

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. July 19, 2011. Mayor Vilardo, Jr. called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Vilardo, Jr., Vice Mayor Pittman, Ms. Evans, Ms. Hinnners, Mr. Lykins and Ms. Brewer. Absent: Ms. Walter. Ms. Brewer made the motion to excuse Ms. Walter due to vacation. The motion was seconded by Mr. Pittman. All voted yes.

Oath of Office: Law Director Minniear administered the Oath of Office to Keith Belcher and Sean Mahan as Police Sergeants for the City of Milford.

Chief Mills stated that this was an excellent decision and these two officers were hard workers and will make Milford proud.

Presentation: Dominic Costanzo from the Milford Gun Club announced that he and David Besunden would present checks to the Milford Police Department and to the City of Milford. The money was raised from various shoots from the Gun Club. Chief Mills accepted the check for the Department to be used for youth activities and Vice Mayor Pittman accepted the check for the City for unfunded activities. The Council and Police Department thanked the Milford Gun Club for their generosity. Ms. Hinnners commended Mr. Costanzo for his support for the National Day of Prayer held at City Hall.

Proceedings: Ms. Hinnners made a motion to waive the reading and approve the minutes of the June 21, 2011 Council meeting. The motion was seconded by Mr. Lykins. All voted yes.

Correspondence: None

Financial Statements: None

Public Comments: Mayor Vilardo stated Karen Huff from the Milford Miami Township of Chamber of Commerce was unable to be present and asked him to announce that on June 23rd the Chamber would hold a luncheon at the Miami Township Fire Department. The luncheon is free to Chamber members. Chief Cooper stated that the actual millage proposed for the Fire Department – EMS Levy would not change. Ms. Hinnners asked if the entry banners would still be in the construction plan for RT.28. City Manager Wright stated that they would be included.

STANDING COMMITTEE REPORTS

Public Services: The Public Services Committee met on July 5, 2011. Present: Ralph Vilardo, Jr., Amy Brewer and Laurie Walter. Staff Present: Jeff Wright, City Manager, John Cooper, Fire Chief, David Walker, Waste Water Supervisor and Ed. Hackmeister, Service Department Supervisor.

Mr. Wright explained that David Walker recently organized a demonstration by a vendor of a Vactor Truck that could be used by the Waste Water Department for maintaining sewer lines to reduce the amount of sewer backups by residents. The reconditioned 1995 unit would cost approximately \$90,000.

Mr. Walker explained that the work for this maintenance has typically been outsourced at an expense of about \$50,000 over the previous four years. He also explained that the proposed equipment could also be used potentially by the Water and Service Departments so that the cost could be shared and some existing equipment could be traded in, as it would no longer be necessary.

The Committee discussed preventive maintenance could be performed with the proposed equipment to alleviate emergencies and if the department has the capability to utilize the truck to perform a proactive maintenance schedules without incurring overtime.

The Committee agreed that they appreciated Mr. Walker's proactive thinking in providing better service to the residents at a reduced cost, but said that before the purchase of this specific vactor truck is considered that Mr. Walker should research additional vendors and alternatives such as leasing comparable equipment.

Mr. Hackmeister provided the Committee with a quote from Davey Tree in the combined amount of about \$24,000 for removal of dead trees at several locations of City-owned property. The Committee requested that Mr. Hackmeister obtain quotes for the work from two additional comparable companies due to the size of the work.

Mr. Wright reminded the Committee that when the Wal-Mart was constructed approximately six years ago, Wal-Mart provided the City with \$324,497.80 to pay for Wal-Mart's share of future roadway improvements to the intersection of US 50 and SR 131. These funds have been held by the City and can only be used for this specific purpose. The City has been able to maximize the use of these funds by partnering with The Clermont County Transportation Improvement District by leveraging additional funds to help pay for the road improvements. Now that the TID has been designing said improvements and successfully obtained a grant to pay 80% of the construction costs, it is necessary for the City to forward these funds to the TID to assist with the necessary local match.

The Committee agreed to make a motion to increase Appropriations Ordinance 10-832 in the amount of \$324,497.80 for the City's local match to the Clermont County TID for the US 50/SR 131 intersection improvements.

