

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. June 2, 2009. Mayor Hunter called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

**Roll Call:** Present: Mayor Hunter, Vice-Mayor Hinners, Mr. Vilardo Jr., Mr. Hawkins, Mr. Pschesang, Ms. Brewer and Ms. McBeath.

**Remarks from the Mayor:** Mayor Hunter wished Marion Murray from SEM Terrace a Happy 100<sup>th</sup> Birthday. She will receive a proclamation from the City proclaiming June 15<sup>th</sup> as Marion Murray Day. Mayor Hunter asked Council to let City Manager Rokey know what day and time they could do a walk-through of Milford Main School and Milford South School.

The Mayor thanked the Street/Service Department and the Chamber of Commerce for the great job that was done for the Memorial Day Parade.

The Mayor made a motion that Charlene Hinners be appointed to OKI for the rest of his term. Ms. McBeath seconded the motion and all voted yes.

**Minutes:** Ms. McBeath made the motion to waive the reading and adopt the corrected minutes of the April 21, 2009 Regular Council meeting, seconded by Ms. Hinners. Voting yes: Mr. Pschesang, Ms. Brewer, Ms. Hinners, Mr. Vilardo, Jr., Ms. McBeath and Mr. Hunter. Abstaining: Mr. Hawkins. All voted yes.

**Correspondence:** None

**Financial Statements:** None

**Public Comments:** Karen Huff, Milford Miami Chamber thanked the Legion post and Joanne Weigel for their help with the Memorial Day Parade. She also reminded residents that the Frontier Days will be from June 4<sup>th</sup> through June 7<sup>th</sup>.

## **STANDING COMMITTEE REPORTS**

**Public Services** No Report

**Administrative Services:** No Report.

**Safety Services:** Kim McBeath reported that the Committee met on May 26, 2009. Present: Kim McBeath, Charlene Hinners and Ralph Vilardo, Jr. Staff present: City Manager Rokey, Fire Chief John Cooper, Director of Finance Tim Petric and Bud White, City Engineer/Santoro Engineering. Also present: Connie and David Hunter, Sr., Greater Milford Events and Arts Council, Linda Fitzgerald, LSR Consultants, LLC.

Chief Cooper provided information regarding the current fire levy and advised that it will expire this year. The revenue projections from property tax millage rates are attached for the committee to view. A renewal levy for three years at the current millage rate was discussed and recommended for approval to Council. The Committee agreed to make a motion to draft an Ordinance declaring a necessity for an election for a 5.3 mill tax levy for Fire Protection for three years for the City of Milford, Ohio. Ms. McBeath made the motion, seconded by Ms. Hinners. All voted yes.

The Manager noted that from time to time City Council and staff are asked about the installation of new crosswalks, particularly crossing Lila Ave. and Tabaleen Cove and Kroger's and across 28 toward Big Lots. The Committee agreed that painting a crosswalk on the pavement without signalization or other improvements does not create a safe crossing. With three and four lanes to cross in these areas, the addition of crosswalks should be considered in conjunction with additional roadway improvements. This will be kept in mind for the future if construction is planned in these areas.

The prior proposal for speed bumps on Center St. and Forest Ave. was also discussed. The Manager will ask the city engineer to update the last cost estimate provided by Brandstetter Carroll.

Linda Fitzgerald with LSR Consultants was present to review the grant process and apologized for missing the last meeting. She feels confident that due to our past track record and the strength of the Historic Milford Association membership, we will be approved to submit the final applications due October 6<sup>th</sup>. For every \$1 spent locally, we can apply for \$1 in grant funds. The size of the grant will be directly proportional to the amount of local funds committed at the time of submittal.

Bud White, City Engineer, provided a summary of the bid results for the Air Stripper Media Replacement project. The lowest and responsive bidder was DER Development Co. LLC in the amount of \$64,314. The total budget estimate was \$70,000 to include engineering and bid documents. The Committee agreed to make a motion to draft an Ordinance authorizing a contract with DER Development Co. LLC for the Air Stripper Media Replacement Project in the amount of \$64,314. Ms. McBeath made the motion, seconded by Ms. Hinnners. All voted yes.

The Manager recommended the transition of Bud White from City Engineer and Building Official contracted through Santoro Engineering, to a full-time employee of the City of Milford. A job description was provided and the pay range of \$65,000 - \$75,000 was recommended. The Committee expressed their support for bringing Bud's position in-house. In order to proceed, three actions must be taken: 1. Amend the Manning Ordinance to include the position of City Engineer and Building Official. 2. Adopt the Position Description and 3. Establish the pay range for the position (Salaried, Unclassified range at \$65,000 - \$75,000.). The Committee agreed to make a motion to recommend the following ordinances be drafted: 1. An Ordinance amending Ordinance No. 07-601 Regarding the Establishment of Manning Level Positions for the City of Milford to add the position of City Engineer and Building Official. Ms. McBeath made the motion, seconded by Ms. Hinnners. All voted yes. 2. An Ordinance Establishing the Position of City Engineer and Building Official and adopting a pay range. Ms. McBeath made the motion, seconded by Mr. Vilardo, Jr. All voted yes.

