

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. December 16, 2008. Mayor Hunter called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Hunter, Vice-Mayor Hinners, Mr. Vilardo Jr., Mr. Hawkins, Ms. McBeath, Mr. Pschesang and Ms. Brewer

Remarks from the Mayor: Mayor Hunter thanked the 3rd graders at Seipelt School for inviting him to their Christmas program and he also thanked the Jay C's for all the things their organization does for our City. He stated that the Black Hills Gallery is a new business in our community that features Native American art. He and Ms. Hinners attended the Historical Society banquet where the City was presented an award for how the City takes care of its property, such as Gremlawn Cemetery, and to Dale Roe and DER Construction for their work on the buildings in the City. They recognized the Community Service Department of the Clermont Municipal Court because they do a lot of the work for Promont. Mayor Hunter also spoke about the Council and how it works. He gave a synopsis of what the Council does and how and why the Council functions.

Minutes: Ms. Hinners made the motion to waive the reading and adopt the minutes of the December 2, 2008 meeting, seconded by Mr. Pschesang. Voting yes: Mr. Pschesang, Mr. Hawkins, Ms. Brewer, Ms. Hinners, Mr. Hawkins and Mr. Vilardo. Abstaining: Ms. McBeath.

Correspondence: None

Financial Statements: Ms. McBeath made a motion to adopt the Financial Statements for October, seconded by Ms. Hinners. All voted yes.

Public Comments: Carrie Owens reported on upcoming Chamber events in the absence of Karen Huff. She announced that the Fire Department would take part in a combat challenge on April 18th & 19th at Target and Red's Night Out will be on April 28th. Ms. Owens thanked all of the people who helped during the Taste of Christmas. Other events will be announced later in the year. Ms. Owens stated that new businesses are coming to Milford. She advised that if any new business is in need of help please call the Chamber of Commerce. She asked people to buy locally during the holidays and after.

David Harris, President of the J.C.'s stated that the J.C.'s will continue with their community involvement events in the City. He invited Council members to participate in the Shopping with Hero's on December 22nd at Wal-Mart.

Yvonne Haight thanked Mayor for his explanation of how Council works. She appreciated his time and effort to address the citizens in Milford.

Sarah Hughes, resident, said she also appreciated the Mayor's comments about Council. She asked if it would be possible to know what issues committees would be discussing at their meetings. It is frustrating if you have multiple issues you would like to discuss. It was explained that Committee minutes are posted.

STANDING COMMITTEE REPORTS

Public Services: No Report

Administrative Services: Ms. Hinners reported that the Committee met on December 10, 2008. Present: Charlene Hinners, Bryan Hawkins and Sam Pschesang. Staff present: City Manager Rokey and Director of Finance Petric. Also present: Karen Huff and Suzanne Stagg.

The Finance Director reviewed temporary appropriations necessary to carry expenditures into 2009 until the permanent budget is adopted. The budget weekend is usually held in early February. The Committee agreed to make a motion to draft an Ordinance adopting Temporary Appropriations for 2009. Ms. Hinners made the motion, seconded by Mr. Hawkins. All voted yes.

The Manager provided copies of a press release calling for volunteers for boards and commissions and a job announcement for the Finance Specialist position. Applications are to be postmarked no later than January 2, 2009.

The Committee discussed an amended proposal to buy back up to 400 hours of accumulated vacation over a two-year period upon entering a retirement agreement with Mike Haight. Rather than projecting any future wage increases, the value of the vacation pay was calculated as an hourly rate based upon his current pay rate.

Bryan Hawkins provided a comparison of city liability assuming no rate increase between now and retirement or a 3% increase each year prior to retirement. However, the revised proposal makes no pay

assumptions and is only based upon the value of the vacation at \$3.07 per hour added to his base rate of pay. This would change the language under items #2 of the previous proposal.

The benefits of the retirement proposal is to allow an increase in the employee's base salary for retirement purposes since there is no other cash out of vacation allowed and 25 year employees are permitted to carry up to ten weeks of vacation in a single year. Upon retirement this vacation benefit is paid out in a lump sum. The retirement agreement benefits the employee by permitting the vacation to be valued for retirement benefits and benefits the city by dividing the liability over two years and reducing the impact of a lump sum paid in one year whenever an employee decides to retire. With a specific retirement date for managerial employees, it also provides a framework for a smooth transition plan.

Karen and Suzanne stated that these discussions through City Council have been very hard to follow. They recommended a comment section be added to the Council agenda following the Committee Reports and prior to the adoption of Ordinances so that the public has an opportunity to participate in the discussion of items proposed.

