

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. February 16, 2010. Mayor Brewer called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

**Roll Call:** Present: Mayor Brewer, Mark Rohrig, Charlene Hinnners, Bryan Hawkins, Laurie Walter and Geoff Pittman. Absent: Ralph Vilardo, Jr. Ms. Hinnners made a motion to excuse Mr. Vilardo, Jr. as he was out of town, seconded by Mr. Pittman. All voted yes.

**Minutes:** Mr. Pittman made a motion to waive the reading and approve the minutes of the February 2, 2010 Milford City Council meeting, seconded by Ms. Hinnners. All voted yes.

**Correspondence:** None

**Financial Statements:** The Clerk asked for a motion to accept and approve the Milford Financial and Tax Reports for January 2010. Ms. Hinnners made the motion, seconded by Mr. Pittman. All voted yes.

**Public Comments:** Karen Huff from the Milford Miami Township Chamber of Commerce announced upcoming events. The Firefighters Combat Challenge Fundraiser will be on February 22<sup>nd</sup> at Texas Roadhouse from 4:00 – 10:00 p.m. The rib-eating contest will be at 6:00 p.m. On February 23<sup>rd</sup> Networking with MMTCC and Loveland Chamber will be from 4:30 – 7:00 p.m. at Mama Vita's Pub. On March 25<sup>th</sup> there will be a Networking Luncheon from 11:30 – 1:30 at By Golly's.

## **STANDING COMMITTEE REPORTS**

**Public Services** No Report

**Administrative Services:** No Report Mr. Hawkins made a motion for an Executive Session immediately following the Council meeting for Personnel Reasons, seconded by Ms. Hinnners. All voted yes.

**Safety Services:** No Report

**Community Development:** Ms. Hinnners reported that the Committee met on February 9, 2010. Present: Ralph Vilardo, Jr., Laurie Walter. Staff present: City Manager Rokey, Assistant City Manager Holbrook, and Fire Chief Cooper. Also present: Tom Fremont, Ad Hoc; Rachelle Rapp Dickerson, Parks & Recreation Commission; Geoff Pittman, Resident; Karen Huff, MMTCC; Mike Carlson, Cutting Edge; Frank Gehler, Parks & Recreation; Hank Roe, Ad Hoc; Charles Evans, Parks & Recreation; Sara Huseman, Resident; Amy Bassano, Resident; and Tim McMannis, Resident.

The landscaping bid was reviewed by the Committee with discussion concerning past experience and cost. After discussion the Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to enter into a one-year contract with Natorp in the amount of \$49,919.00. Ms. Hinnners made the motion, seconded by Mr. Pittman. All voted yes.

Mr. Roe provided an Ad Hoc committee summary report to the members. He stated the committee had met once a week for 10 weeks. Mr. Roe reviewed the Ad Hoc Committee mission statement, history of the area, Junction Trails Park and the Riverside Park Master Plan. Mr. Fremont, Mr. McMannis and Ms. Rapp-Dickerson all commented on the items suggested for the proposed park.

Ms. Hinnners stated that she was proud of the Ad Hoc Committee, and felt the group had done all their work. Mr. Roe stated that he would like feedback from the Council and questioned where the ad hoc committee would go from here. Mr. Vilardo stated that he is not opposed to the Committee and recommended that this plan be taken to Council as a Whole.

Ms. Rokey gave a brief over view of projects that may impact the following budgets: parks, cemetery, planning, building and engineering. More information will be available to council at their budget workshop.

Ms. Rokey stated she was requesting an appropriation change for the Garfield Force Main project in the amount of \$40,000. This is to cover the cost of the revised air release valve chamber, pipe insulation and installation and the contractor to tie in at Elm St. The Committee agreed to make a motion to draft an Ordinance authorizing an appropriation change to Ordinance 09-770 in the amount of \$40,000. For the Garfield Force Main Project. Ms. Hinnners made the motion, seconded by Mr. Pittman. All voted yes.

Political signs were discussed by the Committee and a letter was provided from the Law Director regarding recommended changes to Section 1191.08 of the Zoning Ordinances. The members discussed the changes. The Committee agreed that the issue should be taken to Council as a Whole for discussion. After discussion Mr. Hawkins motion that an Ordinance be drafted amending the Zoning Ordinance for political signage, seconded by Mr. Pittman. All voted yes.

