

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center St. at 7:00 p.m. on November 1, 2011. Mayor Vilardo, Jr. called the meeting to order and introduced Cub Scouts from Pattison Elementary School Pack 120, Den 2 who would lead the Pledge of Allegiance.

**Roll Call:** Present: Mayor Vilardo, Jr., Vice Mayor Pittman, Ms. Evans, Mr. Lykins, Ms. Brewer and Ms. Walter. Ms. Hinnners was absent due to an illness. Ms. Brewer motioned to excuse Ms. Hinnners' absence, seconded by Mayor Vilardo. All voted yes.

**Introduction and Presentation:** Fire Chief John Cooper and Police Chief Jamey Mills presented a certificate to Chad Reid in recognition of his heroism in saving three lives in an apartment fire. On October 15, 2011 there was a fire at an apartment building at 904 Mohawk at 6:18 a.m. Mr. Reid, the apartment building Manager, rescued two children and their mother from a rear window. He then assisted firefighters to remove others from various locations. Chief Cooper presented Mr. Reid a 'Civilian Service Certificate' and commended him for his quick actions; placing the safety of others before himself. Chief Jamey Mills presented Mr. Reid with a 'Challenge Coin' which is the civilian equivalent of the Medal of Valor which would have been presented to a police officer. He said Mr. Reid exemplifies the Police Core Values which are: integrity, professionalism, co-operation and commitment.

Mr. Reid thanked both Chief Cooper and Chief Mills for their kind remarks and said he didn't perform the actions on that morning for himself. He said he didn't really think about it – that suddenly the ladder was up and he was on it. It was just something he had to do.

Mayor Vilardo thanked Mr. Reid for his service and heroism and stated that it is an honor to have him at the Council meeting.

**Proceedings:** Mr. Pittman made a motion to waive the reading and adopt the Minutes of the October 18, 2011 Regular Council meeting. Mr. Lykins seconded the motion. All voted yes.

**Proceedings:** Mr. Lykins made a motion to enter into Executive Session immediately following the end of the Regular City Council Meeting; seconded by Ms. Brewer. All voted yes.

**Correspondence:** A letter of endorsement for a TREX Transfer pertaining to Milford Tavern located at 227 Main Street was read. A motion was made by Mr. Pittman to ratify Mayor Vilardo's signature on the letter of endorsement; seconded by Mr. Lykins. All voted yes.

**Financial Statements:** None at this time. Mr. Wright indicated financial information would be available to Council within the week.

**Board of Education:** None

**Proclamation:** A Proclamation to establish November 15, 2011 as 'America Recycles Day' in the City of Milford was read by Mayor Vilardo.

**Public Comments:** Mr. Bill Knepp congratulated Mr. Reid for his actions and for thinking of others before himself. He then thanked the cub scouts for attending the meeting and leading the Pledge of Allegiance. Mr. Knepp stated that after viewing the paintings in the Harry Hodges conference room he was reminded that he had a painting that would also work well there. The picture portrays Milford Main School which was built in 1912. Harry Hodges attended Milford Main. The picture was painted by Emma Hall Smythe.

Susan Vilardo from the Clermont County Literacy Council spoke regarding their move to the third floor of the Municipal Building. She distributed flyers outlining an Open House the Literacy Council is having November 17<sup>th</sup> between the hours of 4:30 – 6:30 p.m. with a ceremony at 5:30.

Bill Knepp spoke again complimenting the Fire Department and the Police Department for their actions in controlling the 70-car parade for Easy Street's Grand Opening. He said he received many positive comments from people from all over the state.

Jeff Wright went into detail regarding the Change Order to the storm water project. The Change Order before Council is a change to an existing Contract with Fields Excavating. The reasons for the change order are:

1. The contractor discovered Cincinnati Bell fiber optics in a place where they were unexpected. Upon discovery, the project came to a halt and a specially designed manhole had to be ordered.
2. When the subcontractor began paving Belt Street, it was discovered that it was not designed with an acceptable sub-grade. Staff is recommending \$15,000 to correct the problems at Belt Street and pave it in an approved manner.

The cost of the Change Order is \$35,240.

Mayor Vilardo asked if the GIS System the City Engineer and Assistant City Manager are requesting would have made the placement of the Cincinnati Bell fiber optics known before the project started. Mr. Wright stated that it would have made the public utilities in the area known to the contractors.

Mr. Lykins asked if we could go back to Cincinnati Bell for recompense.

