

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. May 19, 2009. Mayor Hunter called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Hunter, Vice-Mayor Hinners, Mr. Vilardo Jr., Mr. Pschesang, Ms. Brewer and Ms. McBeath. Absent: Mr. Hawkins due to an injury. Ms. Hinners made the motion to excuse Mr. Hawkins, seconded by Ms. McBeath. All voted yes.

Remarks from the Mayor:

Mayor Hunter introduced Tom Porter from the Miami Township Fire Department. Mr. Porter thanked the City of Milford and the Fire Department for hosting the Firemen's Challenge. It was a great success even though it was raining. They are all looking forward to next year. Mr. Porter also thanked Jeff Lykins for helping and Target for providing the location.

Mayor Hunter thanked Promont for the old city pictures. They are asking for help identifying a gentleman who lived in they area and was a bear trainer.

Mayor Hunter read a proclamation proclaiming the week of May 17th through May 23rd as Emerald Ash Borer Awareness Week.

Mayor Hunter asked Charlene Hinners, Chairman of the Administrative Services Committee to introduce the candidates who applied for the vacancy on the Planning Commission. Each candidate will present a brief comment on why they would like to fill the vacancy. The candidates were: Tim Howland, Pearson Davis, Oliver Roe, Ron Burke and Michael Stoner. Dale Roe and Theresa Conover both withdrew as candidates.

After they spoke, Law Director Minniear began the voting process. Ballots were distributed to Council members and returned to Mr. Minniear to be tallied. The first ballot had two votes for Ron Burke and 4 votes for Oliver Roe. Mr. Roe was declared the winner and was duly sworn in as a Member of the Planning Commission by Mr. Minniear.

Minutes: Ms. Hinners made the motion to waive the reading and adopt the corrected minutes of the May 5, 2009 Regular Council meeting, seconded by Ms. Brewer. All voted yes.

Correspondence: None

Financial Statements: The Clerk asked for a motion to accept and approve the Financial Statements for April 2009. Mr. Vilardo, Jr. made the motion, seconded by Mr. Pschesang. All voted yes.

Public Comments: Karen Huff reminded the community of Frontier Days June 4th through 7th. She also thanked the community for Corey with special thanks to Texas Roadhouse who provided the lunch.

STANDING COMMITTEE REPORTS

Public Services: Ms. Brewer reported that the Committee met on May 12, 2009. Present: Amy Brewer and Ralph Vilardo, Jr. Staff Present: City Manager Rokey and Water Plant Supervisor, Matt Newman. Ms. Brewer stated that since Mr. Hawkins was not available due to his injury, the discussion on sewer credits was tabled.

Matt Newman provided information regarding radio read meter boxes from Transparent Technologies. (the vender is Metro Farnier). He and Pam Lee participated in a demonstration of the system installed at Gallion County. The boxes cost \$95 each compared to the \$100 boxes from Neptune, however this is updated equipment. Matt would like to purchase 200 from this new vender due to the data logging capacity. The new system is compatible with our current software, which can handle reads downloaded from either device.

He did not propose that all of our system be converted to the new boxes, since over 1.700 of our customers already have radio read meter boxes from Neptune, however these 200 offer an opportunity to utilize a free laptop system that doesn't even require the employees to stop the truck to capture the radio read information. There are less than 300 meter boxes yet to be converted. This offers an opportunity to save more time while experiencing the newest technology.

The Committee inquired whether there were annual software support or maintenance fees and what happens if the truck unit fails. Matt will check into both of these questions.

The Manager noted that although he could not attend, Mr. Pschesang had inquired whether the reads would be subject to interference from other devices. Mr. Newman felt confident that the frequency was very specific and had not experienced this problem with the existing boxes or those he has worked with before. Provided that there were no concerns regarding the questions raised. The Committee agreed to make a motion to draft an Ordinance authorizing the purchase of meter boxes and equipment from Metron Farnier

in an amount not to exceed \$20,000. Ms. Brewer made the motion, seconded by Ms. McBeath. All voted yes.

The Manager advised the Committee that ODOT has awarded the bids for the street resurfacing project. We should be invited to a pre-construction meeting to verify the project schedule and remind them of City events occurring during June and September.

