

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. December 1, 2009. Mayor Hinners called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

**Roll Call:** Present: Mayor Hinners, Vice-Mayor Brewer, Mr. Vilardo Jr., Mr. Hawkins, Mr. Pittman and Ms. McBeath. Absent Mr. Pschesang. Mr. Hawkins made the motion to excuse Mr. Pschesang due to illness, seconded by Mr. Vilardo, Jr. All votes yes.

**Oath of Office:** Law Director Mike Minniear gave the Oath of Office to Charles Evans as a member of the Parks and Recreation Commission.

**Minutes:** The minutes of the November 17, 2009 were not approved due to three abstentions and one absence. There was not a quorum to approve them at this meeting.

**Correspondence:** The Clerk read a request for a D2 Liquor Permit for Bangkok Thai Cuisine and asked for a motion from Council if a hearing would be necessary. Mr. Vilardo, Jr. made the motion that no hearing would be needed, seconded by Ms. McBeath. All voted yes.

**Financial Statements:** None

**Public Comments:** John Cooper and Laurie Walker thanked all those involved with the Hometown Holidays. They stated it was a great success with lots of people attending. Laurie said that the advertising with TV spots and media coverage was very helpful with attendance. Mark Rohrig asked that if any Council member wished to be Mayor or Vice-Mayor to please let him know on his e-mail or by letter why they want these positions and their qualifications. Karen Huff stated that the Taste of Milford would be next week at the Firefighters Hall. Mayor Hinners said that the Literacy Council would be sponsoring a Holiday Party on December 6<sup>th</sup> at 6:00 p.m. at the Firefighters Hall. Law Director Minniear gave an overview of the changes recommended for the City Charter. He explained the changes and what would be involved to make these changes. Council agreed to review and discuss the proposed changes. Mayor Hinners suggested a short work session with the new Council at 6:00 p.m. at the 2<sup>nd</sup> Council meeting in January 2010.

## **STANDING COMMITTEE REPORTS**

### **Public Services No Report**

**Administrative Services:** Mr. Hawkins reported that the Committee met on November 23, 2009. Present: Charlene Hinners, Bryan Hawkins and Sam Pschesang. Staff Present: City Manager Rokey, Director of Finance Tim Petric and Fire Chief John Cooper. Also Present: Geoff Pittman, Council Member. The Finance Director provided financial information regarding Fire and EMS revenues and expenditures for 2008, 2009 and projected for 2010 related to the contract amounts proposed. Chief Cooper provided copies of the 2010 contracts proposed for the Milford Community Fire Department to provide Fire Service in the amount of \$760,000 and Emergency Medical Services in the amount of \$680,000. Mr. Petric also noted that personal property tax revenues continue to decline toward a phase out of this revenue. Chief Cooper noted that funds have been set-aside for unforeseen costs. He also discussed the reductions proposed for each request, primarily based upon an off-set in "soft" billing for medical transports received for EMS services. Through conservative fiscal management, the contract amounts requested were also reduced to stay within revenue projections. The Committee agreed to make a motion to draft an Ordinance Authorizing a Contract with the Milford Community Fire Department for Fire Services in the amount of \$760,000. Mr. Hawkins made the motion, seconded by Mr. Vilardo, Jr. All voted yes. The Committee also agreed to make a motion to draft an Ordinance Authorizing a Contract with the Milford Community Fire Department for Emergency Medical Services in the amount of \$680,000. Mr. Hawkins made the motion, seconded by Ms. Brewer. All voted yes. The Finance Director introduced the temporary appropriations process by providing historical data from 2007-2009 alongside temporary appropriations recommended for 2010. Although his goal is to work toward adopting permanent appropriations prior to year-end, it is even more difficult to accomplish with so

many factors affecting the current economy. He prefers to have year-end figures confirmed prior to developing permanent appropriations. The Committee agreed to make a motion to draft an Ordinance Adopting Temporary Appropriations for Current Expenses and other Expenditures of the City of Milford for 2010. Mr. Hawkins made the motion, seconded by Ms. Brewer. All voted yes.