Ms. Brewer made the motion, seconded by Mr. Pittman. All voted yes.

The Committee agreed to make a motion to appoint City Manager Wright to serve as the City's representative to the Ohio Public Works Commission District #10 Integrating Committee. Ms. Brewer made the motion, seconded by Mr. Lykins. All voted yes.

The Committee made a motion to appoint Assistant to the City Manager Susan Ellerhorst to serve as the City's representative to the Adams-Clermont Counties Solid Waste District Board. Ms. Brewer made the motion, seconded by Mr. Pittman. All voted yes.

Administrative Services: - No Report

Safety Services: The Public Services Committee met on July 6, 2011. Present: Geoff Pittman, Jeff Lykins and Charlene Hinners. Staff Present: Jeff Wright, City Manager, Dan Burke, Director of Finance, John Cooper, Fire Chief and Jamie Mills, Police Chief.

Chief Cooper explained that currently there is a 5.3 mill tax levy that provides funding for the protection in the City and there is currently a 5.2 mill tax levy that provides funding for EMS services in the City. He reminded the Committee that the levies are three years in length but are decided in alternating years. Chief Cooper proposed that it would be more reasonable to combine the two existing levies into a single levy of the same total millage rather than asking for the voter's support so often. He stated that with the EMS levy expiring at the end of 2011 that it is appropriate to renew the two levies together at this November election. He also informed the Committee that the Clermont County Auditor's Office anticipates that a levy at the same, current millage rate could result in as much as \$100,000 less revenue because the valuation of existing properties is likely to go down during the current reevaluation process.

Discussion ensued regarding the fact that property valuation by the County Auditor's Office is likely to decrease during the current valuation process; that the Fire Department will need to continue to operate on a very conservative budget and that the department will have to cover any shortfall from less levy revenue by using the existing reserves.

The Committee agreed to make a motion to draft an ordinance declaring a necessity for an election for a 10.5 mill tax levy for Fire and EMS protection for three years for the City of Milford, Ohio.

Mr. Pittman made the motion, seconded by Ms. Evans. All voted yes.

Chief Cooper stated that he wants people to know that 10.5 is the amount that it is right now, so we are not changing that. The Auditor's have told us and we are going to do our best to make this work for us. We are looking at approximately \$100,000 reduction even by combining these levies. The EMS is up at the end of 2010. Two years of the Fire Levy will be dropped if this levy is passed.

Mr. Pittman made a motion authorizing the Law Director make whatever changes are specifically required by Statute or Election process. Mr. Pittman made the motion, seconded by Mr. Lykins. All voted yes.

Chief Mills informed the Committee that the combined Records Management System project with the City of Loveland Police Department will save approximately \$36,000 versus undertaking the task on our own and that Loveland is currently drafting an agreement that will be reviewed by Mr. Minniear when it is received from Loveland.

Community Development: No Report

City Manager's Report: City Manager Wright reported that the Service Department said that excavation has begun for the foundation needed for the diesel generator. We have an outage planned for 8:30 a.m. August 9th with a rain date of August 10th to change the service over. The contractor will have the generator prepped and ready to run the week prior in order to provide power to the building during the outage. The power will be out from approximately 8:30 a.m. to 9:30 a.m. in order to remove bussing in the switchboard, connect the temporary wiring to run on the generator power. I would expect the building to be on the generator 6 or 8 hours. When work is complete at the utility transformer and transfer switch the power will be out for up to an hour to replace the bussing in the switchboard and reconnect to the utility pover.

The contractor for the Municipal Building roofing is planning to remove the existing roof on the building on Sunday. If all goes according to plans, the new roof will be installed on Monday and Tuesday.

Acting at the request of the Parks and Recreation Commission, personnel already this week began making improvements for access and aesthetics at Riverside Park I next to the Water Plant. Some fencing has been removed, weeds and brush have mowed on the High St. hillside around the steps, and potholes near the concession stand have been filled. Additional work to make the park more inviting and accessible will include adding landscaping and removing guardrail at the top of the stairs, improving parking and signage and reducing additional fencing around the well fields and pumps.