Mr. Wright indicated that we could not. It wasn't that we were given bad information from Cincinnati Bell, they weren't expecting the fiber optics to be there either, and they had to hire their own contractors to work with us.

Ms. Brewer motioned to draft an Ordinance approving the Change Order; seconded by Mr. Pittman. All voted yes.

#### **Committee Reports:**

**Administrative Services:** No Report.

**Community Development:** No Report

**Public services Committee:** No report

**Safety Services Committee:** Called to Order: 5:05 by Geoff Pittman

Present: Jeff Lykins, Charlene Hanners, Geoff Pittman Staff: City Manager Jeff Wright, Police Chief Jamey Mills, and Fire Chief, John Cooper

#### **Police RMS Project**

Chief Mills reminded the Committee that the existing Records Management System has lost its reliability, does not operate with other systems and needs replaced. The combined Records Management System project with the City of Loveland Police Department will save approximately \$36,000 versus undertaking the task on our own. Mr. Wright stated that staff is proposing three separate Ordinances be supported by Council so that all of the necessary actions can be perfected for the shared RMS.

Chief Mills presented a proposed agreement between the City of Milford and the City of Loveland for Milford to enter into an agreement with Loveland whereby Milford will become a user of the ALERT RMS system purchased by Loveland and Milford will pay a yearly maintenance fee to offset the cost of maintaining and upgrading the system.

**The Committee agreed to make a motion to draft an ordinance authorizing the City Manager to enter into an agreement with the City of Loveland for shared ALERT RMS.**

**Proceedings: Mr. Pittman made a motion to draft an Ordinance authorizing the City Manager to enter into an agreement with the City of Loveland for shared ALERT RMS; seconded by Ms. Brewer. All voted yes.**

Chief Mills also presented a proposed agreement between the City of Milford and ALERT Public Safety Systems, the company which produces the RMS system which the two communities will be sharing.

**The Committee agreed to make a motion to draft an ordinance authorizing the City Manager to enter into an agreement with ALERT Public Safety Systems for a Police Records Management System.**

**Proceedings: Mr. Pittman made a motion to draft an ordinance authorizing the City Manager to enter into an agreement with ALERT Public Safety Systems for a Police Records Management System; seconded by Ms. Brewer. All voted yes.**

Chief Mills informed the Committee that a hardwire connection is necessary between the Milford Municipal Building and the Loveland Safety Center so that the two communities can share the service and exchange information that will be stored on a server to be housed at the Loveland P.D. He explained that he and staff from the City Manager's office have solicited bids from and interviewed three separate telecommunications companies for the connectivity. The lowest and most responsive bid was submitted by Cincinnati Bell for \$530 per month.

**The Committee agreed to make a motion to draft an ordinance authorizing the City Manager to enter into an agreement with Cincinnati Bell for data connection between the Milford Municipal Building and the Loveland Safety Center for the purpose of supporting a shared Police RMS.**

**Proceedings: Mr. Pittman made a motion to draft an ordinance authorizing an Agreement with Cincinnati Bell for data connection for shared Police RMS.**

Chief Mills proposed to the Committee that approval be given to enter into the Hamilton County, Ohio Mutual Aid Agreement for Law Enforcement. He explained that the agreement sets the terms by which

numerous cities, villages, townships, universities and the County agree to provide various specialties of law enforcement support when a member community requires aid.

**The Committee agreed to make a motion to draft an ordinance authorizing the City Manager to enter into the Hamilton County, Ohio Mutual Aid for Law Enforcement.**

**Proceedings: Mr. Pittman made a motion draft an ordinance authorizing the City of Milford to enter into the Hamilton County, Ohio Mutual Aid for Law Enforcement Agreement; seconded by Ms. Brewer. All voted yes.**

Mr. Wright reminded the Committee that at the previous City Council meeting ordinances were passed to award contracts with two vendors for the work necessary to complete the Water System SCADA project. At this time it is necessary to appropriate money from the Water Capital Fund in the amount of \$473,665 for the total of those two contracts.

**The Committee agreed to make a motion to draft an ordinance amending Appropriations Ordinance 10-832 by increasing fund 516-5000-2578 by \$473,665 for the SCADA contracts.**

**Proceedings: Mr. Pittman made a motion to draft an ordinance amending Appropriations Ordinance 10-832; seconded by Ms. Brewer. All voted yes.**

Mr. Wright explained to the Committee that the annual street repaving program was recently awarded to Barrett Paving but that an additional location had not been included in the original contract as additional engineering work had been required to complete the design for repairs to the intersection of S.R. 126 and Route 50. Staff has completed the necessary specifications and found that Barrett Paving can complete the work at a lower price than other companies that were solicited. Therefore, staff is requesting that a change order in the amount of \$39,497.10 be approved to the existing street improvements contract with Barrett Paving.