Sam Pschesang recommended that the terms of such an agreement be outlined as City Policy available for consideration by other employees meeting the specific criteria found in each agreement to date. City Council approval would still continue to be part of the criteria.

After further discussion, the Committee agreed to recommend two Ordinances for consideration of City Council.

The Committee agreed to make a motion to draft an Ordinance authorizing a retirement agreement with Mike Haight, Service Superintendent (per the revision recommended). Ms. Hinnners made the motion, seconded by Mr. Pschesang. Voting yes: Mr. Hunter, Mr. Pschesang, Ms. Hinnners and Mr. Hawkins. Voting no: Ms. Brewer and Mr. Vilardo. Recuse: Ms. McBeath.

The Committee also agreed to make a motion to draft an Ordinance adopting a policy regarding the buyback of vacation from salaried employees with over 25 years of service with the intention to retire within two years. Ms. Hinnners made the motion, seconded by Mr. Pschesang. Voting yes: Mr. Hunter, Mr. Pschesang, Mr. Hawkins and Ms. Hinnners. Voting no: Ms. Brewer and Mr. Vilardo. Recuse: Ms. McBeath.

The Manager noted that final amendments to appropriations are still being reviewed and asked that these be added to the agenda for the upcoming Safety Services Committee on Thursday. Ms. Hinnners serves on both Committees and agreed to refer this to the Safety Committee.

Safety Services: Ms. McBeath reported that the Committee met on December 11, 2008. Present: Charlene Hinnners, Ralph Vilardo and Kim McBeath. Staff present: City Manager Rokey, Finance Director Petric, Chief Mark Machan and Chief John Cooper.

A summary of the Fire and EMS contracts since 2004 was provided. The Finance Director also provided a review of revenues and expenditures anticipated for 2008 and proposed for 2009.

The contract amount proposed by the Milford Community Fire Department for Fire Service is \$847,000 and for Emergency Medical Services is \$882,000. The Department has been successful with 5-year levies, staying within the revenues projected. The current Fire Levy @5.2 mills expires in 2009 and the current EMS Levy @5.3 mills expires in 2010.

Chief Cooper provided details for the Fire and EMS budget for 2009.

The Committee agreed to make a motion to draft an Ordinance authorizing a contract with the Milford Community Fire Department Fire Division for Fire Services in the amount of \$847,000. Ms. McBeath made the motion, seconded by Mr. Hunter. All voted yes.

The Committee agreed to make a motion to draft an Ordinance authorizing a contract with the Milford Community Fire Department Emergency Medical Services Division for Emergency Medical and Paramedics Service in the amount of \$882,000. Ms. McBeath made the motion, seconded by Mr. Vilardo. All voted yes.

Chief Machan provided a memo regarding the cost for a diesel VS a natural gas generator. The cost for a diesel generator is \$165,000 and one that uses natural gas is \$311,000. This does not include a sound enclosure for \$57,000. The purchase will be reviewed during the budget process.

The Finance Director provided a final request for appropriation changes in 2008. The Committee agreed to make a motion to draft an Ordinance amending Appropriations Ordinance 08-654. Ms. McBeath made the motion, seconded by Ms. Hinnners. All voted yes.

Community Development: No report.

Mayor Hunter thanked all of the committee chairs and members for their work in 2008.

City Manager's Report: City Manager Rokey reported that the Street/Service Department today began snow removal and salting our streets for the predicted snowstorm. When a snowstorm does hit, priority is first given to main streets, school areas, and steep hills, with secondary and dead end streets soon to follow. As always, the snow plowing/salting continues throughout the day if the need arises. Our website,

www.milfordohio.org has Milford's Public Notice for Snow Emergency and Traffic Code 351.14 addressing parking prohibitions in the case of a Snow Emergency. Please be reminded that snow removal on sidewalks is the responsibility of the property owner.

Leaf pickup has been completed throughout the City but staff will monitor the streets for the next few weeks.

Recycling of Christmas Trees will begin on Wednesday, January 7th and continue every Wednesday through January 28th. No decorations, lights, etc. are to be on the trees and it is to be placed at the curb. Staff will be providing brush pickup on Wednesday's through March 2009 on a call in basis only. Please call 513-831-7018 to schedule brush pickup.

The Wastewater Department staff will meet with the contractor on December 17th to finalize the schedule and prepare a mailing to property owners affected within The CSO project area.

The Water Department reports that the Clearwell has passed all bacterial testing, and is running manually. There are some telemetry problems preventing full automation. These will be worked out in a few weeks. Curb stops were repaired on Laurel Ave. and Cleveland Ave. A main break was repaired on Walnut St. Oakcrest Dr. also had a main break repair.