The Manager provided information regarding the S.R. 131/Lila Ave. Storm Sewer project initially reviewed at the Public Services Committee meeting. Widening of the bridge is not likely to take place in the next three – five years and ODOT has provided their inspection report noting that the conditions have worsened over time and need prompt attention. The Manager also discussed this with the Chair of the Public Services Committee who agreed that we should proceed to award the contract to Rose Excavating & Development, Inc. in the amount of \$36,305.50. There is current Storm Water revenue sufficient to cover this project; however we will also need an appropriation change to allocate them for this project. The Committee agreed to make a motion to draft an Ordinance Authorizing a Contract with Rose Excavating & Development, Inc. in the amount of \$36,305.50 for the S.R. 131/Lila Avenue Storm Sewer Project. Mr. Hawkins made the motion, seconded by Ms. Brewer. All voted yes.

In case of contingencies, an appropriation of \$40,000 was recommended to cover the project from the Storm Water Utility Fund. The Committee agreed to make a motion to draft an Ordinance Amending Appropriations Ordinance 09-740, increasing Storm Water expenditures in the amount of \$40,000. Mr. Hawkins made the motion, seconded by Mr. Pittman. All voted yes.

The Manager provided an overtime report comparing year-to-date October 2008 to 2009 prepared by the Finance Department and noted substantial savings by reducing overtime where possible. Each Department head has played a role in reducing overall costs.

The Manager requested a Committee Executive Session to discuss personnel matters. The Committee returned to regular session and requested an Executive Session of City Council to discuss personnel matters. Mr. Hawkins made the motion, seconded by Ms. McBeath. All voted yes.

**Safety Services:** No Report

**Community Development:** No Report

**City Manager's Report:** City Manager Rokey reported that the Street/Service Department is still collecting leaves. 75 loads have been collected to date. The Service Department vehicles have been fitted with plows and spreaders in anticipation of winter weather. We believe we have ample salt on hand. The Wastewater Department has no report at this time.

The Water Department has installed 24 new radio read meters throughout the City. A curb box on Beech St. was located and repaired. 47 Curb boxes were located and photographed on Walnut and Miami Avenue. 5 non-functioning radio boxes were repaired. 38 shut-offs were performed the week of Nov. 23<sup>rd</sup>.

These residents were notified that the shut-off would occur during the week and that the Administrative offices would be closed during the Thanksgiving holiday. Water service for 3 residents was still off on Nov. 25<sup>th</sup>.

**OTHER ITEMS:** A local census office has opened at Mulberry Square, 1077 SR28, Suite 103 and will be staffed by a manager and five assistant managers. If you have any questions regarding the Census in Clermont County please call 513-444-2200.

Rumpke has exchanged the white recycling dumpster at City Hall for a new green dumpster.

Adam/Clermont Solid Waste District has also approved a second recycling dumpster which has been dropped off. Rumpke observes Christmas and New Year's Day and will not pick up trash nor recycling on those days. Rumpke will pick up the following day during these weeks.

#### **Committee Meetings**

No Committee Meetings schedules

#### **Reminders**

|                                  |   |                |
|----------------------------------|---|----------------|
| Victorian Holidays               | Nov. 27 <sup>th</sup> 2009 – Jan. 17 <sup>th</sup> , 2010 | 1:30-4:30p.m.  |
| Holiday Dinner & Auction         | Wednesday, December 2, 2009 (Firefighters Hall)           | 6:00 p.m.      |
| Public Records Comm.             | Monday, December 7, 2009                                  | 8:00 a.m.      |
| Taste of Christmas               | Wednesday, December 9, 2009 (Firefighters Hall)           | 6:30-8:30 p.m. |
| Planning Commission              | Wednesday, December 9, 2009                               | 6:00 p.m.      |
| Haz. Mitigation/Stormwater Comm. | Monday, Dec. 14, 2009                                     | 6:00 p.m.      |
| Parks & Recreation               | Monday, December 14, 2009                                 | 5:30 p.m.      |
| Bd. of Zoning Appeals            | Thursday, December 17, 2009                               | 7:00 p.m.      |
| Santa Sunday                     | Sunday, December 20, 2009                                 | 1:30 p.m.      |
| Citizens Housing                 | Monday, December 21, 2009                                 | 7:00 p.m.      |

