

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. August 16, 2011. Mayor Vilardo, Jr. called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Vilardo, Jr., Vice Mayor Pittman, Ms. Hinnners, Ms. Brewer and Ms. Walter. Absent: Ms. Evans and Mr. Lykins. Ms. Brewer made a motion to excuse Ms. Evans and Mr. Lykins. All voted yes.

Oath of Office: Law Director Minniear administered the Oath of Office to Lu Mays as a member of the Parks and Recreation Commission and to Shawn Maynes as the Milford Representative to the Metropolitan Housing Authority in Clermont County.

Proceedings: Mr. Pittman made a motion to waive the reading and approve the minutes of the July 19, 2011 Council meeting. Ms. Hinnners seconded the motion. All voted yes. The minutes of the August 2, 2011 Special Council meeting were tabled until the September 6, 2011 Council Meeting.

Correspondence: None.

Financial Statements: None

Comments from Council: None

STANDING COMMITTEE REPORTS

Public Services: None

Administrative Services: Mr. Pittman reported that the Administrative Services Committee met on August 2, 2011. Present: Geoff Pittman and Lisa Evans. Staff Present: City Manager Jeff Wright, Fire Chief John Cooper, Clerk of Council Joanne Trilety. Also Present: John Finnigan, Duke Energy Retail Sales.

Mr. Finnigan distributed to the Committee proposed electric supply rates for City-owned facilities and street lighting. The proposal would be for the 2012 and 2013 calendar years and result in savings of approximately \$19,000 per year for the two-year contract.

The Committee agreed to make a motion to draft an ordinance authorizing the City Manager to enter into an agreement with Duke Energy Retail Sales for the supply of electricity to the City of Milford facilities and street lighting for 2012 and 2013. Mr. Pittman made the motion, seconded by Ms. Brewer. All voted yes.

Mr. Wright informed the Committee that there is a need for City Council to authorize two fund transfers from the General Fund. One is for \$50,000 to the Cemetery Fund for capital and maintenance expenses and the other is to transfer \$50,000 to the General Bond Retirement Fund for the debt payment from the purchase of the Municipal Building. These actions should be done using two different ordinances.

Mr. Pittman made the motion to transfer \$30,000 to the Cemetery Fund from the General Fund, seconded by Ms. Hinnners. All voted yes. Mr. Pittman made a motion to transfer \$50,000 to the General Bond Retirement Fund from the General Fund, seconded by Mr. Hinnners. All voted yes.

Law Director Minniear stated that both transfers could be included in one ordinance.

Mr. Wright informed the Committee that the Finance Director is requesting that Council adopt an ordinance that would allow the City to assess a collection fee on balances due that may be charged by a Collection agency for the collection of past due income taxes, utilities or mayor's court fines. Collection agency services are something that several departments are exploring as a way to collect money due from former residents and businesses. Such a fee is standard and is charged by other cities in Ohio.

Mr. Pittman made the motion to draft an ordinance entitled Collection Costs on unpaid taxes, Fines and Utility Accounts, seconded by Ms. Brewer. All voted yes.

Public Services: None. An Ordinance Amending the Regulations for the City of Milford Water Management Sediment was tabled until the next Council meeting.

Community Development: The Committee report was given at the August 2nd Special meeting. Ms. Hinnners reminded everyone of the Movie Night held at Riverside Park. She said that a groundbreaking was held for the new developments at the Park.

Ms. Hinnners made a motion for an Executive Session for Real Estate and Personnel reasons immediately after the Council meeting. The motion was seconded by Ms. Brewer. All voted yes.

City Manager's Report: City Manager Wright reported that that the Service Department stated that the generator and meter have been hooked up and the building operated for 7 hours during the day on the generator. The Contractor will be doing site work this week. Progress is ahead of schedule and should be done before October 3, 2011.

The Municipal Building roofing should be done this week and should have all work completed by the end of next week.

Storm Water Project: The contractor has bought equipment to begin on Riverside and Dot. Actual digging of sewer lines will begin by the end of the week.

David Walker, Wastewater Supervisor is in the process of setting up another demonstration of a vac-truck to assist in the final decision between the available trucks.

