

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. on September 16, 2008. Mayor Hunter called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Hunter, Vice-Mayor Hinnners, Mr. Vilardo, Mr. Hawkins, Mr. Pschesang, Ms. Hinnners and Ms. Brewer. Absent: Ms. McBeath.
Ms. Hinnners made the motion to excuse Ms. McBeath, seconded by Mr. Pschesang. All voted yes. Ms. McBeath was out of town due to the storm.

Remarks from the Mayor: Mr. Hunter thanked all of the staff and workers including the Fire Department and Police Department for the monumental job they did during and after the windstorm on Sunday.

Minutes: Ms. Hinnners made the motion to waive the reading and adopt the minutes of the August 19, 2008 meeting as amended, seconded by Mr. Pschesang. All voted yes.

Correspondence: The Clerk asked for a motion for or against a D51 Liquor Permit hearing for The Yellow Rose of Texas Restaurant. Ms. Hinnners made the motion, seconded by Mr. Vilardo that a hearing was not requested. All voted yes.

Financial Statements: None

Public Comments: Bill Knepp, Town Crier gave an update of happenings in the County. He stated that he has designed a pin to be presented to other dignitaries whenever he is in other towns. He gave each council member one of the pins.

Mr. Knepp said that he has been elected to the Board of Directors for the Guild of Town Criers. He will be the Director of Ethics, Morals and Education. He also announced that on October 18th there would be a "Rally Around the Flag" program at the Miami Township Civic Center. This will be a non-partisan program where the audience can meet candidates. A "Salute to America" will follow the "Rally Around the Flag" program. The program will be a patriotic program featuring the McKee Brothers, retired policemen and town criers from Canada. There will also be an Armistice Day program at Milford High School on Sunday, November the 9th at 3:00 p.m.

Dale Roe, of DER Contractors had a lengthy discussion of many grievance items that he was concerned about within the City and some of the staff. He has a number of items that he was unhappy about with Council and the City Manager. He asked, "What is the philosophy of Milford" and asked for a vote of confidence from Council. After a lengthy discussion City Manager Rokey suggested a meeting with her and Mr. Roe to resolve the issues he has. Mayor Hunter said that Council was not prepared to respond at this time. City Manager Rokey apologized to Mr. Roe for feeling the staff has let him down.

STANDING COMMITTEE REPORTS

Public Services: No Report

Administrative Services: Ms. Hinnners reported that the Committee met on September 11, 2008. Present: Charlene Hinnners, Sam Pschesang and Bryan Hawkins. Staff present: City Manager Rokey and Director of Finance Tim Petric.

Ms. Hinnners participated in the audit conference (years 2006-2007) with Natalie Stang of Balestra, the Finance Director and the City Manager. There were several bookkeeping and procedural items reviewed and suggestions for written policies. The full report should be released soon. There was considerable discussion of the way we currently adopt the budget with line item detail. The auditor believes we may need to stay within account groups.

The City Manager noted that when she and the Finance Director reviewed appropriations related to the Capital Funds budget, it was discovered that an Ordinance had not been requested for Camp Safety to equip the new cruisers. The cost of equipment was in the amount of \$15,781.94. An increase in appropriations is needed and an Ordinance is also required to authorize the purchase. The Committee agreed to make a motion to draft an Ordinance authorizing the purchase of equipment from Camp Safety in the amount of \$15,781.94. Ms. Hinnners made the motion, seconded by Mr. Pschesang. All voted yes.

The Finance Director provided a detailed list of appropriation changes, which was reviewed with the Committee. The format will be modified to be attached to the appropriation Ordinance.

The Manager also noted that an increase in appropriations from the Capital Fund is required to comply with ODOT standards for handicapped ramps within the project area. The ramps must all be updated before ODOT resurfaces in 2009. The cost for this work is an additional \$22,700. Since the Stafford site is also under construction and the curb cuts are being modified, an extension of our curb repair to include this area

was also recommended. The additional amount for this work is \$12,600. The appropriation changes recommended include an increase in the use of Capital Funds in the amount of \$33,500 to complete these projects. All of this year's appropriations for use of Highway Improvement, Permissive Tax and Street Funds have already been utilized. An additional Ordinance authorizing the vendor is not required since this will be executed as a change order to our existing contract.