Administrative Services: Ms. Hinnners reported that the Committee met on May 12, 2009. Present: Charlene Hinnners and Sam Pschesang. Staff Present: City Manager Rokey and Finance Director Petric. Also Present: Linda Fitzgerald, LSR Consultants.

Linda Fitzgerald addressed the Committee regarding the pre-application for CDBG funding. Although the former application that she had offered to complete at no charge was only six pages long, the new application requires about 60% of the final application to be completed for submittal. Since May 22nd is the deadline, this will require fairly constant work to prepare this extensive application. She has met with Chris Hamm and Suzanne Stagg regarding the Historic Milford Association's participation in assisting with the information gathering required. In order to continue, she estimates the cost for her services to range from \$7,500 - \$10,000. She is very hopeful that there will be significant private investment on Main Street to leverage with City funds. A local match of \$! To \$1 is required to be competitive.

The Manager noted that the planning budget has funds budgeted for our traffic engineer to consult on new development projects, however, this does not appear very likely to be spent this year. If the Committee agrees to accept this proposal, no additional funds will be appropriated.

The Committee agreed to make a motion to draft an Ordinance accepting a proposal from LSR Consultants in an amount not to exceed \$10,000 to prepare an application for Community Development Block Grant Funds. Ms. Hinnners made the motion, seconded by Ms. McBeath. Voting yes: Ms. Hinnners, Ms. McBeath, Mr. Hunter, Mr. Pschesang and Ms. Brewer. Voting no: Mr. Vilardo, Jr

The Manager also provided a copy of the language for the Resolution to be included with the submittal of the Pre-Application. This was called to be drafted at the last meeting and is to be read at the next meeting of City Council.

Ms. Hinnners thanked all of the candidates who responded to the Planning Commission vacancy.

The Finance Director provided a review of revenues and expenditures for the first quarter of 2009. An analysis of income tax revenues for April will provide better insight into the next quarter. The April financial report should be available in the next two weeks. No appropriation changes are requested at this time. Funds are sufficient at the departmental level.

The Finance Director also advised the Committee that proposals were received for Property and Casualty Insurance. We have been in a pool with the Ohio Municipal League for many years. This was the first year notice was provided to leave the pool so we could consider other alternatives. After review of five proposals, which included evaluation and feedback from other professionals, he recommended acceptance of the proposal from Government Underwriters of America using Trident/Argonaut Insurance. This proposal was \$51,639 compared to \$55,847 to renew with the OML. The Committee agreed to recommend an Ordinance be drafted authorizing an agreement with Trident/Argonaut to provide Property and Casualty Insurance through Government Underwriters of America in the amount of \$51,639. Ms. Hinnners made the motion, seconded by Ms. McBeath. All voted yes.

The Financial Director also provided information regarding an organization called Compensation Analysis, Inc. that specializes in the preparation of specifications and reviews of proposals to analyze insurance plans such as property, casualty, worker's compensation and health insurance plans. We may request a proposal for their assistance on future projects.

The Manager request an Executive Session for Legal and Real Estate matters immediately after the regular Council meeting. Ms. Hinnners made the motion, seconded by Ms. McBeath. All voted yes.

Safety Services: No Report

Community Development: No Report. It was noted that large flowerpots are being planted by various businesses and organizations in the City.

City Manager's Report: City Manager Rokey reported that the Street/Service Department has been mowing and trimming in preparation for Memorial Day with special attention to Memorial Park and Greenlawn Cemetery. Because of the holiday brush will not be picked up as usual on Wednesday of this week.

The Wastewater Department has no report at this time. Everything is running smoothly.

The Water Department reports that the water main size for the Water Street project has been verified to connect to another 6" line.

Water Supervisor Matt Newman has been busy answering questions and discussing the replacement of the media stripper with contractors who are interested in submitting bids for the work. Bid opening will be on

May 20th. They are working to complete the Consumer Confidence Reports (CCR) which will be mailed to residents.

The Finance Department reports that Virginia (Jenny) Yoho has been hired for the Finance Specialist position. Her starting date will be on May 26th. Thanks to those staff members who helped cover payroll, payables, and utilities during the period of vacancy for this position.