City staff is completing the restriping of some of the parking spaces downtown near Main and Water Sts. With careful analysis, the net result should be zero spaces lost as some spaces were gained while eliminating some that were unsafe locations for emergency vehicles.

Last week we received information about metal sign posts sticking up out of the river at the access ramp at Jim Terrill Park. The Service Department was able to remove one of submerged signposts at the ramp.

The other two poles are located in the middle of the river and are attached to the river dept gauges. They belong to ODNAR. This information was relayed to the Kayaker who brought it to our attention.

The Storm Water Project open house was held on June 27th to explain the project to residents and businesses and was attended by nine residents. The project will begin the first week of August.

The Wastewater Department gave a demonstration of the Vactor Truck on July 20th at Mark Andy Building. The Plant treated 3,829,600 gallons this week.

Recent improvements to the system include an electric box that was installed on the contact tank for dissolved oxygen, PH, and temperature for the S.C.A.D.A. system.

The Water Department reports that 6-18 through 7-18 the plant produced 15.61 million gallons of water.

The lime sludge removal was completed July 8th for lagoon #1.

The S.C.A.D.A. project continues to stay on schedule.

OTHER ITEMS City Manager Wright reports the opening bids for the Clermont County TID project for the road improvements to S.R. 28 between Castleberry Court and I-275 were delayed by ODOT and are scheduled to be opened July 20th. After a contract has been awarded and a preconstruction meeting held with the contractor and Clermont County, staff will work to inform the public as to the timeline and construction impact to motorists.

The Records Management Storage project that Chief Mills is managing is progressing, with the Loveland Police Department currently drafting an agreement that will be received by the law directors and approved by the Councils of both cities. We anticipate Milford realizing a savings of over \$36,000 by partnering with the Loveland PD rather than acting on our own. I commend Chief Mills and Chief Sabransky of Loveland for their initiative and cooperation.

The Digital Photo Project involving the collection of digital photo images for all commercial and residential properties in Clermont County began in June. The project will be managed under the Auditor's Offices. The contact employees will be identified with a County Auditor photo ID badge which be worn in a clearly visible manner at all times.

The extension of our contract with Rumpke for solid waste and recycling service has been signed and is in effect. This extension will carry us through 2013.

With the hiring of Sale Achtermann in the Wastewater Department, and Adam Day in the Service Department, the positions we tested for in the spring have been filled. Both men have already started in their new positions and are making the transition into City employees very well.

Manager Wright will be meeting with Sign Graphics this week to discuss additional signage over Public Entrance B. Residents who have never been to this building invariably go to the Center St. employee entrance first. Additional signage may alleviate the confusion.

.Committee Meetings

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| Community Dev. | Tuesday, July 26, 2011 | 5:00 p.m. |
| Public Services | Tuesday, July 25, 2011 | 5:30 p.m. |
| Admin. Services | Tuesday, August 2, 2011 | 5:00 p.m. |

\Reminders

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| Legion Grill Out | Friday evenings – July-September | |
| National Night Out | Tuesday, August 2 nd at Eastgate Mall | |
| Movies for Kids | every Tues. & Wed. through Aug. 3 rd | 10:00 a.m. |
| Plein Air Society Paint-Out | Saturday, August 6, 2011 (downtown area) | |
| Parks & Rec. | Monday, August 8, 2011 | 5:30 p.m. |
| Planning Commission | Wednesday, August 10, 2011 | 6:00 p.m. |
| Movie Night | Saturday, August 13, 2011 | Dusk |
| Citizen's Housing | Monday, August 15, 2011 | 7:00 p.m. |
| Girls & their Dolls | Saturday, August 20, 2011 (Promont) | 1-3:00 p.m. |

Mayor Vilardo stated that he had two vacancies for committees that he would like fill with Council's approval. Mayor Vilardo made a motion to appoint Lu Mays to the vacancy on the Parks & Recreation Commission. Ms. Hinnners seconded the motion. All voted yes. Mayor Vilardo made a motion to appoint Shawn Manes to the Metropolitan Housing Authority to fill the vacancy of Theresa Conover. Mr. Pittman seconded the motion. All voted yes.