The Storm Water Utility Fund indicates an increase in two line items and a decrease in one line item in order to properly account for the capital expenses related to the U.S.50 and East Milford Storm sewer projects.

The Committee agreed to make a motion to draft an Ordinance amending Appropriations Ordinance 08-654. Ms. Hinners made the motion, seconded by Mr. Pschesang. All voted yes.

Safety Services: Mr. Vilardo reported that the Committee met on September 9, 2008.

Present: Kim McBeath, Charlene Hinners and Ralph Vilardo, Jr. Staff Present: City Manager Rokey, Assistant City Manager Holbrook, Chief Mark Machan and Chief John Cooper.

Chief Cooper recommended an update of our fire code to incorporate the 2007 Ohio Fire Code and amend Chapter 15 of the Codified Ordinances pending final review of the Law Director. The Committee agreed to make a motion to draft an Ordinance amending Chapter 15 to include the incorporation of the 2007 Ohio and the Southwest Ohio Fire Safety Council 1944 Fire Code. Mr. Vilardo made the motion, seconded by Ms. Hinners. All voted yes.

Chief Cooper brought a sample of equipment and recommended for purchase of Stortz fittings to allow adaptation of hydrants from 4-½ inch steamer to 5 inch at the cost of \$210 each. The Administrative Services Committee will receive the request for appropriation of levy funds and the addition of a line item to the Fire Levy Fund for this equipment.

The Committee recommended that staff and Council drive the area and consider the modification of the island at Mill Street and Main to permit restricted movement from Mill to SR50 West. This is in response to a request to remove the island, but Chief Cooper and Chief Machan suggested modification instead.

Staff provided the revised traffic study documents using a point process for prioritization. Speed tables scored highly on Forest and Center Streets. The Committee agreed to recommend that the cost of four asphalt speed tables in the estimated amount of \$18,000 be incorporated into the budget for 2008. The Committee agreed to make a motion to draft a Traffic Calming Resolution and amended for the evaluation and implementation of traffic calming alternatives. Mr. Vilardo made the motion, seconded by Ms. Hinners, All voted yes, Residents will be advised of this recommendation prior to installation.

Chief Machan advised that we would soon finalize the press release sent to the papers and to be posted on our web-site to implement CODE RED notification system.

Chief Machan is working on a generator for the City building. He is seeking grants and promised a recommendation by December.

Community Development: No Report. Mr. Hawkins made a motion requesting an Executive Session immediately following the Council meeting for Personnel Reasons, seconded by Ms. Brewer. All voted yes.

City Manager's Report: City Manager Rokey thanked the staff for the great job they did during the windstorm. The storm brought down many large branches, leaves and whole trees. Greenlawn Cemetery was particularly hard hit. The Service Department is working an increased schedule in order to gather brush and debris which residents have put out for pick-up.

We hope to see the curb work begin next week. This will include modifications to the handicapped ramps to meet current ODOT specifications.

We were able to accept a bid for salt at \$98.11 per ton if we take delivery of 2000 tons before March 2009. Last year the cost of salt was \$40 per ton. With what we have in the barn, the City has an ample supply.

The Wastewater Department lost power Sunday until Tuesday afternoon. They continued to operate with the use of emergency generators, which had to be monitored throughout the night. All of the lift stations have power except Miami Woods. Carol Royer reports that they have a supply of diesel fuel on hand with an additional delivery expected on the 16th,

The Water Department also lost power on the 14th. We purchased water from Clermont County from 10:00pm until 7:00am on the 15th. Fuses on Well #2 also had to be replaced due to the outage.

The Department incurred about 4 hours overtime per day to monitor the telemetry of the Wallace Station to insure that the pumps came on to fill the tank when necessary. Our tanks have maintained proper levels throughout the outage so we have not had to issue water usage warnings or restrictions to our residents.