Bud White thanked the committee for their support. Provided this legislation is passed at the next meeting of City Council, the Manager proposed an official hire date of June 15, 2009.

The Manager also provided correspondence from Insurance Services Office advising us that they will be conducting an evaluation of our building code enforcement department. This was last done in 2005.

**Community Development:** No report

**City Manager's Report:**

City Manager Rokey reported that the Service Department did not pick up brush on Wednesday because they were preparing Memorial Park and the cemetery for the parade and ceremony for Memorial Day. The Street Department is busy this week with the set up for Frontier Days. Barriers have been placed and trash receptacles will be placed along the parade route on Thursday. Once again, Faith Church will assist in the clean up after the parade.

The Wastewater Department reports that the SCADA monitoring system is now fully operational at the plant to comply with OEPA requirements that once required weekend personnel to be on hand.

The Water Departments reported that the Air Stripper Media Replacement project would begin after approval by City Council.

A detailed drawing was submitted to OEPA for the rehabilitation of the lime slaker. This is a project that has been successfully ranked to receive stimulus funding.

Our CCR (Consumer Confidence Report) has been submitted to the OEPA for review.

The Finance Department welcomed Virginia (Jenny) Yoho to the staff on May 26<sup>th</sup> as our new Finance Specialist. We look forward to working with her in a team environment to the City of Milford. Kudos to Allyn, Tina, and Pam who worked diligently to maintain departmental operations during the last few months.

Other Items – Milford will be hosting another Storm Drain Labeling Project on Friday, June 19<sup>th</sup> and 20<sup>th</sup> from 10:00am – 12:00 noon. Volunteers please call 513-248-5092 to pre-register.

Sharefest volunteers will participate in several city project from June 18<sup>th</sup> – 20<sup>th</sup>, including labeling any remaining storm drains.

We are excited to see that 19 residents have signed up for our newsletter email subscription as of May 29<sup>th</sup>. There is a link on the website to enable residents to sign up for an online subscription.

**Committee Meetings**

Admin. Services Com.	Tuesday, June 16, 2009	6:30pm
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**Reminders**

Friday Night Dance Party	Every Friday beginning June 12 <sup>th</sup>	Legion pavilion
Zumba Salsa Band Block Party	Friday, June 12, 2009 Elm & Locust	7:00pm
Storm Drain Labeling	Friday, Saturday, June 19 <sup>th</sup> & 20 <sup>th</sup>	10:00am – 12:00noon
Admin. Offices Closed	Friday, July 3, 2009 – Celebrate 4 <sup>th</sup> of July	
Planning Commission	Wednesday, July 8, 2009	6:00pm
Blood Platelet Drive	Monday, July 13, 2009 (Firemen's Hall)	2-8pm
Parks & Recreation	Monday, July 13, 2009	5:30pm
Corey's Courage	Friday, July 17, 2009 (Oasis)	7-11pm

**Police Report:** Chief Machan reported that the streets will be closed promptly at 5:30 for the Frontier Days Parade. He also reported that the seat belt checkpoint was very successful as well as the DUI checkpoints. The Chief read a letter of commendation to Sean Maham from the Clermont Sheriffs office for his undercover work in drug investigation.

**Fire/EMS Report:** Chief Cooper reported that there would be no increase in the Fire Levy for another three years. The Chief gave an update on upcoming events for Corey's Courage. There will be a Comedy show at the Oasis on July 17<sup>th</sup> and a Walk for Kids will take place at a later date.

**Council Comments:** Ms. Hinnners stated that the Wayfinders Committee is placed a sign at Finley Ray Park directing people to downtown Milford and the Parkway and upcoming events.

Mr. Hawkins asked about the placement of the sign.

Ms. Brewer questioned why no flowers have been planted in the City gardens. The City Manager said that Evans Landscaping would soon be installing the plants.

Mr. Hawkins thanked everyone for his or her concern and prayers after his accident. Special thanks to the EMS and Fire Department for their quick response and tender care.

**New Business:** None

**Ordinances and Resolutions**

09-747 An Ordinance Authorizing a contract with DER Co. LLC for the Air Striper Media Replacement Project in the amount of \$64,314.

Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Hawkins. All voted yes. Ms. Brewer made the motion to adopt, seconded by Ms. McBeath. All voted yes.

09-748 An Ordinance Amending Ordinance No. 07-601 Regarding the Establishment of Manning Level Positions for the City of Milford to add the position of City Engineer and Building Official.

Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Hawkins. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Hawkins. All voted yes.

09-749 An Ordinance Establishing the Position of City Engineer and Building Official and adopting a Pay Range.

Ms. Hinnners made the motion to suspend the rules and read by title only, seconded by Mr. Vilardo, Jr. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Ms. McBeath. All voted yes.

**Old Business:** None

**Adjourn:**

There being no further business to come before the regular Council meeting, the meeting was adjourned at 7:45pm with a motion from Mr. Vilardo Jr., seconded by Mr. Hawkins. All voted yes.

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Joanne Trilety, Clerk

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David M. Hunter, Mayor