Police Report: Chief Mills announced that the Department would participate in the National Night Out. The Chief stated that Officer Paul Lane has appointed to assume the duties as Investigator for the Department. The Chief presented the Medal of Valor to Sgt. Keith Belcher for saving the life of a suicide attempt victim. The victim jumped off the Parkway Bridge and Sgt. Belcher jumped into the water to save the victim.

The Chief also presented The Civilian Service Award to Mark Cates. While off duty Officer Yearly was attacked by a person who he thought was in need of help. Mr. Cates saw the incident and he and his son, Mark helped save Officer Yearly from serious injury. Officer Liming gave her Challenge Coin to Mr. Cates for his actions. Chief Mills thanked Mr. Cates and his son for their help in the incident.

Mayor Vilardo commended Chief Mills and the Department for their actions.

Fire/EMS: Chief Cooper announced that about 5:00 today a fire was reported at LabCorp on Cemetery Rd. Milford, Terrace Park and Miami Township Fire Departments assisted in control the fire. He said the fire did about \$50,000 damage. Chief Cooper thanked the Chamber and Coops and Evans Funeral Home for providing water and food for the firemen in the extreme heat.

Public Comments: None

The Clerk asked for motions from Council of the Whole to draft for several of the Ordinances.

Mr. Lykins made a motion to draft an Ordinance Readjusting the Salary of the Assistant City Manager, seconded by Mr. Pittman. All voted yes.

Ms. Brewer made a motion to draft an Ordinance Approving a Proposed Lease-Purchase Financing to Milford Community Fire Department, Inc. In a Principal Amount Presently Estimated not to exceed \$400,000 in Order to Finance the Acquisition of a Fire Truck and Declaring an Emergency, seconded by Ms. Evans. All voted yes.

Mr. Lykins made a motion to draft an Ordinance Authorizing an Agreement between the City of Milford, Ohio and the Fraternal Order of Police Ohio Labor Council, Inc. Representing the Milford Patrol Officers, seconded by Mr. Pittman. All voted yes.

New Business

Ordinances and Resolutions

11-881 An Ordinance Readjusting the Salary of the Assistant City Manager.

Ms. Brewer made the motion to suspend the rules and read by title only, seconded by Mr. Pittman. All voted yes. Mr. Pittman made to motion to adopt, seconded by Mr. Lykins. All voted yes.

11-882 An Ordinance Approving a proposal Lease-Purchase financing to Milford Community Fire Department, Inc. In a Principal Amount presently estimated not to exceed \$400,000.00 in order to Finance the Acquisition of a Fire Truck and Declaring an Emergency.

Ms. Brewer made the motion to suspend the rules and read by title only, seconded by Mr. Pittman. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Pittman. All voted yes.

11-883 An Ordinance Increasing Appropriations Ordinance 10-821.

Ms. Hinnners made the motion to adopt, seconded by Mr. Pittman. All voted yes.

11-884 An Ordinance Declaring a Necessity for an Election for a 10.5 Mill Tax Levy for Fire and EMS Protection for three years for the City of Milford.

Ms. Brewer made the motion to suspend the rules and read by title only, seconded by Mr. Pittman. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Pittman. All voted yes. (This Ordinance was passed with the recommendation from Council that the Law Director make any changes deemed necessary by the Auditor's Office.)

11-885 An Ordinance Authorizing an Agreement between the City of Milford, Ohio and the Fraternal Order of Police Ohio Labor Council Inc. Representing the Milford Patrol Officer.

Ms. Brewer made the motion to suspend the rules and read by title only, seconded by Mr. Pittman. All voted yes. Ms. Hinnners made the motion to adopt, seconded by Mr. Pittman. All voted yes.

11-572 A Resolution Approving the Tax Budget for the City of Milford Ohio for the year 2012.

Mr. Pittman made the motion to adopt, seconded by Mr. Lykins. All voted yes.

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Old Business: None

Ordinances and Resolutions

Adjourn:

There being no further business to come before the regular Council meeting, the meeting was adjourned at 8:05 p.m. with a motion from Ms. Hinnners, seconded by Mr. Pittman. All voted yes.

Joanne Trilety, Clerk

Ralph J. Vilaro, Jr. Mayor