Matt Newman, Mr. Milovan Beljin, our consultant, and City Manager Rokey met with the OPEA in Dayton regarding our Wellhead Protection Plan. Additional information was requested but we are getting closer to approval.

Trash collection will be delayed by one day on Christmas Day and New Years Day.

The Adams-Clermont Solid Waste District has agreed to increase our pickup service of the drop-off recycling dumpster from once a week to two times a week, Monday and Friday.

Work on the 2nd floor conference room continues. The next priority will be paint and carpet selection.

The Parks & Recreation Commission is seeking community input regarding playground equipment at Riverside Park at their next commission meeting on January 12th at 5:30.

An invitation to bid has been placed in the Milford Advertiser for the 2009 Landscape Contracts. Bids are to be submitted by January 2, 2009.

Committee Meetings

Admin. Services	Monday, December 29, 2008	6:00pm
Safety Services	Monday, December 29, 2008	7:00pm
Comm. Dev.	Monday, January 12, 2009	5:30pm
Public Services	Monday, January 12, 2009	7:00pm

Reminders

Employee Luncheon	Friday, December 19, 2008	11:00-2:00
Promont Museum	until January 11, 2009	
Santa Sunday	Sunday, December 21, 2008	
Admin. Offices closed	Christmas Day and New Years Day	
Parks & Recreation	Monday, January 12, 2009	5:30pm
Admin. Offices closed	Monday, January 19, 2009 - Martin Luther King, Jr. Day	
Citizens Housing	Monday, January 19, 2009	7:00pm

Police Report: Chief Machan reminded residents to move their cars off of the streets during snow removal. The Chief thanked the J.C.'s for all the good things they do for the Department and the City. He also reminded the citizens the Department will be participating in the Do Not Drink and Drive program during the holidays.

Fire/EMS Report: Chief Cooper reported that the students at Pattison Elementary made trees and decorated them for Hometown Holidays. He thanked the students for all of their decorations. Some of the trees were placed in our Administration Building and Council Chambers.

The Chief also announced that there will be Bingo at the Firefighters Hall on New Years Day.

Council Comments: Jackie Kohake reported that the family on Belt Street who lost everything in their house fire is still in need of any donations from our residents.

A discussion was held with Ms. McBeath and other Council members when she questioned the no votes from several Council members concerning the retirement agreement for Mike Haight.

New Business: None

- 8.721 An Ordinance Adopting a Policy Regarding the Buy Back of Vacation Time from Salaried Employees with over 25 years of service with the intention to retire within two years. Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Hawkins. Voting yes: Ms. Hinnners, Mr. Hunter, Mr. Pschesang and Mr. Hawkins. Voting no: Ms. Brewer and Mr. Vilardo. Abstaining: Ms. McBeath. Ms. Hinnners made the motion to adopt,

- seconded by Mr. Hawkins. Voting yes: Ms. Hinnners, Mr. Hunter, Mr. Pschesang and Mr.Hawkins. Voting no: Ms. Brewer and Mr. Vilaro. Recuse: Ms. McBeath.
- 8.722 An Ordinance Authorizing the City of Milford to contract with the Milford Community Fire Department, Inc. for Fire Services.
Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Vilaro. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Vilaro. All voted yes.
- 8.723 An Ordinance Authorizing the City of Milford to contract with the Milford Community Fire Department, Inc. Emergency Medical Service Division for Emergency Medical Services.
Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Vilaro. All voted yes. Mr. Vilaro made the motion to adopt, seconded by Ms. Hinnners. All voted yes.
- 8.724 An Ordinance Amending Appropriations Ordinance 08-654
Ms. McBeath made the motion to adopt, seconded by Mr. Vilaro. All voted yes.
- 8.725 An Ordinance Adopting Temporary Appropriations for 2009.
Ms. McBeath made the motion to adopt, seconded by Ms. Hinnners. All voted yes.

Old Business: None

- 8.726 An Ordinance Authorizing an Agreement with Service Superintendent Michael Haight.
Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Hawkins. Voting yes: Ms. Hinnners, Mr. Hunter, Mr. Pschesang and Mr. Hawkins. Voting no: Ms. Brewer and Mr. Vilaro. Abstaining: Ms. McBeath. Ms. Hinnners made the motion to adopt, seconded by Mr. Hawkins. Voting yes: Mr. Hawkins, Ms. Hinnners, Mr.Hunter and Mr. Pschesang. Voting no: Ms. Brewer and Mr. Vilaro. Recuse: Ms. McBeath.

Adjourn:

There being no further business to come before the regular Council meeting, the meeting was adjourned at 8:10pm with a motion from Ms. Ms. McBeath, seconded by Mr. Pschesang. All voted yes.

Joanne Triletty, Clerk

David M. Hunter, Mayor