

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. November 17, 2009. Mayor Hinners called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Mayor Hinners, Vice-Mayor Brewer, Mr. Pschesang and Mr. Pittman. Absent: Mr. Vilardo Jr., Mr. Hawkins and Ms. McBeath. Ms. Brewer made the motion to excuse Mr. Vilardo, Jr., Mr. Hawkins and Ms. Brewer, seconded by Mr. Pittman. All voted yes.

Minutes: Ms. Brewer made the motion to adopt the minutes of the November 4, 2009 regular Council Meeting as corrected, seconded by Ms. Hinners. All voted yes.

Correspondence: The Clerk read a letter of resignation from Susan Vilardo from the Metropolitan Housing Authority. The Clerk also stated that OKI would like an appointment made to them before January 8th. Mayor Hinners is the Council representative as she replaced David Hunter. She agreed to continue as the OKI representative. Ms. Brewer made a motion that Ms. Hinners remains the OKI representative, seconded by Mr. Pittman. All voted yes.

Financial Statements: The Clerk asked for a motion to accept and approve the October 2009 Financial and Tax Statement for the City of Milford. Ms. Brewer made the motion, seconded by Mr. Pschesang. All voted yes.

Oath of Office: Law Director Minniear administered the Oath of Office to Frank Gehler as a member of the Parks and Recreation Commission.

Public Comments: Steve Boller stated that the Ad Hoc Committee met on November 12th. This meeting was a closed meeting for organization purposes. All future meetings will be open to the public. The meetings will be held at 6:00 p.m. at Hank Roe's office on U.S. 50. The members of the Committee are: Hank Roe, Tom Fremont, Tim McMannis, Steve Boller, Charles Evans, and Rachelle Rapp-Dickerson. Dale Roe and Craig Kolb will be consulting members. Karen Huff, MMTCC announced that the Taste of Milford would be on December 9th at the Firefighters Hall. Miami Township Christmas Parade will be Nov. 19th from 7-9 P.M. on Business Route 28. Please check the Chamber's website for Christmas for the Troops. Donations can be dropped off at the Chamber office. Laurie Walker gave an update on Hometown Holidays. She urged all community residents to attend this fun filled weekend on November 28th and 29th.

STANDING COMMITTEE REPORTS

Public Services: Amy Brewer reported that the Committee met on November 16, 2009. Present: Amy Brewer and Sam Pschesang. Staff present: City Manager Rokey, Wastewater Plant Supervisor Carol Royer, and Finance Director Tim Petric. Also present: Council Member Geoff Pittman and Steve Wharton, Secretary/Treasurer Clermont County Transportation Improvement District. Steve Wharton attended to discuss the upcoming open house regarding the U.S. 50/SR 131/Milford Parkway/River's Edge /Chamber Drive study area and provided a comprehensive overview of Milford/Miami/Union Township transportation improvement projects which are in various stages of study and construction under the direction of the Clermont County Transportation Improvement District (CCTID). Mr. Wharton shared plans and ideas and moving forward with the ability to qualify for state and federal resources. The CCTID also offers greater borrowing capacity at a lower rate due to their Aa3 Bond rating. It was recommended that he return to address all of City Council at the 2nd meeting in January and provide an update. It was also recommended that the City also adopt legislation authorizing an Intergovernmental Agreement with the CCTID as has been done by Union and Miami Townships. Carol Royer provided a revised contract proposed by Clermont County for sludge management services for 2010. Article 5 was amended to permit automatic renewal of the annual agreement subject to the termination clause in Article 10. This would negate the requirement to pass annual legislation to continue the agreement. By combining the City's quantity of sludge with the County's bid, we gain economies of scale. The County also administers the bid and manages the contract. The Committee agreed to make a motion to draft an Ordinance authorizing a Contract with the Clermont County Board of Commissioners regarding Sludge Management Services. Ms. Brewer made the motion, seconded by Mr. Pittman. All voted yes.

Ms. Royer also reported that a change order would be necessary to revise the specification for the lining of the ductile iron pipe to be installed for the Garfield Force Main Project. This is anticipated to require four

additional weeks to order. We are waiting to confirm the project schedule and anticipate a public meeting to share information with residents and businesses within the project area.

Carol noted that the elimination of the Combined Sewer Overflows has increased plant capacity and even reduced the amount of sludge to be processed since sediment running off the streets is not flowing to the plant for processing.

