

The Council of the City of Milford met in Regular Session in Council Chambers at 745 Center Street at 7:00 p.m. January 4, 2011. The meeting was called to order by Town Crier, Bill Knepp as he rang his bell to begin the year of 2011. He read a proclamation and introduced the Clerk of Council, Law Director and City Manager. Mr. Knepp also introduced each Council Member and presented them a copy of the proclamation.

**Roll Call:** Present: Mayor Vilardo, Jr., Vice Mayor Pittman, Mr. Rohrig, Ms. Hinnners, Mr. Lykins, Ms. Brewer and Ms. Walter.

**Minutes:** After corrections Ms. Hinnners made the motion to adopt the December 21, 2010 minutes, seconded by Mr. Lykins. All voted yes.

**Correspondence:** None

**Financial Statements:** None

**Public Comments:** Karen Huff, Milford Miami Township Chamber of Commerce announced that there would be ribbon cuttings for All About Kids on January 5<sup>th</sup> and for Reilly Chiropractor on January 8<sup>th</sup>. Len Harding, resident congratulated Council for the great job and hard work preparing the 2011 Budget.

### **STANDING COMMITTEE REPORTS**

**Public Services:** None

**Administrative Services:** Mr. Lykins reported that the Committee met on December 27, 2010. Present: Jeff Lykins, Geoff Pittman and Mark Rohrig. Staff present: City Manager Rokey. Also present: Mayor Ralph Vilardo, Jr.

The Committee discussed the appointment of Ed Hackmeister to the position of Service Supervisor and establishment of a pay rate to be effective December 27, 2010. The Committee agreed to make a motion to draft an Ordinance appointing Ed Hackmeister to the position of Service Supervisor January 1, 2011 and establishing a pay rate to be effective December 27, 2010. Mr. Lykins made the motion, seconded by Mr. Pittman. Voting yes: Ms. Walter, Mr. Pittman, Mr. Rohrig, Mr. Lykins, Ms. Brewer and Ms. Hinnners. Abstaining: Mayor Vilardo, Jr.

The Committee discussed the development of an Economic Development Incentive Program for Milford. There were a number of criteria discussed.

Staff was directed to develop an initial incentive program incorporating a number of elements. The City Manager will draft a proposal for further review.

Under New Business Ms. Brewer made a motion to suspend the rules and read by title only, seconded by Mr. Pittman for Ordinance 11-834, an Ordinance appointing Ed Hackmeister to the position of Service Supervisor January 1, 2011 and establishing a pay rate to be effective December 27, 2010. Voting yes: Mr. Rohrig, Ms. Hinnners, Mr. Lykins, Ms. Brewer, Ms. Walter and Mr. Pittman. Abstaining: Mayor Vilardo, Jr.

**Safety Services:** No Report.

**Community Development:** No Report.

**City Manager's Report:** City Manager Rokey reported that the Street/Service Department has been busy patching potholes and picking up trash on the berms.

The insurance adjuster is in the process of reviewing the damage relating to the 2004 Ford truck fire on Dec. 17<sup>th</sup>.

The Service Department has painted the lobby of the Finance/Tax Department.

On December 10<sup>th</sup> a roof leak was identified at the Administration Building which traveled down to the 1<sup>st</sup> floor. Several carpeted areas on the 1<sup>st</sup> floor and the City Engineers office had to be dried out with the use of a wet vacuum and fans borrowed from the Fire Department. Humphries Construction repaired the identified roof leak. The roof is, however, in need of additional repairs that have been identified and a complete tear-off may be recommended. A quote has been requested for the recommendations.

Quotes have been requested for upgrading the flooring and miscellaneous items for the bathrooms on both the 1<sup>st</sup> and 2<sup>nd</sup> floors.

Christmas tree pickup is scheduled for every Wednesday in January. All decorations must be removed before the tree is placed at the curb.

The Wastewater Department has been performing maintenance at the Lift Station floats at Milford Parkway and Mound Street. Preventive maintenance was completed on the department's vehicles in preparation for 2011.

The Water Department replaced a curb stop on High Street. Customers were notified and the water was off 1-½ hours. A curb box was replaced at 1 Choctaw with no service interruption. 13 Fire Hydrants have been repaired since December 21<sup>st</sup>. The #2 Filter has passed bacterial test. The filter left to complete is Filter #1.

Manager Rokey stated that she had attached a copy of Chief Machan's resignation to her report to Council.

#### **.Committee Meetings**

Community Dev.	Thursday, January 6, 2011	6:00 p.m.
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#### **Reminders**

Ribbon Cutting	Saturday, January 8, 2011 (Dr. Reilly's)	8:00 a.m.
Parks & Recreation	Monday, January 10, 2011	5:30 p.m.
Planning Commission	Wednesday, January 12, 2011	6:00 p.m.
Citizens Housing	Monday, January 24, 2011	7:00 p.m.
Bd. of Zoning Appeals	Thursday, January 27, 2011	7:00 p.m.
Salute to Leaders	Thursday, February 24, 2011	
Administration Offices Closed Monday, January 17, 2011, Martin Luther King Day		

**Police Report:** No Report

**Fire Department/EMS Report:** Chief Cooper thanked all of those who supported the Department last year for all of the events the Department participated in during 2010. He said that the Fire Fighters Hall is now closed and he thanked citizens for their support.

#### **Public/Council Comments:**

Len Harding, resident suggested that the City place more insulation and a membrane to the Administration Building roof. This would save both money and energy.

Bill Knepp thanked John Cooper and the Fire Fighters for hosting the Senior Group for 5 years. Mr. Knepp was sure the Seniors also thanked Chief and the Fire Fighters.

Mayor Vilardo, Jr. stated that he and Council thank Chief Cooper and the Fire Fighters for having the Hall available for so many activities for our City.

Mr. Lykins made a motion for an Executive Session for personnel and real estate matters immediately after the Council Meeting. The motion was seconded by Ms. Brewer. All voted yes.

**New Business:** None

Ordinances and Resolution (see Administrative Services Report)

**Old Business:** None

Ordinances and Resolutions

Council recessed at 7:27 p.m. with a motion from Mr. Lykins, seconded by Mr. Pittman to enter into Executive Session for personnel and real estate matters.. All voted yes.

#### **Adjourn:**

Council returned from Executive Session and adjourned at 8:55 p.m. with a motion from Mr. Rohrig, seconded by Ms. Walter. All voted yes.