A hydrant was replace on the 16th at 45 Clertoma.

We greatly appreciate the support of Lykins and Jesse's for their efforts to insure adequate fuel supply to all critical city services.

The Finance Department reports that all employees in Utility Billing and Finance attended a seminar conducted by our software company, SSI. The seminar covered updates and other topics designed to help us work more efficiently with the software.

The Director of Finance will be attending a 3 day Ohio GFOA seminar in Dayton on December 12th.

In other items there will be a meeting on September 23rd at 6:30p.m. at the Fireman's Hall to discuss the update to the Comprehensive Plan and Land Use Plan.

Beggar's Night is scheduled for Friday, October 31st from 6:00 – 8:00p.m.

Committee Meetings

Community Dev.	Tuesday, September 23, 2008	5:30pm
Public Services	Tuesday, September 30, 2008	6:00pm

Reminders

Patriots Day	Saturday, September 20, 2008 (Legion)	12:00 – 5:00pm
Fall Fest	Saturday, September 20, 2008	11:00 – 4:00pm
Comp. Plan. Mtg.	Tuesday September 23, 2008 (Firefighter Hall)	6:30 p.m.
Art Affaire	Saturday, September 27, 2008	12:00 – 5:00pm
Junction Trail Festival	Sat. & Sun. Sept. 27 th & 28 th , 2008	9:30 am
Planning Commission	Wednesday, October 8, 2008	6:00pm
City-Wide Yard Sale	Fri. – Sun. Oct. 10 – 12	
Parks & Recreation	Monday, October 20, 2008	5:30pm
Citizen's Housing	Monday, October 20, 2008	7:00pm
Artesian Show	Fri. & Sat. Oct. 24 th & 25 th (Milford Pottery)	
Fall Clean Up	Saturday, October 25, 2008	9:00 – 12:00pm

Police Report: Chief Machan reported that the Department has had extra patrols because of car break-ins being reported. The Chief thanked Karen Huff and the Chamber for providing lunch to the department after the windstorm. The Chief explained to Mr. Pschesang the after a 3rd false alarm a letter is sent stating a 4th false alarm would be a citation and fine.

Fire/EMS Report: Chief Cooper thanked all of the residents who came to the 9/11 ceremony at the FireHouse.

The Chief stated that the fundraiser for Mark and Lisa at the Fireman's Hall went very well. Chief Cooper distributed the monthly report to Council. He presented a breakdown of runs of the last few days due to the windstorm. He said that the Department had eight calls today caused by the electricity re-energizing. The Chief expressed his thanks to the public for all of their help during the storm.

Council Comments: City Manager Rokey stated that as of today the City's email was still not working. Mayor Hunter said that the Sunflower Revolution was a great success with many people participating. Ms. Brewer announced that the annual Buskerfest was canceled this year because of lack of participants. Ms. Hinnners stated that the Sunflower Flags were very attractive during the Sunflower Revolution.

New Business: None

Ordinances and Resolutions

- 8.544 A Resolution adopting a Traffic Calming Policy for the City of Milford
Ms. Hinnners made the motion to adopt, seconded by Mr. Vilardo. All voted yes.
- 8.705 An Ordinance amending Appropriations Ordinance 08-654
Ms. Hinnners made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 8.706 An Ordinance authorizing the purchase of equipment for Police Cruisers
Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Vilardo. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Vilardo. All voted yes.
- 8.707 An Ordinance amending chapter 15 of the Milford Codified Ordinances.
Mr. Vilardo made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Mr. Vilardo made the motion to adopt, seconded by Ms. Brewer. All voted yes.

Old Business: None

Adjourn:

There being no further business to come before the regular Council meeting, the meeting was recessed at 8:40pm to enter into an Executive Session for Personnel Reasons with a motion from Mr. Hawkins, seconded by Ms. Pschesang. All voted yes. Council returned to regular session and adjourned at 9:30pm with a motion from Ms. Hinnners, seconded by Ms. Brewer. All voted yes.

Joanne Trilety, Clerk

David M. Hunter, Mayor