Admin. Offices closed Friday, December 25<sup>th</sup> 2009 and Friday January 1<sup>st</sup>, 2010

**Police Report:** Chief Machan reported that the Department would be enforcing laws during the holiday season. He encouraged residents to be careful and cautious in bad weather.

**Fire/EMS Report:** Chief Cooper reminded residents that Santa Sunday will be on December 20<sup>th</sup> beginning approximately 1:00-1:30. The Chief also encouraged the residents to be safe during the holidays.

**Council Comments:** Mayor Hinnners announced a Christmas Party at the Gatch Log Home on Benton Rd. Proceeds will go to the Yellow Ribbon Scholarship Fund.  
Theresa Conover will be the new City of Milford Representative to the Metropolitan Housing Authority for Clermont County.  
Mr. Hawkins stated he appreciated the Department Heads for their work in keeping the overtime hours down.

**Old Business:**

Ordinances and Resolution

- 9.766 An Ordinance Authorizing an Agreement with the Clermont County Board of Commissioners for Sludge Management Services.  
Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Hawkins. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Vilardo, Jr. All voted yes.
- 9.767 An Ordinance Amending Chapter 1319.06 of the Codified Ordinances of the City of Milford Regarding Flood Damage Reduction.  
Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Vilardo, Jr. All voted yes. Mr. Pittman made the motion to adopt, seconded by Mr. Vilardo, Jr. All voted yes.

**New Business:** None

Ordinances and Resolutions

- 9.768 An Ordinance Authorizing the City of Milford to contract with the Milford Community Fire Department, Inc. for Fire Services.  
Mr. Vilardo, Jr. made the motion to suspend the rules and read by title only, seconded by Ms. McBeath. All voted yes. Mr. Vilardo, Jr. made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 9.769 An Ordinance Authorizing the City of Milford to contract with the Milford Community Fire Department, Inc. for Emergency Medical Service Division for Emergency Medical Services.  
Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Vilardo, Jr. All voted yes. Mr. Vilardo, Jr. made the motion to adopt, seconded by Mr. Hawkins. All voted yes.
- 9.770 An Ordinance to make Temporary Appropriations for Current Expenses and other Expenditures of The City of Milford, Ohio for and during a period ending no later than March 31, 2010, or such earlier time as Council may pass and adopt a Permanent Appropriation Ordinance for the Fiscal Year ending December 31, 2010.  
Ms. McBeath made the motion to adopt, seconded by Mr. Vilardo, Jr. All voted yes.
- 9.771 An Ordinance Authorizing an Agreement with Rose Excavating, Inc. for the St. Rt. 131/Lila Avenue Storm Sewer Project.  
Ms. McBeath made the motion to suspend the rules and read by title only, seconded by Mr. Pittman. All voted yes. Ms. Brewer made the motion to adopt, seconded by Mr. Pittman. All voted yes.
- 9.772 An Ordinance Amending Appropriations Ordinance 09-740  
Ms. McBeath made the motion to adopt, seconded by Mr. Vilardo, Jr. All voted yes

**Adjourn:**

There being no further business to come before the regular Council meeting, the meeting was recessed at 8:05 p.m. to enter into Executive Session for Personnel Reasons. The Council entered into regular session at 8:45 p.m. and adjourned with a motion from Mr. Vilardo, Jr., seconded by Ms. McBeath. All voted yes.

---

Joanne Trilety, Clerk

---

Charlene Hinnners, Mayor