**The Committee agreed to make a motion to draft an ordinance approving a change order for the street repaving contract with Barrett Paving to include the intersection of Routes 126 and 50 in the amount of \$39,497.10.**

**Proceedings: Mr. Pittman made a motion to draft an ordinance authorizing Street Repaving by Barrett Paving; seconded by Ms. Brewer. All voted yes.**

Mr. Lykins informed staff that he received a complaint from a resident of Lila Avenue that several adults are occupying a home on Lila Avenue that is going through the foreclosure process and that the occupants are not owners, renters nor do they have any legal standing to be occupying the house. Mr. Wright responded that since he believes that the house does not have running water nor electricity currently, an interdepartmental team from the Police, Building, Fire and Administration departments will be visiting the home the next day and enforce the City's public nuisance ordinance and any other applicable laws to improve the situation.

Mr. Lykins stated that in the current economic climate, this is probably a situation that will come up again, and he believes we are sending the correct message to our residents. That message is we will continue to protect the safety, welfare and property values of our citizens.

There being no further business, the meeting adjourned at 5:37 p.m.

#### **City Manager's Report:**

##### **Service Department**

As of November 1<sup>st</sup> brush will be picked up on a call in basis. Residents should call 831-7018 to make these arrangements.

As a reminder residents should rake their leaves into the right-of-way area between the sidewalk and the curb and not into the street. Raking the leaves into the street blocks storm sewers and contributes to flooding. Residents are also reminded that leaf piles blocked by parked vehicles are more difficult to remove. By the end of this week we will have been through all neighborhoods of the City twice.

##### **Wastewater Department**

There are no projects involving the Waste Water Department. However, the Waste Water Department continues to have telephone problems at the plant. It seems that every time we have rain, their telephone service is interrupted. Dave Walker puts in the call for service and they usually arrive within two days to offer repairs. This is an ongoing problem we are seeking to solve. With this being the wettest year in recorded history, you can understand Dave's frustration. To date, we don't believe this has affected the public. Dave calls the Municipal Building when his phones are out and we reach them by cell if necessary. Dave and Cincinnati Bell are working to solve this problem but to date have been unsuccessful.

Plant Flow for the week:  
Infl. Flow 3,618.8 MG  
Effl. Flow 4,497.7 MG

### **Water Department**

Plant production from 10/18 thru 10/31/2011 was 6.90 MG

The SCADA contract will be signed this week with Queen City Electric.

### **Other**

#### **Joint Meeting with City Council and Planning Commission:**

There will be a joint meeting with Planning Commission and city council on November 9, 2011 at 6PM in Council Chambers to review a concept plan for a property located in the Old Mill Overlay. The property is located at 105 Water Street, formerly a Lumber Yard, the property is now vacant. The purpose of the Concept Plan is to explore the City's vision for a key piece of property in the downtown area.

#### **Trail User Workshop:**

The City of Milford will hold a public workshop on Tuesday, November 15, 2011 from 5PM – 7PM in the Harry Hodges Conference Room at City Hall. The purpose of the workshop is to receive input from trail users regarding their experiences in accessing downtown Milford and points of interest from the Little Miami Scenic Trail. If you are a hiker, biker, walker, runner, and would like to provide comments, please plan on attending the workshop anytime between the hours listed above. Staff will be on hand to listen to your concerns. If you are unable to attend, but would like to provide comments, a questionnaire is available on the City's website.

#### **Landscaping 2012:**

The Invitation to Bid for Landscaping 2012 has been resubmitted and will be printed in the Milford Advertiser Wednesday, November 9<sup>th</sup>. The pre-bid meeting will be November 18<sup>th</sup> and the bids will be opened December 9<sup>th</sup>. The advertisement is on our website and Sharon Waldmann has e-mailed the notice to landscaping contractors who have registered to receive such information.

#### **Trees:**

The Service Department has been working closely with Lewis Tree Service to coordinate removal of the wood left over from the dead trees removed in Miami Woods subdivision right-of-way. Lewis Tree Service has completed half of the project and will probably be finished on Price Road by Friday, November 4. Lewis Tree Service will then move over to Cleveland Avenue next week.