Other Items – Community volunteers labeled 60 storm drains and hung 179 door hangers on May 15th and 16th. We would like to voice a special thank you to all of the volunteers from Milford Junior High School and Girl Scout Troop 48618 that continue to make a difference in our community. Milford will be hosting another Storm Drain Labeling project on June 19th and 20th from 10:00a.m. -12:00p.m. Call 513-248-5092 to pre-register.

Committee Meetings

Admin. Services	Tuesday, June 16, 2009	6:30p.m.
Safety Services	Tuesday, May 26, 2009	6:30p.m.

Reminders

City Offices Closed	Monday, May 25, 2009	Memorial Day
Memorial Day Parade	Monday, May 25, 2009	9:00a.m.
Bd. of Zoning Appeals	Thursday, May 28, 2009	7:00p.m.
Community Shred	Saturday, May 30, 2009 (Batavia)	9:00a.m. -1:30p.m.
Frontier Days	June 4 th – June 7 th (Legion grounds)	
Parks & Recreation	Monday, June 8, 2009	5:30p.m.
Planning Commission	Wednesday, June 10, 2009	6:00p.m.
Citizens Housing	Monday, June 15, 2009	7:00p.m.

Police Report: Chief Machan reported that the “Click It or Ticket” program will be at NCE during the holiday weekend. Also, DUI checkpoints will be in progress.

Fire/EMS Report: Chief Cooper distributed the Departments Monthly Report to Council. The Chief has thanked everyone in the community and beyond who took part in “Courage for Corey.” Now, instead of “Courage for Corey” many things are planned for “Corey’s Courage.” A blood platelet drive will be held on July 13th and a comedy show will be at the Oasis on July 17th. There will be other fundraisers in the future.

The Department will be in the Memorial Day Parade and the Frontier Days Parade. The Thundering Heart event went very well.

With the Fire Levy in the fall, Chief Cooper stated that there would be no increase to the levy. They are looking to see if there can be a reduction in the levy.

Council Comments: Mayor Hunter thanked Ms. Hinnners for her work for the World Day of Prayer. Ms. Hinnners thanked all those who participated at the World Day of Prayer. A special thanks to the Ministers, Chief Cooper and the Fire Department and the people who attended.

New Business: None

Ordinances and Resolutions

- 9.744 An Ordinance Authorizing the Purchase of Meter Boxes and Equipment from Metron/Farnier in The amount of \$20,000.
Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Ms. Brewer. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Vilardo, Jr. All voted yes.
- 9.745 An Ordinance accepting a proposal from LSR Consultants in an amount not to exceed \$10,000 to Prepare an application for Community Development Block Grant Funds.
Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Pschesang. Voting yes: Ms. Brewer, Ms. Hinnners, Ms. McBeath, Mr. Hunter and Mr. Pschesang. Voting no: Mr. Vilardo, Jr. Ms. Hinnners made the motion to adopt, seconded by Ms. McBeath. Voting yes: Mr. Pschesang, Ms. Brewer, Ms. Hinnners, Ms. McBeath and Mr. Hunter. Voting no: Mr. Vilardo, Jr.
- 9.746 An Ordinance Authorizing an Agreement with Trident/Argonaut to provide Property and Casualty Insurance through Government Underwriters of America in the amount of \$51,639.
Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Ms. Hinnners. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Ms. McBeath. All voted yes.

Old Business: None

- 9.544 A Resolution Adopting Milford Downtown Revitalization Master Plan and Companion

Downtown Milford Retail Study.

Ms. McBeath made the motion to adopt, seconded by Ms. Hinnners. All voted yes.

Adjourn:

There being no further business to come before the regular Council meeting, the meeting was recessed at 8:35pm to enter into an Executive Session for Legal and Real Estate reasons with a motion from Mr. Vilardo Jr., seconded by Mr. Pschesange. All voted yes. Council returned to regular session at 9:10p.m. with a motion to adjourn from Ms. McBeath, seconded by Ms. Hinnners. All voted yes

Joanne Trilety, Clerk

David M. Hunter, Mayor