Staff provided an update on the bike bridge study. The concept plan has been sent to Cincinnati Bell and Time Warner Cable for their review and comments.

Ms. Rokey reviewed economic development issues with the Committee. Staff noted that Clermont County has a very good website for people interested in researching available properties at [www.clermontprospector.com](http://www.clermontprospector.com) and is available to everyone.

Ms. Rokey stated that there is a Chamber luncheon on Friday and Berding Surveyors will be receiving a small business award.

**City Manager's Report:** City Manager Rokey reported that the Street/Service Department has used about 500 tons of salt. We have about 250 tons on hand. When they have not been pushing snow and salting surfaces the Department has been busy cleaning berms to keep the storm sewers clear and performing maintenance on the equipment.

The Waste Water Department reports that the Garfield Force Main Project is over 50% complete.

The Water Department stated that all water services have been transferred to the new Water Street water main. The contractor will complete the final tie-in at Elm St. when the Force Main is complete.

There was a water main break on February 7<sup>th</sup> at the intersection of Clertoma and Garfield. Water service was off for about 8 hours. Due to the emergency nature of the repair none were notified prior to the shut off. A leak was also repaired on Wallace Ave. on February 11<sup>th</sup>. Customers were notified and the water was off about 2 hours.

Other Items: The City Manager failed to confirm that City Council has agreed to waive the park use fees and provide services for Frontier Days. She asked for a voice vote confirming that the City will provide support as we have in the past. Mr. Hawkins made the motion for the voice vote, seconded by Mr. Pittman. All voted yes.

#### Committee Meetings

Committee meetings to be schedules as needed

#### Reminders

Council Budget Workshop	Saturday, February 20, 2010	9:30 a.m.
Combat Challenge	Monday, February 22, 2010 Texas Roadhouse	4-10 p.m.
Citizens Housing	Thursday, February 25, 2010	7:00 p.m.
Salute to Leaders	Thursday, February 25, 2010 Holiday Inn	5:30 p.m.
Carol Royer's Retirement Open House	Friday, 2-26-10 2-4 p.m.	at City Hall
Council Photos	March 2, 2010 6:00 p.m.	at Essenza Studio
Parks & Recreation	Monday, March 8, 2010	6:00 p.m.
Planning Commission	Wednesday, March 10, 2010	6:00 p.m.
American Legion Birthday	Saturday, March 20, 2010	5:30 p.m.
Board of Zoning Appeals	Thursday, March 25, 2010	7:00 p.m.

**Police Report:** Chief Machan thanked the Street Department for their work during the heavy snow. We did declare a snow emergency and used Code Red to notify residents of the situation. Chief Machan reported no major incidents.

**Fire/EMS Report:** Chief Cooper distributed the monthly Department Report to Council. He said that they had no issues during the snow. He also thanked the Street Department for their good job in clearing the streets. Chief Cooper congratulated Chief Machan on his fifth anniversary as our Police Chief. Council congratulated Chief Cooper on his election as President of the Historical Milford Association.

**Council Comments:** Mr. Hawkins thanked the Street/Service for their excellent job in keeping our City streets clean and clear.

#### New Business:

Ordinances and Resolution

10-782 An Ordinance Authorizing the City Manager to enter into a one-year contract with Natorp in the Amount of \$49,919.00

Mr. Pittman made the motion to suspend the rules and read by title only, seconded by Ms. Hinnners. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Hawkins. All voted yes.

10-783 An Ordinance Authorizing an Appropriations change to Ordinance 09-770 in the amount of \$40,000 for the Garfield Force Main Project.

Mr. Hinnners made the motion to adopt, seconded by Mr. Pittman. All voted yes.

**Old Business:** None  
Ordinances and Resolutions

**Adjourn:** Mr. Hawkins made the motion to recess to executive session at 7:35 p.m. for Personnel Reasons, seconded by Mr. Pittman. All voted yes. Council returned to regular session with a motion from Ms. Hinnners, seconded by Mr. Pittman. All voted yes. Ms. Hinnners made a motion, seconded by Mr. Hawkins to draft an Ordinance establishing the rate of pay for Municipal Service Worker IV at \$20.97 retroactive to January 18, 2010. All voted yes.

There being no further business to come before Council Ms. Hinnners motioned to adjourn, seconded by Mr. Pittman. The meeting adjourned at 8:13 p.m.

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Joanne Trilety, Clerk

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Amy Brewer, Mayor