#### **Clean Up:**

Cincinnati County Day School students and Fred Carey raked leaves and collected trash at Carriage Way Park on October 18<sup>th</sup>.

Overall, 160 volunteers took action to protect and enhance our community on October 22 by participating in Milford's Fall Litter Clean Up. The areas targeted during the event were Riverside Park, Carriage Way Park, East Milford and the Rivers Edge area. The volunteers pulled several tires and miscellaneous debris from the riverbank and the park areas.

Another group of volunteers organized by Heather Anderson also completed a River Sweep at Jim Terrell Park on October 23.

#### **Annual Street Repaving Program**

Barrett Paving, the City's paving contractor is bringing in their equipment so that weather permitting, they can begin this week.

#### **Garbage:**

Milford residents and businesses diverted 16% of solid waste from the landfill in the 3<sup>rd</sup> Quarter of 2011 through curbside and drop-off recycling. The 3<sup>rd</sup> Quarter includes the months of July-August. There has been an increase in the amount of solid waste not diverted from the landfill.

#### **Community Shred:**

On Saturday, October 22, Cintas Document Management Services shredded over 421 pounds of paper from residents and businesses to help prevent identity theft.

	<b>REMINDERS:</b>	
<b>COVER Awards</b>	Wednesday, Nov. 2 <sup>nd</sup>	5:30 p.m.
<b>Election Day</b>	Tuesday, Nov. 8 <sup>th</sup>	
<b>Planning Commission</b>	Wednesday, Nov. 9 <sup>th</sup>	6:00 p.m.

(joint meeting with City Council)

<b>Pacesetter Dinner</b>	Thursday, Nov. 10 <sup>th</sup>	5:30 p.m.
<b>Police Dept. Open House</b>	Saturday, Nov. 12 <sup>th</sup>	11:00 a.m. – 2:00 p.m.
<b>St. Andrew Antique Bottle Show</b>	Saturday, Nov. 19 <sup>th</sup>	7:00 a.m. – 1:00 p.m.
<b>Parks &amp; Recreation</b>	Monday, Nov. 14 <sup>th</sup>	5:30 p.m.
<b>BZA</b>	No meeting	
<b>Recycling Fair</b>	Tuesday, Nov. 15 <sup>th</sup>	10:00 a.m. – 1:00 p.m.
<b>Recycling Education Workshop</b>	Tuesday, Nov. 15 <sup>th</sup>	4:30 – 6:30 p.m.
<b>Citizen Housing</b>	Monday, Nov. 21 <sup>st</sup>	7:00 p.m.

**The Municipal Building offices will be closed November 11<sup>th</sup> in observation of Veterans' Day.**

Mr. Wright stated that he will review the condition of the new playground equipment to get a better idea as to when it can be installed at Garfield Park.

The recycling activity on November 15<sup>th</sup> will be split into two events. The activity from 10:00 a.m. to 1:00 p.m. will involve speakers and nine vendors. Lunch will be provided. The second activity will continue as planned for 4:30 – 6:30 p.m. with Rumpke and Building Value, another recycling company.

20 Brix is celebrating its 4<sup>th</sup> anniversary this week and will have several specials throughout the week. He encouraged Council and residents to attend.

**Police Report:** Chief Mills indicated that we have experienced a rise in crime within the City and the first, and he hopes the last, Grandma and Grandpa scam. An older couple in Clertoma was scammed out of \$4,800. He asks that residents contact the police department before wiring money.

He expressed gratitude for the Mutual Aid Agreement which came into play last week as a lady on Main Street woke to find three intruders in her home. Chief Mills was able to call for assistance from neighboring agencies. In all, Terrace Park, Madeira, Newtown and Miami Township came to assist the City including bringing their K-9 units. As a result of the quick response, the three intruders were apprehended.

Chief Mills spoke briefly about the Open House which will take place on November 12<sup>th</sup>. He is hopeful the residents will come and promises fun for the entire family.

He then asked for support for the Fire Levy on the ballot. He stressed that the police department and the fire department have a very close working relationship. He mentioned that he has seen firefighters stay to help to direct traffic after accidents. Chief Mills indicated that he hopes residents realize how important our fire department and firefighters are to our community.

**Fire and EMS Report:** Chief Cooper thanked Chief Mills for his comments. He continued with his report by saying Trick or Treat went very well although he thought the number of kids on the streets was low. He said he saw a lot more little ones with their parents and families together which was nice. Overall, it was a quiet evening.