The Discharge Monitoring Report (DMR – Study 31) has been completed and sent to the proper authorities at the Ohio EPA in Columbus. This is a mandatory annual report regarding Chemical, Micro-Biology and ‘wet’ effluent levels.

Summer maintenance is drawing to a close with the changing of oil in all outside operating equipment. The cleaning of the tanks was completed last week as well.

Although short-handed with the loss of Roger Asbury, the plant continues to operate efficiently.

The Water Department reports the SCADA Project continues to move forward with the 90% review of plans this week. Plant production from 7/19 thru 8/15 was 16.1 MG

OTHER ITEMS: State Route 28/Castleberry to I-215 Project was awarded by ODOT to Barrett Paving Co.

The pre-construction meeting is set for August 25th, 2011 at Lebanon, Ohio.

Milford’s first day of school is August 25th, 2011. We have posted signs to this effect in all public posting areas and on our website.

Congresswoman Jean Schmidt’s Office is holding a “Mobile Open House” Thursday, September 8th from 5:30 – 7:00 p.m. in Council Chambers. Sarah Drier, Deputy District Director, will be available to meet with residents and address any Federal issues the residents might have,

. Committee Meetings

Community Dev. Tuesday, August 23, 2011 5:30 p.m.

Reminders

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|---------------------------|--|---------------|----------------|
| TGIF Night – Legion | Friday’s July-September | | |
| Girls & Dolls Tea | Saturday, August 20, 2011 | Promont House | 1:00-3:00 p.m. |
| Bd. of Zoning Appeals | Thursday, August 25, 2011 | | 7:00 p.m. |
| Antique Quilt Auction | August 27 & 28, 2011 | Promont House | |
| Sunflower Classic | Friday, September 9, 2011 | | 5:30 p.m. |
| Sunflower Festival | Friday & Saturday Sept. 9 & 10 th | | |
| Parks & Recreation | Monday, September 12, 2011 | | 5:30p.m. |
| Planning Commission | Wednesday, September 14, 2011 | | 6:00 p.m. |
| Citizens Housing | Monday, September 19, 2011 | | 7:00 p.m. |
| Art Affaire | Saturday, September 24, 2011 | Promont House | 11:00-6:00 |
| Municipal Building Closed | Monday, September 5, 2011 | – Labor Day | |

Police Report: Chief Mills distributed the Police Report to Council. The Chief announced that Steve Rogers has been hired as a part-time officer for the Department. One of the new Tahoes is now finished and in service. Chief Mills stated that the department has had a lot of compliments on the Tahoe.

Fire/EMS: There was no report as Chief Cooper is on vacation. The monthly report was distributed to Council.

Public/Council Comments: None

New Business:

Ordinances and Resolution

11-888 An Ordinance Authorizing the City Manager to enter into an Agreement with Duke Energy Retail Sales for the supply of electricity to the City of Milford facilities and street lighting for 2012 and 2013.

Ms. Brewer made the motion to suspend the rules and read by title only, seconded by Mr. Pittman. All voted yes. Mr. Pittman made the motion to adopt, seconded by Ms. Brewer. All voted yes.

11-889 An Ordinance Authorizing the Finance Director to transfer the sum of \$50,000 from the General Fund Retirement Fund for the payment of municipal debt and the sum of \$50,000 from the General Fund to the Cemetery Fund.

Ms. Brewer made the motion to suspend the rules and read by title only, seconded by Ms. Walter. All voted yes. Mr. Pittman made the motion to adopt, seconded by Ms. Walter. All voted yes.

11-890 An Ordinance Entitled Collection Costs on Unpaid Taxes, Fines and Utility Accounts.

Ms. Brewer made the motion to suspend the rules and read by title only, seconded Ms. Walter. All voted yes. Mr. Pittman made the motion to adopt, seconded by Ms. Hinnners. All voted yes.

11-891 Ordinance was tabled.

Old Business: None

Ordinances and Resolutions

Adjourn:

There being no further business to come before the regular Council meeting, the meeting was recessed at 7:35 p.m. to enter into Executive Session for Personnel and Real Estate reasons. Council returned to regular session at 8:30 p.m. with a motion to adjourn from Mayor Vilaro, Jr., seconded by Mr. Pittman. All voted yes.

Joanne Trilety, Clerk

Ralph J. Vilaro, Jr. Mayor