. Staff was directed to draft a model ordinance utilizing this focus and tailored for Milford's lot configurations and needs.

The Committee reviewed proposals to repair the gates at the Cemetery. Shively's proposal of \$15,875 was recommended. The Committee agreed to make a motion to draft an Ordinance accepting a proposal from Shively in the amount of \$15,875 to repair the Gates at Greenlawn Cemetery. Mr. Hawkins made the motion, seconded by Ms. Brewer. All voted yes.

The Committee reviewed two proposals to upgrade the electrical outlets on Main St. The proposal from Northern Kentucky Electric was recommended in the amount of \$13,308. The Committee agreed to make a motion to draft an Ordinance accepting a proposal from Northern Kentucky Electric to upgrade the electrical receptacles on Main Street in the amount of \$13,308. Mr. Hawkins made the motion, seconded by Ms. Brewer. All voted yes.

The Clermont County Chamber of Commerce Directory is seeking listings and advertisements. from members. The former publication, Images Magazine has been discontinued. In the past, over \$1000 was spent on advertisement for this Chamber publication. The new advertisement cost is \$599 for a ¼ page ad. The Committee agreed to support the purchase of an ad.

City Manager's Report: City Manager Rokey requested that City Council meet again on July 22nd for a Special meeting at 7:00 p.m. to address several items in process that require attention. This includes considering Ordinances for Rumpke Garbage Collection and Recycling, an Ordinance amending Appropriations Ordinance 08-654, an Ordinance authorizing an Agreement with the FOP Patrol Officers and Clerks, an Ordinance adopting a pay plan for sergeants, an Ordinance adopting a pay plan for non-union staff, and an Ordinance Required Adopting the Tax Budget for 2009.

The Street/Service Departments reports that they are experimenting with summer hours starting this week. They will be working from 6:30 a.m. – 3:00 p.m. due to the heat and impact on the environment. The Department has had to increase brush pick-up to two days in order to complete the route through the City. They are spending every day mowing and trimming city-owned property and the cemetery to keep up with the growth. Rainy days are used to clean catch basins.

Slippage at the edge of the pavement between Valley View and S.R. 28 was repaired this week.

The new bus shelter on S.R. 28 by Milford Shopping Center was installed today. Curbs on several streets have been treated for weeds.

The Wastewater Department has no report at this time.

The Water Department reports that Lime Lagoon #2 has been cleaned. All interior and exterior walls for the Clearwell have been poured. Broshear Contractors damaged 16 feet of the 6" line at May St. and Craig Ln. on June 6th. About 200 customers were affected by the break and the water was off about 12 hours. Broshear has been billed for this repair. A service leak was also repaired on Tyler Ave. on June 12th.

In other items, the Manager reminded Council that it is time to re-appoint the City's representative to the JEDD Board of Directors with Union Township. This term will be a four-year term. With a Voice Vote motion from Ms. Hanners, seconded by Ms. Brewer with all voting yes, Mr. Vilardo, Jr. was appointed the JEDD representative.

Manager Rokey reported that Jonathan Haas has joined our staff as an intern working with Pam Holbrook this summer. She also reported that the deadline for submitting articles for the newsletter is July 9th.

If the volume-based solid waste collection is selected, the stickers would be mailed on July 17th. If we change the program, we will plan to send an informational flyer instead.

We are in the process of applying for an Ohio Environmental Education Fund Grant (OEEF) to fund the labeling storm water drains throughout the City – reminding everyone that they discharge directly in our rivers and streams. This is recommended as part of our NPDES compliance plan.

Committee Meetings

Public Services	Tuesday, July 8, 2008	6:30 p.m.
Safety Services	Tuesday, July 8, 2008	5:30 p.m.
Admin. Services	Monday July 14, 2008	6:30 p.m.
Community Dev.	Thursday, July 17, 2008	7:30 p.m.

Reminders

City Offices Closed	July 4, 2008	
Red, White & Blue Day	Saturday July 5, 2008 (Main St.)	
Planning Commission	Wednesday, July 9, 2008	6:00 p.m.
125 th Kroger Celebration	Thursday July 10, 2008 (Krogers)	10:00 a.m.
Legislative Luncheon	Friday, July 11, 2008 (Receptions)	11:15 – 1:00
Parks & Recreation	Monday, July 14, 2008	5:30 p.m.
Hazard Mitigation	Thursday, July 14, 2008	7:00 p.m.
Citizen's Housing	Monday, July 21, 2008	8:00 p.m.
Shop Hop	August 1, 2008 (First Friday)	

Police Department: Chief Machan distributed the department's yearly report. The Chief addressed some of the entries in the report. Chief Machan announced that Milford's Dodge Charger won 1st place at the Madeira Car Show.

Fire and EMS: Chief Cooper distributed the department's monthly report to Council. He announced that our fire department would participate in the Clermont County Fair parade on July 20th. He stated that the garden at the Memorial site was given the business award for Community Beautification. The Chief wished everyone a happy and safe 4th of July and "God Bless America."

Council Comments: Ms. Hanners stated that the Wayfinders Committee reports that the signage is in place on 131. The Parks & Recreation Commission will meet on July 14th at 4:40. Mr. Hawkins reminded residents of Red, White and Blue Day on July 5th on Main St. from 11:00 – 5:30. He also announced Mid-Summer at the Meadows on July 11, 12, 13. Ms. Brewer recognized Ms. Rachelle Rapp-Dickerson who had some ideas for savings on our garbage. She said that there many things residents can do, such as, composting and more recycling that will help in saving on garbage volume. She also said that having "Junk Days" helps with property maintenance.

New Business

Ordinances and Resolutions

- 8.687 An Ordinance Accepting a Proposal from Shively in the amount of \$15,875 to repair the gates of Greenlawn Cemetery. Mr. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Hawkins. All voted yes. Ms. Hanners made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 8.688 An Ordinance Accepting a proposal from Northern Kentucky Electric to upgrade the electrical receptacles on Main Street in the amount of \$13,308. Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Hawkins. All voted yes. Ms. Brewer made the motion to adopt, seconded by Ms. McBeath. All voted yes.
- 8.689 An Ordinance authorizing a contract with Trend Construction in the amount of \$52,752 for Concrete Curb Removal and Replacement. Ms. Hanners made the motion to suspend the rules and read by title only, seconded by Mr. Vilardo. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 8.690 An Ordinance authorizing a contract with Neyra Paving in the amount of \$134,872 for street improvements. Ms. Hanners made the motion to suspend the rules and read by title only, seconded by Mr. Vilardo. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 8.691 An Ordinance amending Appropriations Ordinance 08-654. Ms. McBeath made the motion to adopt, seconded by Ms. Pschesang. All voted yes.

Old Business:

Ordinances and Resolutions

Adjourn:

The Council meeting was recessed with a motion from Mr. Vilaro, seconded by Ms. Hinnners to enter into an Executive Session for Personnel Reasons at 9:25 p.m. All voted yes. The Executive session adjourned at 11:00 p.m. with a motion by Mr. Hawkins, seconded by Ms. Hinnners to return to regular session and adjourn.

Joanne Trilety, Clerk

David M. Hunter, Mayor