October was Fire Prevention Month and the Firefighters were an active presence within the schools.

Chief Cooper announced that Santa Sunday is December 18<sup>th</sup>. Santa will be on the fire truck making his way through the city with bags of treats for the children around 11:00.

This month the department has checked fire hydrants throughout the city with the assistance from the water department.

Chief Cooper said he has had several questions about the levy. Because of the use of firefighters in some of the Issue 2 commercials, some are confusing the two. Issue 2 is a State issue; the Fire Department/EMS Levy is number 14. He explained that the levy will actually save the residents of Milford money because it combines the two levies and is one way for the Fire Department to do its part in the present economy. He hopes residents will call the fire department at **831-7777** with any questions or concerns.

He then complimented Bill Knepp for his work with the Easy Street Grand Opening celebration and parade.

Mayor Vilardo stated that he is very impressed with the Easy Street operation and how many employees they have on hand.

Chief Cooper then explained the need for an ordinance dissolving the existing Fire Levy effective Jan. 1, 2012 if the current Fire/EMS Levy passes.

Mike Minniear, City Law Director, indicated that the Auditor requires this action.

Mr. Pittman stated that we are cancelling the current levy so that the new levy is all we will have after the new levy passes.

**Public/Council Comments:**

Mayor Vilardo thanked the staff for the information available at the Budget Meeting on October 29<sup>th</sup>. He stated Council has never had so much information to work with that was presented in such a clear and concise manner.

**New Business**

**Ordinances:**

- 11-903** An Ordinance Authorizing an Agreement With the City of Loveland for Shared ALERT RMS. Ms. Brewer made the motion to Suspend the Rules and Read by Title only; seconded by Ms. Walter. All voted yes. Ms. Brewer made the motion to Adopt; seconded by Mr. Pittman. All voted yes.
- 11-904** An Ordinance Authorizing an Agreement With ALERT Public Safety Systems for a Police Records Management System. Ms. Brewer made the motion to Suspend the Rules and Read by Title only; seconded by Ms. Walter. All voted yes. Ms. Brewer made the motion to Adopt; seconded by Mr. Pittman. All voted yes.
- 11-905** An Ordinance Authorizing an Agreement With Cincinnati Bell for Data Connection for the Police RMS. Ms. Brewer made the motion to Suspend the Rules and Read by Title only; seconded by Ms. Walter. All voted yes. Ms. Brewer made the motion to Adopt; seconded by Mr. Pittman. All voted yes.
- 11-906** An Ordinance Authorizing the City of Milford to Enter into the Hamilton County, Ohio Mutual Aid for Law Enforcement Agreement. Ms. Brewer made the motion to Suspend the Rules and Read by Title only; seconded by Ms. Walter. All voted yes. Mr. Pittman made the motion to Adopt; seconded by Ms. Brewer. All voted yes.
- 11-907** An Ordinance Amending Appropriations Ordinance 10-832. Ms. Brewer made the motion to Adopt; seconded by Ms. Walter. All voted yes.
- 11-908** An Ordinance Authorizing Street Repaving by Barrett Paving. Ms. Brewer made the motion to Suspend the Rules and Read by Title only; seconded by Mr. Pittman. All voted yes. Mr. Pittman made the motion to Adopt; seconded by Ms. Brewer. All voted yes.
- 11-909** An Ordinance Dissolving the Current Fire Levy Effective January 1, 2011 upon the Passage of the Combined Fire/EMS Levy on November 8, 2011. Ms. Brewer made the motion to Suspend the Rules and Read by Title only; seconded by Ms. Walter. All voted yes. Mr. Pittman made the motion to Adopt; seconded by Ms. Walter. All voted yes.
- 11-910** An Ordinance Approving a Change Order to the East Milford Storm Sewer project Contract STM-2011-1. Ms. Brewer made the motion to Suspend the Rules and Read by Title only; seconded by Ms. Walter. All voted yes. Mr. Pittman made the motion to Adopt; seconded by Ms. Brewer. All voted yes.

**Resolutions:**

**Old Business**

Ordinances and Resolutions

**Adjourn:**

There being no further business to come before the regular Council meeting, the meeting was adjourned at 8:05 p.m. A motion was made by Mr. Pittman; seconded by Mr. Lykins to enter into Executive Session pursuant to and in accordance with Section 3.05 of the Milford City Charter.