The Manager provided a letter from FEMA advising that flood map revisions for Hamilton County must be adopted by ordinance no later than February 17, 2010. There are no significant changes in our area. The Committee agreed to make a motion to draft an Ordinance amending Chapter 1319.06 of the Codified Ordinances of the City of Milford regarding Flood Damage Reduction and adopting the current Flood Insurance Study/Map for Hamilton County. Ms. Brewer made the motion seconded by Mr. Pittman. All voted yes.

The City Engineer initiated a request for proposals to repair the storm sewer pipe discharging to the Happy Hollow stream that travels from the property owned by the Milford Shopping Center under the bridge on SR 131 toward Castrucci's. Erosion in this area continues to undermine the pipe and may approach the bridge supports. Considering the plans to widen the bridge and the cost of the project, the Committee questioned how urgent it was to complete the repair at this time. The Manager will request further information and Committee members will visit the site to review current conditions.

The Manager advised the Committee that we are eligible to take advantage of the services of the Rural Community Assistance Program (RCAP) to conduct sewer and water rate studies. Our representative is Wayne Cannon and he begins the process by meeting with the local officials. The Committee agreed to invite him to an initial meeting with the Public Services Committee on Dec. 10th at 5:30 P.M. A follow-up meeting with City Council would be planned after the first of the year.

Administrative Services: No Report.

Safety Services: No Report

Community Development: No Report

City Manager's Report: City Manager Rokey reports that the Street/Service Department to date has picked up 58 loads of leaves. It takes approximately 3 weeks to go through the entire City. The cemetery and city-owned property have been mowed and trimmed for the last time this year. The evergreen tree at Five Points has been decorated for the holiday season.

The Water Department continues to install radio read meters throughout the city. Perkins Carmack repaired asphalt at the treatment plant Nov. 16th as part of the work under warranty.

The Finance Department will present a request for Temporary Appropriations (covering the first 3 months of 2010) at the next Administrative Services meeting on Nov. 23rd at 5:30 P.M. Although we had anticipated presenting an annual 2010 budget to Council in 2009, it was decided that due to the status of various projects and new personnel (both in Finance and on Council), we would prepare a Temporary Appropriations for the first 3 months of 2010, then pass a comprehensive budget before March 31st of 2010. Staff met with Lora Gishel from RITA's Columbus office to evaluate the services they provide. We touched upon more efficient utilization of the RITA reporting system and asked for certain reports pertinent to the City of Milford. Both the Director of Finance and Finance Clerk-Tax Specialist will closely monitor activities in the Tax areas to provide better forecasting and to ensure total collections.

The Utility Department reports that due to the Thanksgiving holiday, shut-off for non-pay will be Mon. Nov. 23rd. The Delinquent Notices were sent out Nov. 9th and the Shut-off Notices were sent on Nov. 16th. The State Soccer Tournament at Finley Ray Park began Nov. 14th and Nov. 15th and will conclude this weekend.

Rumpke will pick up trash and recycling as usual on Thanksgiving Day. The only days that have interrupted services are Christmas Day and New Year's Day.

Big Poppa Slims Café is now open at 233 Main Street with rave reviews. All menu items can be ordered by phone and fax. Check out their website: www.BigPoppaSlims.com.

We have over 300 fans on facebook! More photos are being added.

Committee Meetings

Admin. Services	Monday, November 23, 2009	5:30 p.m.
Public Services	Thursday, December, 10, 2009	5:30 p.m.

Reminders

Taste of Christmas	Wednesday, December 9, 2009 (Firefighter Hall)	6:30-8:30p.m.
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Police Report: No Report

Fire/EMS Report: No Report – Assistant Chief Mark Flanigan passed out the Monthly report to Council.

Council Comments:

Ms. Brewer reminded everyone of the Firefighter Challenge Fundraiser at Putter's on Nov. 18th, 6-8pm.

Mayor Hinners mentioned that there would be a Yellow Ribbon Christmas at the Gatch log home on Benton Rd. June Izzy-Bailey will be giving us more information on the event.

City Manager Rokey distributed pamphlets concerning disposal of old or unwanted medicine.

New Business: None

Ordinances and Resolutions

Old Business: None

Ordinances and Resolutions

Adjourn:

There being no further business to come before the regular Council meeting, the meeting was adjourned at 7:25 p.m., with a motion from Mr. Pittman, seconded by Ms. Brewer. All voted yes.

Joanne Trilety, Clerk

Charlene Hinners, Mayor